



# Safety is *Everyone's* Responsibility

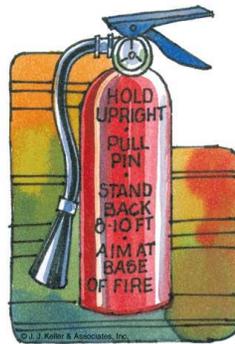
Greetings from the Risk Management Division! We hope the information in this flier gets you thinking about staying safe while both at work and home. Thanks in advance for doing your part to enhance the safety culture at Douglas County. If you have any questions contact [olsonak@ci.superior.wi.us](mailto:olsonak@ci.superior.wi.us) or dial 1531.



Electrical and extension cords should be inspected periodically to check for fraying, cuts and other potential hazardous blemishes. If you have a cord in your office you are unsure is safe to use, contact ext. 1531.

When using a ladder, make sure you've selected one with adequate length and load limits. When ascending and descending the ladder, use both hands to grip the sides whenever possible, and don't climb with a load that may cause you to lose your balance.

As soon as you discover a fire, warn others around you. Just as quickly, you need to judge whether or not it is a fire you can try extinguish or not. No matter the size of the fire, always call 911. If the fire is too large to use an extinguisher on, leave the area, close the doors behind you, pull the fire alarm, and call 911 for assistance.



Only low wattage radiant workstation heaters and occupancy sensors approved by the county can be used. Heaters are available through our office for \$75. Contact Emergency Management at 715-395-1636 with questions.



Standing on office chairs is dangerous and should never be done under any circumstances. Use a ladder if needed or contact the buildings and grounds staff for assistance.



Deer hunting season is upon us in Douglas County, and we remind you to stay safe while you are out enjoying the sport. Remember to always tell someone where you are going if you are going alone. Always identify your target before shooting, dress warm, and ALWAYS wear **blaze orange**. Stay safe and good luck!



Before we know it, we will be back to brushing snow off of our vehicles, shoveling, and wearing many layers of clothing. Our winters bring slippery surfaces, and it is important to have the proper footwear to avoid slipping on the ice. It is good practice this time of year to inspect the bottom of your winter shoes and boots to make sure they have good tread left. If not, it may be time to replace them.



If you have any questions on other safety topics or items included on this flier, don't hesitate to contact the risk management division at [olsonak@ci.superior.wi.us](mailto:olsonak@ci.superior.wi.us) or 715-395-1531.