

**AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY
ADVISORY COMMITTEE**

**Wednesday, September 9, 2020, 4:15 p.m.,
Government Center, Boardroom 201
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair, Diane Arnold.

ROLL CALL: Present – Diane Arnold, Shawna Anderson, Tom Karas (remote), Rosemary Lear (remote), Carol Jones. Others present – Erika Johnson, Kyle Mitchell (remote), Joan Finckler, Anna Carlson, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Lear, second Jones, to approve the minutes from the March 11, 2020, meeting. Motion carried.

INTRODUCTION OF STAFF: Kyle Mitchell, Information and Assistance Specialist, and Anna Carlson, Health and Human Services Director, introduced.

INFORMATIONAL ITEMS:

Membership: Recruitment efforts halted due to COVID-19 pandemic.

Program Update: Numbers are consistent with last year. Outreach and coalition efforts will be presented virtually due to COVID-19; face-to-face state meeting requirements also suspended. Most follow up with clients done via phone.

Budget: Department projected to be under budget in contract spending approximately \$40,000.

By-laws: Additional information about statutory meeting requirements requested.

FUTURE AGENDA ITEMS: By-laws; membership update; staff introduction; budget; board report. Next meeting: December 9, 2020.

ADJOURNMENT: Motion by Lear, second Karas, to adjourn. Motion carried. Meeting adjourned at 4:50 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk