



DOUGLAS COUNTY

OFFICE OF ADMINISTRATOR

Ann Doucette
1316 N. 14th Street • Suite 301
Superior, WI 54880
(715) 395-1335 Fax (715) 395-1312

DOUGLAS COUNTY MISSION STATEMENT

The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

DEPARTMENT MANAGERS MEETING

Tuesday, June 22nd

9:30 am

Doug Finn Conference Room, 270

MINUTES

Present: Candy Anderson, Anna Carlson, Linda Corbin, Zach DeVoe, Ann Doucette, Jenn Stank for Mark Fruehauf, Erick Hudson, Jason Jackman, Carol Jones, Mark Liebaert, Jaime McMeekin, Tracy Middleton, Rebecca Lovejoy, Mary Pardee, Sue Sandvick, Dave Sletten, Michele Wick, Darrell Witt

Meeting called to order at 9:31am.

Department update: Department managers discuss updates with Administrator. Some departments have new employees that have started over the last few months. Others continue to get back to business as usual. County Board Chair reminds department managers of County Board hiatus in July.

Meeting Date Change: Administrator informs group that department manager meetings will be re-scheduled to the fourth Tuesday of every other month. Next meeting will take place in August.

Comprehensive Plan: County Board passed the Comprehensive Plan last Thursday. The Plan will affect some departments. County Board asks department managers to review the Plan and incorporate County goals in with departmental budget goals.

Market Wage/Benefit Study: Administration and Human Resources have started the wage study process with the current consultant group. There are no firm dates on this process currently as it has just begun. This will be a market update rather than a full wage study.

2022 Budget/Personnel Costs: Budget preparations will begin at the end of July. Department managers will receive budget packets and meetings with Administration and Finance will begin in August.

Job Descriptions: Human Resources asks group to continue to working on job description revisions and changes to format adopted in 2019. Human Resources will review what has been received and send notification to departments.

Meeting Adjourned at 9:51 am

Respectfully Submitted,
Melissa Pratt, Recording Secretary