



DOUGLAS COUNTY

OFFICE OF ADMINISTRATOR

Ann Doucette
1316 N. 14th Street, Suite 301
Superior, WI 54880
(715) 395-1335 Fax (715) 395-1312

DOUGLAS COUNTY MISSION STATEMENT

The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

DEPARTMENT MANAGERS MEETING

Tuesday, October 25, 2022

9:30 am

Conference Room 201

MINUTES

Present: Anna Carlson, Linda Corbin, Zach DeVoe, Ann Doucette, Tyler Edwards, Dan Nichols for Mark Fruehauf, Carol Jones, Jason Jackman, Sheila Keup, Dan Lindberg, Amber Popplewell for Rebecca Lovejoy, Mary Pardee, Dave Sletten, Kelly Thimm, Bill Whiteside, Michele Wick

Meeting called to order at 9:30am.

Department update: Department managers discuss updates with Administrator. HVAC repairs, construction, pending jury trials, software updates, jail academy, and staffing updates.

LATCF Funding: Previously discussed with Administration, Finance encourages department heads to reach out with questions or concerns.

Open Enrollment: Open Enrollment begins November 7th; Human Resources to send out a memo next week, and reminds department heads to let their employees know they must re-certify HSA contributions annually at this time.

Performance Evaluations: Performance Evaluations will be released by end of business today; Human Resources asks department heads to reach out with questions or concerns.

Other Business: Administration reminds department heads of budget meeting scheduled for tonight, October 25th. Highway warns department heads of text scams received on work cell phones. Administration notifies department heads of County Clerk Susan Sandvick's retirement and Technical Clerk Kaci Lundgren's appointment to fill the remainder of the term.

Meeting Adjourned at 10:20 am

Respectfully Submitted,
Melissa Pratt, Recording Secretary