

MINUTES
DOUGLAS COUNTY RURAL HOUSING AUTHORITY

Meeting of the Douglas County Rural Housing Authority, **Wednesday, July 21, 2022** at 9:00 A.M, Government Center, 1316 North 14th Street, Superior, WI

Meeting called to order by Chair Diane Zimmerman

- 1) Roll Call:** Present - Diane Zimmerman, Pat Ryan and Susan Hendrickson; Others Present – Zach DeVoe and Terri Luebbe - Clerk.
- 2) Approval of Minutes from the August 18, 2021 meeting:** **Action:** *Motion by Ryan, second by Hendrickson to approve the August 18, 2021 minutes. All members voted in favor. Motion carried.*
- 3) Action Item:**
Agreement between Northwest Regional Planning Commission & Douglas County; Discussion: Discussion on if there is an Administration Fee within the County portion of the program (there is none), and how does the Administration Fee get distributed for the entire program; **Action:** *Motion by Ryan, second by Hendrickson to approve agreement. All members voted in favor. Motion carried.*
- 4) Informational Item:**
Policies & Procedures: *Discussion on some possible changes and typos. Will bring back at next meeting as Action Item with corrections and updates.*
- 5) Future Agenda Items:** Policy & Procedures.
- 6) Adjournment:** *Motion by Ryan, second by Hendrickson to adjourn. All members voted in favor. Motion carried.*

Meeting adjourned at 9:24 A.M.

Respectfully submitted, Theresa Luebbe, Clerk

CC: Rural Housing Authority Members
Sue Sandvick, County Clerk
County Board Supervisors