

December 8, 2021

EXTENSION EDUCATION & RECYCLING COMMITTEE
Douglas County Board of Supervisors
Wednesday, December 15, 2021, 1:00 p.m., Government Center, Boardroom 201
1316 N. 14th Street, Superior, Wisconsin
OR JOIN BY PHONE: (US) +1 424-286-1593 PIN: 182 221 383#
OR VIDEO: <https://meet.google.com/pzx-osdp-hhy>

***Due to COVID-19 concerns, members of the public may attend the meeting remotely.**

Please call the County Clerk's Office (395-1397) if you will not be able to attend.

MEMBERS: Sue Hendrickson, Chair Michael Raunio, Vice Chair Wendy Bong
Mike Streveler Kelly Peterson

A G E N D A


(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time.)

1. Roll call.
2. Approval of September 22, 2021, meeting minutes (attached).
3. Reports:
 - (a) Recycling – S. Johnson;
 - (b) Extension (written report to be distributed prior to the meeting):
 - (1) Area Extension Director – M. Pardee;
 - (2) Agriculture & Horticulture – J. Anklam;
 - (3) FoodWise – J. Montgomery/T. Nichols;
 - (4) Human Development & Relationships – T. Henegar;
 - (5) 4-H and Youth Development – K. Stenroos.
4. Action items/referrals: 2022 Responsible Unit Administrative Contract NWRPC – Douglas County (attached).
5. Informational:
 - (a) Agriculture and Horticulture discussion – M. Pardee and J. Anklam; and
 - (b) WEXA update – S. Hendrickson.
6. Future agenda items – next meeting date.
7. Adjournment.

cc: S. Nelson (Telegram) UW-Extension Staff Jennifer Barton (Recycling) Sheldon Johnson
County Board Ann Doucette Sue Sandvick

NOTE: Attachments to agenda available in County Clerk's Office for viewing or copying, or on county's website www.douglascountywi.org
Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive. TOO (715)395-7521.

Posted: Courthouse, Government Center, Superior Public Library, www.douglascountywi.org

 12/08/2021

Name

Date

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Douglas County Board of Supervisors
Wednesday, September 22, 2021, 1:00 p.m., Government Center, Boardroom 201
1316 N. 14th Street, Superior, Wisconsin

ROLL CALL: Present – Sue Hendrickson, Michael Raunio, Wendy Bong, Mike Streveler, Kelly Peterson. Others Present - Tracy Henegar (remote), Sheldon Johnson (remote), Ellen Chicka, Jane Anklam, Tara Nichols, Cheryl Westman, Committee Clerk.

APPROVAL OF MINUTES: Motion by Raunio, second Bong, to approve the minutes from the June 30, 2021, meeting minutes. Motion carried.

Reports:

Recycling – S. Johnson: Northwest Regional Planning Commission submitted 2022 responsible unit application for funding from WDNR on behalf of Douglas County, anticipate 2021 similar funding amount of \$56,000. Recycling newsletter distributed to over 9,000 rural postal mailboxes mid-July. Meeting today held with contract leads for the Waste Management Recycling Program, caught up on project activities. Recycling contract with Waste Management executed in 2017, concludes December 31, 2022 – to review over next 6-8 months. Two one-year extensions allowed in the contract. Household hazardous waste program: held in Town of Parkland in August, went well with 66 participants at the event. Town of Gordon requested collection event in 2022.

Extension (Written Report Included With Meeting Packet):

Area Extension Director – M. Pardee: Not present.

Agriculture & Horticulture – J. Anklam: Anklam provided highlights; also discussed Douglas County's drought situation and negative impact on the farmers.

FoodWise – J. Montgomery/T. Nichols: Nichols reported scheduling classrooms in-person at Bryant, Cooper, Northern Lights and Solon Springs schools, possibly Lake Superior as well. Another Strong Bodies series started September 14, 2021.

Human Development & Relationships – T. Henegar: Mental health first aid highly in demand; recent workshop at Superior High School well received; another Trauma series starting next week. Partnering virtually with other rural counties to expand programming options with limited staffing.

4-H Program – K. Stenroos: Not present.

Youth Development – M. Johnson-Garay: Not present.

