

**CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE**  
**Douglas County Health and Human Services Department**  
**Wednesday, September 8, 2021, 2:00 p.m.**  
**Government Center, Boardroom 201**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Vice Chair Sue Hendrickson.

**ROLL CALL:** Present – Sue Hendrickson, Shario Pioro, June Finsland. Absent – Kelly Schoen, Paulette Alseth, Debora Carroll. Others present – Erika Johnson, Samantha Roark, Erica Burke (remote), Catherine Krause, Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Finsland, second Pioro, to approve minutes from the March 10, 2021, meeting. Motion carried.

**INFORMATIONAL ITEMS - Updates:**

**Program:** 91 individuals enrolled in program; 1 on waitlist due to placement in residential setting which disqualifies them for enrollment. LTE position requested to manage caseload.

**Membership:** Birth-to-3 Program Coordinator, Teresa Kerr, no longer employed with county; new coordinator to fill vacant spot. By-laws specify composition of committee and certain members may not meet requirements. Johnson to review members' qualifications and propose committee membership changes at next meeting.

**Budget:** Budget on track; no concerns.

**COVID-19 Response:** Staff are rotating working remotely. Home visits done with families by request.

**State Waitlist Elimination:** State eliminated waitlist, which automatically enrolls all qualified applicants.

**FUTURE AGENDA ITEMS:** Program update; budget; COVID-19 response; membership. Next meeting – December 8, 2021.

**ADJOURNMENT:** Motion by Finsland, second Pioro, to adjourn. Motion carried. Meeting adjourned at 2:18 p.m.

Submitted by,

Kaci Jo Lundgren  
Committee Clerk