

**EMPLOYEE RELATIONS COMMITTEE
DOUGLAS COUNTY
Tuesday, March 12th, 2019, 9:30 a.m., Courthouse Room 207-C
1313 Belknap Street, Superior, Wisconsin**

Meeting was called to order at 9:32 a.m. by Corbin.

Corbin asked the Committee if there were any objections to Middleton being co-coordinator through December 2019. The Committee presented no objections.

REVIEW OF DECEMBER 2018 MINUTES

No revisions; minutes accepted.

REVIEW OF EMPLOYEE RELATIONS BY-LAWS

There was discussion to review the Employee Relations By-Laws; committee members to present amendments at next meeting. Middleton will email current members to see if they are still interested. Middleton/Doucette to discuss with County Board Chair Liebaert. Lundgren will serve as co-coordinator through June 2020.

SPRING PICNIC

There was discussion to have no spring picnic in 2019; however, to incorporate an employee celebration in conjunction with the 100 year celebration of the Courthouse being in existence, which would be in 2020.

WHEELCHAIR UPDATE

Discussion was made regarding where to have two wheelchairs. Doucette will contact Health & Human Services to determine specifics.

FOLLOW-UP ON HOLIDAY PARTY

Lundgren stated Holiday Party went really well with good feedback and would like to reserve V.I.P for 2019 Holiday Party. The committee agreed to reserve for either the first or second Friday in December.

FEEDBACK ON EMPLOYEE EVALUATIONS

Doucette stated merit rewards are based on budget funding.

FUTURE AGENDA ITEMS

Courthouse Celebration
Employee Relations By-Laws
Employee Training Opportunities

EMPLOYEE OF THE QUARTER

Pratt presented a new layout for the Employee of the Quarter nomination form. The Committee agreed to the change to one page and determine Department Managers ineligible to receive award. Volunteers for the selection committee came forward. Four nominations were received.

Next meeting June 11, 2019 at 9:30 a.m. in Courthouse Room 207-C.

Meeting was adjourned at 10:20 a.m. by Middleton.

Respectfully submitted,

Holly Mortenson, Human Resource Department Representative/Recording Secretary