

MINUTES
DOUGLAS COUNTY RURAL HOUSING AUTHORITY

Meeting of the Douglas County Rural Housing Authority, **Wednesday, January 27, 2021** at 9:00 A.M, Government Center, 1316 North 14th Street, Superior, WI

Meeting called to order by Chair Diane Zimmerman

1) Roll Call: Present - Diane Zimmerman, Pat Ryan and Susan Hendrickson; Others Present – Zach DeVoe, Terri Luebbe, Tracy Ruppe and Sue Radzak-Clerk.

2) Approval of Minutes from the September 10, 2019 meeting: **Action:** *Motion by Hendrickson, second by Ryan to approve the September 10, 2019 minutes. All members voted in favor. Motion carried.*

3) Action Items:

a) County Loan/Federal Loan #37-2005: Loan history and recommendation by Corporation Counsel discussed. **Action:** *Motion by Hendrickson, second by Ryan to “write off” both the county and federal loans. All members voted in favor. Motion carried.*

b) County Loan/Federal Loan #46-2010: Loan history and recommendation by Corporation Counsel discussed. **Action:** *Motion by Ryan, second by Hendrickson to “write off” both the county and federal loans. All members voted in favor. Motion carried.*

c) Federal Loan-1997: Loan history and recommendation by Corporation Counsel discussed. **Action:** *Motion by Ryan, second by Hendrickson to “write off” the federal loan. All members voted in favor. Motion carried.*

4) Informational Items:

a) Budget Review (2020)(2021): 2020 budget reflects recording in the Register of Deeds documents missed in the past. 2021 budget reviewed.

b) Federal and County loan programs/accounts: handouts distributed and discussed. Fund balances noted.

c) CDBG Program up-date: NWRPC just started obligating under the 20-01 award of approximately \$1.7 million available.

5) Future Agenda Items: Policy & Procedures and Review of Program guidelines

6) Adjournment: *Motion by Ryan, second by Hendrickson to adjourn. All members voted in favor. Motion carried.*

Meeting adjourned at 9:40 A.M.

Respectfully submitted, Sue Radzak, Clerk

CC: Rural Housing Authority Members
Sue Sandvick, County Clerk
County Board Supervisors