

**CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE**  
**Douglas County Health and Human Services Department**  
**Wednesday, October 4, 2023, 2:00 p.m.**  
**Government Center, Boardroom 201**  
**1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Debora Carroll.

**1. ROLL CALL**

Present – Debora Carroll, Susan Hendrickson, June Finsland, Shari Piro, Corinne Nelson.  
Absent – Amy Sullivan, Kelly Schoen, Paulette Alseth. Others Present – Erika Johnson, Destiny Sirard, Samantha Roark, Lexi Klasen (Committee Clerk).

**2. APPROVAL OF MINUTES**

Motion by Hendrickson, second Piro, to approve minutes from the March 8, 2023, meeting.  
Motion carried.

**3. INTRODUCTION OF NEW STAFF**

Destiny Sirard (Health and Human Services Case Manager) introduced.

**4. INFORMATIONAL ITEMS**

- a. **Program Update:** Two vacant positions within the program, one expected to be filled in October. 139 children enrolled in program, four referrals for enrollment.
- b. **Policy Update:** Updated policy manual from state; policy input to be provided at December meeting following distribution of policy manual.
- c. **2023 Meeting Dates and Times:** Members agreed to continue with current day and time for future meetings.
- d. **Budget:** Currently under budget; potential for overage due to number of children enrolled.
- e. **Update Contact Information:** Updated contact information needed from members not present.

**5. FUTURE AGENDA ITEMS**

Program update, manual review, policy recommendations, committee appointments, budget, update contact information.

**6. ADJOURNMENT**

Motion by Hendrickson, second Finsland, to adjourn. Motion carried. Meeting adjourned at 2:18 p.m.

Submitted by,

Lexi Klasen, Committee Clerk