ACTION ITEMS/REFERRALS:

2022 Recycling Budget: Reviewed. Similar to previous year's budget.

ACTION (REFERRAL): Motion by Bong, second Streveler, to approve 2022 Recycling Budget as presented and forward to Administration Committee. Motion carried.

2022 UW-Extension Budget: Reviewed.

ACTION (REFERRAL): Motion by Raunio, second Bong, to approve 2022 UW-Extension Budget as presented and forward to Administration Committee. Motion carried.

INFORMATIONAL:

WEXA Update – Hendrickson: No updates.

Future Agenda Items: Next meeting date is October 20, 2021.

ADJOURNMENT: Motion by Bong, second Streveler, to adjourn. Motion carried. Meeting adjourned at 1:23 p.m.

Submitted by,

Cheryl Westman, Committee Clerk



Northwest Regional Planning Commission

NWRPC

keeping your future as our focus

*Serving communities within and counties of
ASHLAND, BAYFIELD, BURNETT,
DOUGLAS, IRON, PRICE, RUSK, SAWYER,
TAYLOR, & WASHBURN*

*And the Tribal Nations of
BAD RIVER, LAC COURTE ORIELLES, LAC DU
FLAMBEAU, RED CLIFF, & ST. CROIX*

**AGREEMENT
BETWEEN THE
NORTHWEST REGIONAL PLANNING COMMISSION
AND DOUGLAS COUNTY**

WHEREAS, The Northwest Regional Planning Commission is a legally constituted regional planning agency created pursuant to the statutes of the State of Wisconsin and its own adopted by-laws; and

WHEREAS, Further pursuant to the statutes of the State of Wisconsin and the Commission's by-laws, the Commission has been granted the power to enter into contracts with any local unit of government within the region for the purpose of providing technical assistance on planning and development matters; and

WHEREAS, Douglas County is a local unit of government within the region; and

WHEREAS, Douglas County has requested technical assistance from the Commission as outlined in the Scope of Services.

NOW, THEREFORE BE IT RESOLVED, that the Northwest Regional Planning Commission and Douglas County agree as follows:

This Agreement entered into on the ____ day of _____, 2021, by the Northwest Regional Planning Commission, party of the first part, hereinafter referred to as the "Commission", and Douglas County, Wisconsin, party of the second part, hereinafter referred to as the "County."

In consideration of mutual covenants and agreements hereinafter set forth, the parties hereto, legally intending to be bound hereby, do covenant and agree for themselves and their respective successors and assigns, as follows:

SCOPE OF SERVICES:

The Commission will provide technical assistance services in the overall administration of the Douglas County Responsible Unit. Activities associated with the Responsible Unit (RU) include:

1. Prepare the Responsible Unit grant application to the Wisconsin Department of Natural Resources.
2. Prepare the Responsible Unit annual report to the Wisconsin Department of Natural Resources.
3. Prepare the annual budget.
4. Prepare a newsletter and coordinate distribution.
5. Prepare news releases / articles regarding recycling to the public, towns and villages.
6. Attend county committee meetings, towns unit, and other requested meetings.
7. Coordinate recycling site locations and site activities associated with the recycling program.
8. Monitor existing contracts for recycling services.
9. Prepare alternatives and modifications to program operations.
10. Prepare annual attendant contracts and monitor activities at contracted sites.
11. Provide support to citizens having questions regarding recycling.
12. Provide updated information and news for the Douglas County website on recycling.
13. Coordinate payments to appropriate vendors and contracted services.
14. Prepare end of year reports to appropriate Douglas County Departments.
15. Coordinate Household Hazardous Waste collections in the County and prepare public information regarding event locations and dates.
16. Provide support to citizens having questions regarding household hazardous waste collection and disposal.
17. Provide updated information and news for the Douglas County website on household hazardous waste.
18. Prepare, distribute, and evaluate requests for proposal for services associated with recycling.

COST:

This agreement shall commence on January 1, 2022 and end on December 31, 2022. The County will pay the Commission \$32,000 for activity associated with the responsible unit duties of Douglas County. The County will reimburse the Commission for mileage associated with travel in support and operation of the Douglas County RU at the approved IRS rate.

IN WITNESS THEREOF, we the undersigned agree to the terms of this Agreement.

Thomas Mackie, Chairman
Northwest Regional Planning Commission

Ann Doucette, Administrator
Douglas County

Witness

Witness

Date

Date