

**PLANNING & ZONING COMMITTEE  
PUBLIC HEARING AND REGULAR MEETING  
Douglas County Board of Supervisors  
Wednesday, September 8, 2021, 9:00 a.m., Government Center, Boardroom 201  
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Vice Chair Pat Ryan.

**ROLL CALL:** Present – Pat Ryan, Nick Baker, Charlie Glazman, Jim Borgeson, Mary Lou Bergman (arrived at 9:09 a.m.). Others present – Terri Luebbe, Tessah Behlings, Zach DeVoe, Ashley Vande Voort, Jon Fiskness, Marissa Hanson, Mark Liebaert, Tyler Kauther, Andi Hankins, Dan Corbin, Kaci Lundgren (Committee Clerk).

**APPROVAL OF MINUTES:** Motion by Glazman, second Borgeson, to approve minutes from the August 11, 2021, meeting. Motion carried.

**PUBLIC HEARING:**

**Amendments to the Douglas County Zoning Ordinance 8.0:**

**Petition No. 21-10: Tyler Kauther, Poplar, WI – from the August 11, 2021 hearing - Part E-1/2 SE-1/4, Section 9, T47N-R12W, Desc 348 RP 436 and Part W-1/2 SE-1/4, Section 9, T47N-R12W, Desc 353 RP 882; (AM-002-00312-00, 00310-00), Town of Amnicon:** Request to zone to C-1 Commercial for commercial space/building. Town of Amnicon denied due to the fact it does not meet long-range land-use plan and majority of neighbors not in favor.

**ACTION:** Motion by Baker, second Borgeson to deny based on town denial. Motion carried.

**Petition No. 21-11: Mark and Lynn Simonson, South Range, WI (seller) / Marc Nault, Foxboro, WI (buyer) – from the August 11, 2021 hearing - E-1/2 SW SW, Section 35, T47N-R13W, Desc 428 RP 461; (6469 E County Road B, OA-022-00946-00), Town of Oakland:** Town of Oakland held for more information.

**ACTION:** Motion by Glazman, second Baker, to refer to future Zoning meeting to await town input. Motion carried.

**Petition No. 21-12: Brian and Andrea Hankins, Solon Springs, WI – W-1/4 SE NE, Section 19, T45N-R11W; (9893 E Jackson Rd, SO-026-00439-01), Town of Solon Springs:** No objections from town.

**ACTION:** Motion by Glazman, second Borgeson, to approve. Motion carried.

**Recap of Zone Change Recommendations for County Board:** One approval, one denial, one referred to next meeting.

**DEPARTMENT REPORTS:**

**Planning and Zoning/Board of Adjustment:** Burnett County drafted its own campground ordinance; Douglas County to consider similar proposal.

**Rural Housing Authority:** Meeting held to reaffirm one loan.

**Land Conservation:** Going through budget process; interviews held for Clean Boats, Clean Waters position.

**Surveyor:** Collecting corners; monthly report to be distributed to Zoning Committee.

**Land Records:** Working on Land Records Modernization Plan; minimal errors on state data report.

**Real Property Lister:** Lottery credit letters received from citizens; beginning tax preparation.

**Register of Deeds – Retained Fees Account:** Included with agenda.

**ACTION ITEMS/REFERRALS:**

**Proposed 2022 Budgets - Rural Housing Authority:** No changes.

**ACTION (REFERRAL):** Motion by Ryan, second Baker, to approve and refer to County Administrator and Administration Committee. Motion carried.

**Planning and Zoning:** Increase due to personnel costs and changes made to fee schedule, as included with agenda.

**ACTION (REFERRAL):** Motion by Glazman, second Borgeson, to approve proposed budget and fee schedule and refer to County Administrator and Administration Committee. Motion carried.

**Land Conservation:** Increase due to personnel costs (AIS Specialist position 100% grant funded).

**ACTION (REFERRAL):** Motion by Borgeson, second Glazman, to approve and refer to County Administrator and Administration Committee. Motion carried.

**Land Records:** Increase due to personnel costs and GIS position; will request funds from Retained Fees account to supplement GIS position cost.

**ACTION (REFERRAL):** Motion by Borgeson, second Baker, to approve and refer to County Administrator and Administration Committee. Motion carried.

**Surveyor/Tax Lister:** Increase due to personnel costs.

**ACTION (REFERRAL):** Motion by Ryan, second Borgeson, to approve and refer to County Administrator and Administration Committee. Motion carried.

**Grant Applications:**

**Lake Monitoring and Protection:** No match required; funds used for Aquatic Invasive Species work.

**ACTION:** Motion by Baker, second Borgeson, to approve grant application. Motion carried.

**Clean Boats, Clean Waters for Lake Superior:** 25% match required through in-kind services; funds used for Clean Boats, Clean Waters position at Loon's Foot and Arrowhead Landings.

**ACTION:** Motion by Ryan, second Baker, to approve grant application. Motion carried.

**Clean Boats, Clean Waters for St. Croix Flowage:** Grant to fund staffing of Clean Boats, Clean Waters personnel at St. Croix Flowage. Grant requires match. No match currently acquired; looking for options.

**ACTION:** Motion by Baker, second Borgeson, to approve grant application. Motion carried.

**2022 Environmental Reserve Fund Request in the Amount of \$600 for Rain Barrel Project:** Rain barrel projects have been successful with a long waitlist of those interested.

**ACTION (REFERRAL):** Motion by Baker, second Borgeson, to approve \$600 funding request from Environmental Reserve Fund for the 2022 Rain Barrel Project and refer to Administration Committee. Motion carried.

**INFORMATIONAL ITEMS:**

**Conditional-Use Permit #26778:** Condition of permit required applicant to erect fence; no fence installed. If fence not put up by preparation of next month's agenda, action for revocation of permit will be listed.

**Fire Numbers - Located in Trailer Parks:** Emergency Management requests fire numbers at all lots, not just entrance of trailer park. Many parks already have numbers listed at each lot, but those numbers are not on record with the GIS addressing system and many inaccuracies of numbers exist.

**Signs with Town Names:** The cost of sign is the same if town is listed; to present to Towns Association for consensus to add town names.

**Hobby Farm Requirements:** Handout of all hobby farms with conditions distributed. To consider using animal unit as count method for limiting number of animals, instead of specifying exact amounts for individual animal types. Department will present information on animal units at next meeting.

**FUTURE AGENDA ITEMS:** Fire numbers; animal units; campground fees; Bubb permit.

**ADJOURNMENT:** Motion by Ryan, second Borgeson, to adjourn. Motion carried. Meeting adjourned at 10:09 a.m.

Submitted by,

Kaci Lundgren  
Committee Clerk