

Permit Transfer

Land-Use and Conditional-Use \$ 75

Permit Expiration

Sanitary Permits

Expire two (2) years from the date of issuance and may be renewed (see above).

All Other Permits

- Expire two (2) years from the date of issuance, unless specifically noted otherwise (i.e., camper permits, nonmetallic mine permits.)
- Construction must **start within one year** of the issuance date. The structure must be **enclosed within two years** from date of issuance but the interior does not need to be completed.

Return Inspection

Site Inspections 75

Refund

Fees will be refunded minus a \$40.00 service fee

No refunds after permit(s) have been issued

No refunds on public hearing applications after first publication date

Permit Renewal

All Permits Non-Renewable

Unless specifically noted otherwise, such as annual camper permits or non-metallic mines

Miscellaneous Fees and Notes

Special public hearing or regular meeting 500

Register of Deeds recording fee for any document 30

Rehearing all matters requiring a public hearing requires a new application and fee

Failure to obtain the necessary permits will result in a double permit fee and / or citation.

Commercial, Industrial or Public Building (May also require conditional-use permit)

All Principal or Accessory Buildings (Initial and Additions) 400

- Buildings greater than 25,000 cubic feet
- May require commercial plan review

Douglas County Planning & Zoning Fee Schedule

Effective January 1, 2022

Dwelling (Year-round or Seasonal; need floor plan, need Sanitary / Privy permit app)

One or Two Family Dwelling (year-round or seasonal) \$ 300

Mobile Home (pre-1976 model requires conditional use permit) 300

Multi-Family Dwelling (requires conditional use permit) 300

Accessory Building or Structure (Commercial or Public Building - see following page)

Small (area ≤ 250 sq. ft.) 80

Medium (area > 250 sq. ft., < 900 sq. ft.) 105

Large (area ≥ 900 sq. ft.) 190

Addition or Alteration to Existing Structure (Excluding commercial buildings)

One or Two Family Dwelling 110

(i.e., decks, basements, enclosed living space, roof structures/replacements, porches, car ports, etc.)

Accessory Building, ≤ 250 sq. ft. 80

Accessory Building, > 250 sq. ft., < 900 sq. ft. 105

Accessory Building, ≥ 900 sq. ft. 190

Multi-Family Dwelling 110

Miscellaneous (May also require conditional-use permit)

Change of Use – Dwelling changed to Accessory Building

(calculate area; refer to “Accessory Buildings” for cost of permit)

Change of Use – Accessory Building changed to Dwelling 300

Change of Use – to Commercial, Industrial or Public Use 400

Relocating Existing Structure on Same Parcel 80

Camper Permit (annual renewal required) 80

All Other Structures

(i.e. steps, campground decks, retaining walls, adding antennas on existing cell towers, etc.) 80

Filling & Grading in Shoreland District 100

Signs (for advertisement along roadway)

Sign (Refer to Douglas County Zoning Ord Sec. V – Class C, D or E) 100

Conditional Use Permit

(non-refundable after publication)

Public Hearing Fee 125

In addition to any land use requiring a conditional use permit.

Revision or modification of existing conditional use permit 125

All other conditional uses: i.e., nonmetallic mine, tower, hobby farm, home occupation, campground, etc. 295

After-the-Fact CU's above = double fee 590

Sanitary Permit

Holding Tank 455

Includes plan review, state fee, recording fee & inspection

All Other Systems (listed below) 425

Conventional – includes soils test review, plan review, state fee and inspection

Mound – includes soils test review, state fee and multiple inspections

In-ground Pressurized – includes soils test review, state fee and inspection

At-grade – includes soils test review, state fee and inspection

Experimental – includes soils test review, state fee and inspection

Reconnection / Repair to Existing Sanitary System 100

Privy (Non-Plumbing Sanitary System) 100

- Earthen Pit (Needs a Soil Evaluation)

- Sealed Vault (Needs a Holding Tank Servicing Agreement) 130

- Composting and Incinerating Toilets 100

Renewal of Sanitary Permit (before two year expiration) 100

Transfer of Sanitary Permit (change of plumber or property owner) 100

Return Inspection (other than mound systems) 75

Miscellaneous Form Review 30

Additional Review not otherwise stated in Sanitary Permit Review

Address Number (Fire Number)

Address (fire) Number Assignment / Sign (WITH a Land-Use Application) \$ 50

Address (fire) Number Assignment / Sign (On Vacant Land) 150

(Zoning Office does not assign fire numbers in the City or the Village of Superior)

Special Event Permit

Special event permit – see Ordinance 8.0, Sect VI, 6.7(e) 80

Variance

(non-refundable after publication)

Board of Adjustment – Variance or Administrative Appeal 600

After-the-Fact Variance Application = Double Fee 1200

Zone Change / Subdivision Ordinance Variance

Zone Change - Petition for Amendment to Zoning Ordinance 275

Zoning Committee – Variance to Subdivision Ordinance 275

Certified Survey

Staff review by County Surveyor & Zoning Administrator 190

Includes Register of Deeds recording fee (\$30)

Plat

Review of Subdivision Plat by County Surveyor & Zoning Administrator 170

Includes Register of Deeds recording fee.

Nine (9) copies must be submitted if map is larger than 11" x 17"

Preliminary Zoning Committee Approval (per lot) 20

Final Zoning Committee Approval (per lot) 10

Each Additional Meeting (within required 6-month period) 25

Land & Water Conservation Department

Preparation of shoreland mitigation plan 450

Review of submitted shoreland mitigation plan 250

Recording of Shoreland Mitigation/Preservation Affidavit 30

New non-metallic mine reclamation plan review 200

Non-metallic mine permit review fee. This fee will be charged on a 3/5 year basis at the same time as the conditional use fee. This fee will be charged for both active and inactive mines. Round to the nearest whole number. (1-5 acres \$200) (6-10 acres \$300) (11-15 acres \$450) (16-25 acres \$550) (26-50 acres \$650) (>50 acres \$750)
