

DOCUMENT CHECKLIST FOR DIVORCE

Certain forms must be completed prior to the Court setting your divorce for final hearing. The following is a list of the documents which must be completed prior to final divorce. With the exception of the Divorce/Annulment Worksheet and Parenting Seminar which can be found at <https://www.douglascountywi.org/1148/Divorce> all other forms can be found at wicourts.gov (click on forms, circuit court, family).

1. Each party should complete a **Financial Disclosure Statement** (#FA-4139V).
2. If the parties are in agreement, they should complete a joint **Marital Settlement Agreement** (#FA-4150V/51V). If there are minor children the **Marital Settlement Agreement** must be signed by Child Support. If the parties are not in agreement, each party should complete a **Proposed Marital Settlement Agreement** (#FA-4152V/53V).
3. If the parties have children and are not in agreement as to the children, each party should complete a **Proposed Parenting Plan** (#FA-4147V).
4. The Petitioner should complete the **Findings of Fact, Conclusions of Law and Judgment of Divorce** (#FA-4160VA/4161VA) form and the **Divorce/Annulment Worksheet**. While the Petitioner/parties will not be able to completely fill in these forms, the Petitioner/parties should fill in the forms as much as possible.
5. If the parties have children, each party must file proof they attended the Parenting Seminar. Visit <https://www.douglascountywi.org/1148/Divorce> to find the latest Parenting Seminar information and registration link.

PRIOR TO FILING, the parties should bring the above-stated documents with them to the Status Conference for the Court's review.

CHECKLIST:

Filed prior to Status Conference:

- Summons and Petition for Divorce/Joint-Petition for Divorce
- Confidential Petition Addendum (#GF-179)
- Proof of Service (not required if parties filed Joint-Petition for Divorce)

Bring to Status Conference:

- Petitioner's Financial Disclosure Statement
- Respondent's Financial Disclosure Statement
- Marital Settlement Agreement/Proposed Marital Settlement Agreement
- Findings of Fact, Conclusions of Law and Judgment of Divorce
- Divorce/Annulment Worksheet

- With minor children: Petitioner's proof of attendance at Parenting Seminar
 Respondent's proof of attendance at Parenting Seminar
 Parenting Plan