

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, March 2, 2023, 9:30 a.m., Government Center, Boardroom 201
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chair Alan Jaques.

ROLL CALL: Present – Alan Jaques, Rosemary Lear, Mary Lou Bergman, Mark Liebaert, Sam Pomush, Kelly Peterson, Nick Baker, Bill Fennessey, Pat Ryan. Others present – Shelley Nelson, Dan Lindberg, Linda Corbin, Carolyn Pierce, Matt Izzard, Bill Whiteside, Tracy Ruppe, Mary Martin, Tracy Middleton, Carol Jones, Ann Doucette, Michele Wick (remote), Kaci Lundgren, Emily Cahill (Committee Clerk).

APPROVAL OF MINUTES: Motion by Pomush, second Ryan, to approve December 1, 2022, minutes. Motion carried.

DEPARTMENTAL FINANCIAL REPORTS AND GOALS/OBJECTIVES FOR 2023:

The following departments reported on departmental activities: Administration/Human Resources, Buildings and Grounds, Corporation Counsel, County Clerk, Finance, Information Technology, Register of Deeds and Treasurer.

ACTION ITEMS/REFERRALS:

From Forest, Parks and Recreation Committee: Fee Schedule Amendment – Platbooks: Included with agenda; request is to charge actual fee for platbooks.

ACTION (RESOLUTION): Motion by Baker, second Lear, to approve fee schedule amendment and refer to County Board. Motion carried unanimously.

Year-End 2022 Carryovers and Reserves: Included with agenda.

ACTION (RESOLUTION): Motion by Baker, second Pomush, to approve year-end carryovers and reserves and refer to County Board. Motion carried unanimously.

Budgetary Transfers: Included with agenda.

ACTION (RESOLUTION): Motion by Bergman, second Lear, to approve budgetary transfers and refer to County Board. Motion carried unanimously.

Personnel Policies Amendment: Section V, Workplace Policies, Reimbursement for Expenses (meal costs): Reimbursement for meal expenses increased based on average amounts of other counties.

ACTION (RESOLUTION): Motion by Lear, second Pomush, to approve personnel policies amendment and refer to County Board. Motion carried unanimously.

Resolution Authorizing Douglas County to Enter Into the Settlement Agreements with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co., Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc., Agree to the Terms of the Addendum to the MOU Allocating Settlement Proceeds, and Authorize Entry Into the MOU with the Attorney General: Additional opioid lawsuits allow county to enter into settlement agreements.

ACTION (RESOLUTION): Motion by Bergman, second Peterson, to approve resolution and enter into settlement agreements as presented, and refer to County Board. Motion carried unanimously.

Privacy Policy: Included with agenda; draft created by City of Superior with amendments made for Douglas County.

ACTION (RESOLUTION): Motion by Fennessey, second Lear, to approve privacy policy and refer to County Board. Motion carried unanimously.

INFORMATIONAL ITEMS:

ARPA Funding Status: Included with agenda; Whiteside provided update. Funds must be committed by 2024 and spent by 2025.

Superior Days Update: Liebaert reported on activity; state to consider increasing amount of sales tax retained by counties.

Employee Staffing Report, 4th Quarter – 2022: Included with agenda.

FUTURE AGENDA ITEMS: None.

ADJOURNMENT: Motion by Lear, second Pomush, to adjourn open session and convene into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, to establish parameters of negotiations with City of Superior for occupancy and use of government center. Roll call vote taken, with all present voting yes. Motion carried. Open session adjourned at 10:14 a.m.

Submitted by,

Emily Cahill
Committee Clerk