

**HEALTH AND HUMAN SERVICES BOARD MEETING**  
**Douglas County Board of Supervisors**  
**Thursday, May 30, 2019, 4:30 p.m., Courthouse Room 207C,**  
**1313 Belknap Street, Superior, Wisconsin**

Meeting called to order by Chair Larry Quam.

**ROLL CALL:** Present – Larry Quam, Jim Bolin, Patricia Ryan, Alan Jaques, Amida Gallito (arrived 4:31 p.m.). Absent – June Farkas, Marvin Finendale. Others present – Doreen Wehmas, Brian Erickson, Shelley Nelson, Carissa Skifstad, Ann Doucette, Mark Liebaert, Dave Longsdorf, Pat Schanen, Kaci Lundgren (Committee Clerk).

**APPROVAL OF MINUTES:** Motion by Ryan, second Jaques, to approve the minutes of the May 9, 2019, meeting. Motion carried.

**ACTION ITEMS:**

**Position Reclassification Requests – Veterans Service Office - Benefit Specialist to Case Manager:** Mental health needs are rising; case management is needed in addition to benefit assistance to provide better support for veterans. Approximate \$13,128.31 annual increase to current position.

**ACTION (REFERRAL):** Motion by Ryan, second Jaques, to approve request to reclassify Veterans Benefit Specialist position to Veterans Case Manager and refer to Administration Committee. Motion carried.

**LTE Social Service Aide – One to FTE, One to PT:** Positions necessary due to provider contract ending; funding source already exists as limited term employment.

**ACTION (REFERRAL):** Motion by Ryan, second Jaques, to approve request to reclassify both full-time and part-time limited-term employee Social Service Aide positions to one full-time and one part-time position (no longer limited term) and refer to Administration Committee. Motion carried.

**LTE Youth Justice Social Worker – to FTE:** Staff needed to handle rising caseloads. Approximately \$10,000 of position funding would come from staff education fund and child welfare area.

**ACTION (REFERRAL):** Motion by Jaques, second Gallito, to approve request to reclassify full-time limited-term employee Youth Justice Social Worker position to one full-time position (no longer limited term) and refer to Administration Committee. Motion carried.

**Veteran Outreach and Recovery Program No-Cost Lease Option Request:** No budget for VORP program at this time; other counties provide space at no cost. Program is beneficial to have in Douglas County and works side-by-side with Veterans Service Office.

**ACTION (REFERRAL):** Motion by Jaques, second Bolin, to approve no-cost lease for Veteran Outreach and Recovery Program for two years and refer to Administration Committee. Motion carried.

**Creation of Children’s Support Services Unit / Working Supervisor Position:** A program waitlist is no longer permitted and cases are more complex, requiring more involvement from staff; program is mandated by state.

**ACTION (REFERRAL):** Motion by Ryan, second Jaques, to approve request to create a Children’s Support Services Unit with a full-time working supervisor, as requested, and refer to Administration Committee. Motion carried.

**INFORMATIONAL ITEM:**

**Comprehensive Community Services Update:** Cost of program reimbursed 60% by medical assistance and 40% by state, but not received until approximately 18 months after program inception. Start-up funding needed for provider to receive payment for services within first year, due to lag of reimbursement. Because program is intended to last indefinitely, recoup of funds may never occur and would not be received until last reimbursement is submitted from program.

**ACTION (REFERRAL):** Motion by Jaques, second Gallito, to approve concept and one-time funding to Comprehensive Community Services Program for start-up and refer to Administration Committee. Motion carried.

**ADJOURNMENT:** Motion by Gallito, second Bolin, to adjourn. Motion carried. Meeting adjourned at 5:48 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk