

October 29, 2021

EXECUTIVE COMMITTEE
Douglas County Board of Supervisors
Thursday, November 4, 2021, 10:15 a.m.*, Government Center Boardroom 201
1316 N. 14th Street, Superior, Wisconsin
OR JOIN BY
PHONE: (US) +1 301-750-8129 PIN: 453 573 351#
OR VIDEO: <https://meet.google.com/rqf-tbfw-hpe>**

**Meeting to follow Administration Committee meeting, with start time of 10:15 a.m. or soon thereafter.*
***Due to COVID-19 concerns, the public may attend the meeting remotely.*

Please call the County Clerk's Office (715-395-1569) if you are unable to attend.

MEMBERS: Mark Liebaert, Chair Keith Allen Nick Baker
 Mary Lou Bergman Alan Jaques Sue Hendrickson
 Samuel Pomush

A G E N D A

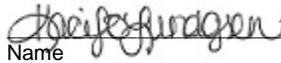
(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time).

1. Roll call.
2. Approval of the June 3, 2021, meeting minutes (attached).
3. Action item/referral: Review County Board Supervisors' compensation plan (attached).
4. Informational item: American Rescue Plan Act funds (attached).
5. Future agenda items.
6. Adjournment.

NOTE: A quorum of the Administration Committee will be present at this meeting due to memberships of this committee's members on that committee.

Copied: County Board Supervisors Department Managers
Posted: Courthouse, Government Center, Superior Telegram, Superior Public Library

Agenda and attachments are available in County Clerk's Office for viewing or at www.douglascountywi.org. Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

 10-29-21
Name Date

EXECUTIVE COMMITTEE
Douglas County Board of Supervisors
Thursday, June 3, 2021, 10:23 a.m., Government Center, Boardroom 201
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chair Mark Liebaert.

ROLL CALL: Present – Mark Liebaert, Nick Baker, Mary Lou Bergman, Susan Hendrickson, Alan Jaques, Samuel Pomush, Keith Allen (remote). Others present – Shelley Nelson, Rosemary Lear, Pat Ryan, Carolyn Pierce, Ann Doucette, Sue Sandvick, Kaci Lundgren (Committee Clerk).

APPROVAL OF MINUTES: Motion by Pomush, second Jaques, to approve September 12, 2018, meeting minutes. Motion carried.

ACTION ITEMS/REFERRALS:

Ordinance #4.13 Public Assemblage Ordinance Amendment: Referred from County Board to allow committee member input. Corporation Counsel clarified amendments.

ACTION (ORDINANCE): Motion by Allen, second Hendrickson, to recommend ordinance amendments and refer to County Board. Motion carried unanimously.

Comprehensive Plan Annual Review Process: Baker is requesting an annual committee review of the plan to monitor progress on accomplishing goals.

ACTION (RESOLUTION): Motion by Baker, second Hendrickson, to have Executive Committee review Comprehensive Plan and its goals annually, in the first quarter of the year, beginning in 2022, and refer to County Board. Comprehensive Plan goals to be included with affected departments' annual goals. Motion carried unanimously.

Abolish “Veterans Service Advisory Committee”: Current Veterans Service Officer does not utilize committee; creation of committee requested by previous officer.

ACTION (RESOLUTION): Motion by Bergman, second Pomush, to abolish Veterans Service Advisory Committee. Motion carried unanimously.

ADJOURNMENT: Motion by Pomush, second Jaques, to adjourn. Motion carried. Adjourned at 10:44 a.m.

Submitted by,

Kaci Jo Lundgren
Committee Clerk

COMPENSATION PLAN

A. Salaries

- (1) Each supervisor (excluding the County Board Chairperson) shall be paid \$3,000.00 per year in bi-weekly installments of \$115.38. The salaries referred to in this section shall be in addition to any claims for mileage and/or necessary expenses which may legally be allowed.
- (2) The County Board Chair shall receive a \$15,000.00 per year total compensation package, with the provision that the Chair has the discretion to elect to receive the \$15,000.00 in biweekly installments, or elect to split the compensation between a biweekly salary and payment of the full monthly premium for either the single or family health insurance plan.

B. Health Insurance

Individual supervisors may purchase a single or family plan at their own cost.

C. Mileage Reimbursement

In addition to the salary authorized above, each supervisor, including the County Board Chairperson, shall be reimbursed mileage at the IRS allowable rate for each attendance at a County Board meeting or for attendance at County Board committee meetings or special committee meetings of which they are a member, or other approved county business. Supervisors representing towns or villages are entitled to mileage reimbursement for attendance at up to two town/village board meetings per month, within their representative district. All supervisors are entitled to mileage reimbursement for attendance at Towns Association meetings. Mileage for travel relating to training, seminars and conventions is not to exceed \$1,500.00 per year for each supervisor, excluding the County Board Chair.

D. Per Diem and Meal Allowance

Each supervisor will receive \$50.00 per diem for out of county travel requiring overnight stay or \$25.00 per diem for out of county travel not requiring overnight stay, unless other compensation is being received, not to exceed \$400.00 per diem total per year, per supervisor. The County Board Chair is excluded from the \$400.00 per year cap. Each supervisor will receive \$5.00 for meal allowance if a meeting is over four hours long. A supervisor qualifies for a meal allowance payment if he or she is a member of the standing committee or was requested to attend by the respective standing committee or by the County Board Chairperson, but the four hour rule still applies.

In order to receive reimbursement for travel expenses other than those incurred for normal County Board committee business, an "Approval for Travel Form" must be completed prior to travel and approved by the County Board Chairperson (or Vice-Chairperson in the absence of the Chairperson).

MEETING STIPEND PAYMENTS

A. Members Eligible

A \$25.00 per meeting stipend shall be paid to any supervisor attending an assigned or appointed committee meeting or a committee meeting within which he or she was requested to attend by the County Board Chair. The chairperson of each committee shall receive a \$35 per meeting stipend for each meeting attended in which they chair. In the event the chairperson is not present, the vice-chair or acting chair shall receive the \$35 stipend. The County Board Chair is eligible to receive a stipend if he or she is a voting member of a committee, through appointment or in making a quorum. First, Second and Third Vice Chairs of the County Board are eligible to receive a stipend when he or she serves as a designee of the County Board Chair, for purposes of making a quorum.

B. Approved Meetings

- (1) The per meeting stipend shall be paid to supervisors for attendance at any meeting of a committee for which they have been formally appointed a member by the County Board.

Notice of all meetings shall be sent to the Douglas County Clerk's Office and posted properly at the Courthouse, with minutes to be sent to the County Clerk's Office within one month following meeting date.

- (2) Stipends are not to be paid for regular monthly meetings of the full County Board, with the exception of the annual County Board budget meeting and any Special County Board meetings, for which meeting stipends will be paid.
- (3) Supervisors who attend a meeting which cannot be held due to a lack of a quorum are entitled to receive the per meeting stipend.
- (4) No payment for meetings will be made by the County if the supervisor received payment from another agency for that meeting.
- (5) Annual reports are to be furnished to the Board for those supervisors turning in expenses for meetings.

PAY AND REIMBURSEMENT PROCEDURES

A. Expense Report

Supervisors are to complete an expense report at least every quarter in order to receive stipend and reimbursement payments. Supervisors should indicate meetings attended (County Board and committee meetings), stipends to be received, mileage reimbursement, meal payments, and training, seminar and convention expense reimbursement, if any.

The deadline for submission of reports is within 30 days of each quarter, except the 4th quarter report deadline is mid-December, with the specific date to be communicated to Supervisors in advance, or expenses will not be paid for that year. Any payments or expenses occurring after the 4th quarter deadline, are to be submitted with the following year's 1st quarter expense report.

The accuracy in completing the expense report (in regard to eligibility of reimbursable items and meeting stipends) is the sole responsibility of the supervisor completing the report. The County Clerk has the right to request additional documentation. If the County Clerk determines that expenses submitted are not in accordance with policy, they will not be paid.

B. Travel, Lodging and Meals

Douglas County has a no cash advance policy and will not advance money to supervisors to cover anticipated travel expenses. The County shall reimburse supervisors for travel expenses incurred while conducting official, approved, county business. Expenses incurred for commercial travel, lodging, meals, registration fees, and miscellaneous travel expenses, should be listed on the supervisor's monthly expense form, with supporting receipts attached for any expenses exceeding \$5.00.

Maximum reimbursable rate for meals shall be:

Breakfast	\$ 7.00
Lunch (Noon)	9.00
Dinner (Evening)	18.00

If overnight stay is required, the supervisor may exceed the maximum set for any one meal; however the total reimbursement rate for that day shall not exceed \$34.00 per day. Allowable expenses for meals includes gratuity. Alcoholic beverages are not reimbursable. No expense reimbursements can be made through petty cash.



DOUGLAS COUNTY

OFFICE OF ADMINISTRATOR

**DOUGLAS COUNTY
MISSION STATEMENT**
The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

Ann W. Doucette
1316 N. 14th Street • Suite 301
Superior, WI 54880
(715) 395-1335 Fax (715) 395-1312

DATE: October 28, 2021
TO: Executive Committee
FROM: Ann Doucette
RE: American Rescue Plan Act (ARPA) Funding

In 2021, the County received half of their total allocation of \$8,381,382, with the remainder to be distributed in 2022. The ARPA funding must be obligated no later than December 31, 2024 and spent no later than December 31, 2026. This is one-time funding and should be used for one-time purposes/projects. Attached pages one and two explain how the ARPA funds may be used.

One of the uses is "replacing public sector revenue loss." Wisconsin Counties must adhere to a yearly operating levy increase of no more than what equals their net new construction calculation. Since this increase is well below annual inflation (1.125 for 2022), the County will be able to recoup almost all of its lost revenue, for three years, through ARPA funding. This essentially means that ARPA funding may be used on other purposes/projects besides those involving water, sewer, broadband, and COVID-19 mitigation. Candy's calculation, for just one year, is on page six. The first year revenue loss recoup is approximately \$2.8 million, over three years the revenue loss, following the same strategy, would be approximately \$8.4 million.

The County has already approved or indicated funding would be approved for the projects on page 4. In anticipation of this meeting, I asked Department Managers to submit potential projects that they felt were needed in the next one to five years. Those potential projects are listed on pages 10 through 22. I also included the County's General Obligation (GO) Debt per Capita for 2019. If the County used ARPA funding instead of borrowing, the GO Debt per capita would drop below the average Wisconsin County.

There are many large projects to consider. Projects listed total over the \$8.4 million. Other than the approving the projects on page 4, the Committee has time to consider other strategies and requests. Additional projects can certainly be approved at future meetings.

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Coronavirus State and Local Fiscal Recovery Funds

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and Tribal governments to respond to the COVID-19 emergency and bring back jobs.

The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

Funding Objectives

- **Support urgent COVID-19 response efforts** to continue to decrease spread of the virus and bring the pandemic under control
- **Replace lost public sector revenue** to strengthen support for vital public services and help retain jobs
- **Support immediate economic stabilization** for households and businesses
- **Address systemic public health and economic challenges** that have contributed to the inequal impact of the pandemic

Eligible Jurisdictions & Allocations

Direct Recipients

- States and District of Columbia (\$195.3 billion)
- Counties (\$65.1 billion)
- Metropolitan cities (\$45.6 billion)
- Tribal governments (\$20.0 billion)
- Territories (\$4.5 billion)

Indirect Recipients

- Non-entitlement units (\$19.5 billion)



Support Public Health Response

Fund COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff



Address Negative Economic Impacts

Respond to economic harms to workers, families, small businesses, impacted industries, and the public sector



Replace Public Sector Revenue Loss

Use funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic



Premium Pay for Essential Workers

Offer additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors



Water and Sewer Infrastructure

Make necessary investments to improve access to clean drinking water and invest in wastewater and stormwater infrastructure



Broadband Infrastructure

Make necessary investments to provide unserved or underserved locations with new or expanded broadband access



For More Information: Please visit www.treasury.gov/SLFRP

For Media Inquiries: Please contact the U.S. Treasury Press Office at (202) 622-2960

For General Inquiries: Please email SLFRP@treasury.gov for additional information

2



Example Uses of Funds

Support Public Health Response

- **Services to contain and mitigate the spread of COVID-19**, including vaccination, medical expenses, testing, contact tracing, quarantine costs, capacity enhancements, and many related activities
- **Behavioral healthcare services**, including mental health or substance misuse treatment, crisis intervention, and related services
- **Payroll and covered benefits** for public health, healthcare, human services, and public safety staff to the extent that they work on the COVID-19 response

Replace Public Sector Revenue Loss

- **Ensure continuity of vital government services** by filling budget shortfalls
- **Revenue loss is calculated** relative to the expected trend, beginning with the last full fiscal year pre-pandemic and adjusted annually for growth
- **Recipients may re-calculate revenue loss** at multiple points during the program, supporting those entities that experience revenue loss with a lag

Water & Sewer Infrastructure

- **Includes improvements to infrastructure**, such as building or upgrading facilities and transmission, distribution, and storage systems
- **Eligible uses aligned to Environmental Protection Agency project categories** for the Clean Water State Revolving Fund and Drinking Water State Revolving Fund

Equity-Focused Services

- **Additional flexibility for the hardest-hit communities and families** to address health disparities, invest in housing, address educational disparities, and promote healthy childhood environments
- **Broadly applicable** to Qualified Census Tracts, other disproportionately impacted areas, and when provided by Tribal governments

Address Negative Economic Impacts

- **Deliver assistance to workers and families**, including support for unemployed workers, aid to households, and survivor's benefits for families of COVID-19 victims
- **Support small businesses** with loans, grants, in-kind assistance, and counselling programs
- **Speed the recovery of impacted industries**, including the tourism, travel, and hospitality sectors
- **Rebuild public sector capacity** by rehiring staff, replenishing state unemployment insurance funds, and implementing economic relief programs

Premium Pay for Essential Workers

- **Provide premium pay to essential workers**, both directly and through grants to third-party employers
- **Prioritize low- and moderate-income workers**, who face the greatest mismatch between employment-related health risks and compensation
- **Key sectors include** healthcare, grocery and food services, education, childcare, sanitation, and transit
- **Must be fully additive** to a worker's wages

Broadband Infrastructure

- **Focus on households and businesses** without access to broadband and those with connections that do not provide minimally acceptable speeds
- **Fund projects that deliver reliable service** with minimum 100 Mbps download / 100 Mbps upload speeds unless impracticable
- **Complement broadband investments** made through the Capital Projects Fund

Ineligible Uses

- **Changes that reduce net tax revenue** must not be offset with American Rescue Plan funds
- **Extraordinary payments into a pension fund** are a prohibited use of this funding
- **Other restrictions apply** to eligible uses

The examples listed in this document are non-exhaustive, do not describe all terms and conditions associated with the use of this funding, and do not describe all the restrictions on use that may apply. The U.S. Department of the Treasury provides this document, the State and Local contact channels, and other resources for informational purposes. Although efforts have been made to ensure the accuracy of the information provided, the information is subject to change or correction. Any Coronavirus State and Local Fiscal Recovery Funds received will be subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which shall incorporate the provisions of the Interim Final Rule and/or Final Rule that implements this program.

Qualifying Projects
(Water, Sewer, Broadband, COVID-19 Response)

2021 Capital Project Process (Approved)

Hawthorne Back-up Well Replacement	\$ 25,000.00	
Lucius Woods County Park Upper Restroom/Shower	230,000.00	
Lucius Woods County Park Lower Restroom Building	125,000.00	
Siemens Compare HVAC Controllers	24,950.00	
Building Energy Assessment/Audit	<u>5,100.00</u>	
		\$ 410,050.00

2020 Capital Projects (Work in process ARPA-qualified funds)

Courthouse Air Conditioner's Cooling Tower	345,890.00	
Lucius Woods Upper/Restroom Shower	67,500	
Lucius Woods Lower Restroom	<u>50,000</u>	
		<u>463,390.00</u>
		<u>\$ 873,440.00</u>

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Revenue Loss Calculation (one year)

	2016	2017	2018	2019	2020
Revenues					
Governmental Forestry	\$ 34,819,698	\$ 36,104,158	\$ 36,570,482	\$ 38,410,777	\$ 40,415,847
Interal Service	4,829,480	5,447,193	5,240,830	5,066,577	4,904,103
	13,364,834	13,634,833	15,436,748	14,608,315	13,335,220
Total Revenues	53,014,012	55,186,184	57,248,060	58,080,669	58,655,170
Federal Grants	4,094,101	4,788,609	5,240,322	4,592,081	5,762,717
Net Revenue	\$ 48,919,911	\$ 50,397,575	\$ 52,007,738	\$ 53,488,588	\$ 52,892,454
		3.02%	3.19%	2.85%	-1.11%
Single Audit Jail Federal Board 27110.4712.3	\$ 3,996,536	\$ 4,665,044	\$ 5,123,387	\$ 4,458,311	\$ 5,349,654
	97,565	123,565	116,935	133,770	413,063
Total Federal Revenue	\$ 4,094,101	\$ 4,788,609	\$ 5,240,322	\$ 4,592,081	\$ 5,762,717

53,488,588
 x1.0471
 55,681,620
 55,681,620 2019 plus 4.71% growth
 52,892,454 2020 actual
\$ 2,789,167 Deficit

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Wisconsin Counties 2019
General Obligation (GO) Dept Per Capita

Iron	1,994
Richard	1,335
Trempealeau	1,068
Columbia	956
Racine	879
Green	871
Dunn	869
Juneau	820
Dane	754
Fond du Lac	731
St. Croix	711
Marquette	702
Kenosha	693
La Crosse	691
Green Lake	686
Eau Claire	642
Rusk	637
Pierce	626
Vilas	594
Washburn	594
Calumet	579
Adams	558
Marinette	555
Douglas	552
Kewaunee	527
Lincoln	526
Oconto	518
Milwaukee	503
Pepin	496
Grant	489
Shawano	481
Door	479
Florence	441
Monroe	398
Outagamie	366
Lafayette	365
Wood	362
Manitowoc	351
Brown	342
Oneida	336

Burnett	330
Rock	304
Crawford	290
Vernon	288
Ozaukee	281
Polk	276
Jackson	271
Sheboygan	259
Price	251
Portage	217
Bayfield	212
Winnebago	203
Buffalo	200
Waupaca	196
Waukesha	195
Ashland	179
Sauk	179
Menominee	172
Barron	161
Jefferson	161
Langlade	148
Chippewa	134
Marathon	131
Waushara	128
Washington	103
Taylor	101
Sawyer	95
Iowa	26
Forest	4
Clark	-
Dodge	-
Walworth	-
Average	447
Mean	363
Per Capita Rate using ARPA funding for Highways:	
2022	472
2023	410

Future Projects

Building and Grounds Future Prioritized Request. Estimated Total Request: \$4.6 Million
The costs issued below are estimated costs.

UNDERLINED PROJECTS ARE WATER/SEWER/HVAC-FRESH AIR RELATED PROJECTS.

#1 Courthouse Elevator repairs and upgrades \$150,000-The East Courthouse elevator is currently taken out of service as the base has been exposed to water and has experienced severe rusting and deterioration.

#2 Complex Roof Replacement- \$850,000 Current roof is rated for 20 years. We are approaching that life span of the roof and to ensure integrity, suggest that the roofing look to be replaced.

#3 Addressing "Mini-recommissioning" needed repairs \$85,000-Capital funds were granted to complete a Mini-Recommissioning project to verify functionality of motors, pumps, dampers, and other HVAC equipment. Right now we have many motors in the air handlers that are in need of repair. These items include critical pieces of equipment like the circulation pumps that allow for heated water to be pushed to the various areas of the building for heating needs. Old pumps that could be rebuilt would be saved and kept as spares.

#4 Facility Duct cleaning \$40,000 Cleaning of all facility ducts (including Jail). Completing this project would allow for correct air flow, minimize dirty smoke heads/emergency callouts. Ducts vents are 50% to 100% blocked. Yearly cleaning when doing inspections is only scratching the surface. Cleaning the ducts needs to be done more thoroughly and routinely. Hiring a cleaning service will only improve efficiency and quality.

#5 Courthouse air separator \$10,000. Add filters to cooling tower for optimizing Heat Pump HVAC.

#6 Replacement of remaining courthouse Heat Pumps \$300,000 (Average cost for replacement 6-10K) and this would ensure heating and cooling within the courthouse.

#7 Restore Courthouse Atrium \$900,000-Complete for desired appearance

#8 Generator Installation for backup power for entire complex \$700,000. Right now only parts of the Jail, EM, 911, elevators and emergency lighting are on backup power. As we have seen in the past power outages, these areas without backup power have no outlets for computers and limit ability to complete tasks. Completing this project would allow the Courthouse and Government Center would be on backup power (generator) allowing for continued of operations.

#9 Courthouse Elevator Repairs and upgrades \$300,000-The West Courthouse elevator has been problematic and it's suggested to update. Replace old gear drive technology with current technology.

#10 Building Envelope completion \$250,000-As this facility is nearing 20 years old, the exterior has been exposed to a variety of exterior elements. This project would allow for the study of the complex to be completed and address any repairs (Building Tuck pointing, caulking, other issues). Estimating \$75,000 for Gov Center and Courthouse needs window seal work (\$175,000 alone).

#11 Courthouse Fire alarms \$ 65,000 Panel will be upgraded in 2021 with capital funds. Completing the rest of this project would allow for a complete upgraded system.

#12 Sidewalk repair around the complex \$45,000. Sidewalks are in poor condition and need repair to limit trip hazards

#13 HVAC Filters for complex air handler's \$20,000. Year supply of Air Filters allowing for more frequent changing of filters due to COVID-19 and ensuring fresh air distribution throughout the facility.

#14 HVAC Controllers \$24,548.72-Replacement of these controllers ensure that HVAC units are functioning properly and that the air would be exchanged properly and air ran past the installed Bipolar Ionization units (Used roads to recovery funds to buy the bipolar ionization units that kill germs/viruses).

#15 Furthering Building Energy Audit/commissioning \$7,500-This is optimizing HVAC items/air dampers/valves/HVAC Frequency drives that relates to #1 above. We completed \$5,500 in "mini recommissioning" in 10/2021. Continuation of this study would allow further examination of the complex and problematic items (dampers/valves)

#16 Replacement of Facility Hot Water Heaters \$170,000 (Have Stack Quote for this). This would allow for the replacement of 4 steam fired domestic hot water converters. Completing this project would ensure hot water for the complex and jail.

#17 Sewer/Drain clearing water jetting \$15,000. Drain cleaning of grease trap and related drain/sewer lines to ensure functionality of drains. In the past we have had drain backups and needed to have contractors come and snake drains to allow for proper drainage. Completing this project would clean pipes for optimal flow.

#18 Sump Pump repairs and upgrades \$25,000-All sump pumps/sewage pumps are old (some 18 years old) and need to be inspected/replaced as necessary. This would allow for replacement of all sump pumps (Usually 2 in each sump pump pit) and allow for spare pumps to be onsite for critical failure.

#19 Ongoing Carpet Replacement \$150,000-Address failing carpet in public spaces/common areas.

#20 Ongoing Hard Surface Floor Care \$100,000-Address strip and wax of hard surfaces (hallways/stairwells) throughout the complex by contractor. Some hard surface flooring needs to be repaired before waxing.

#21 New Drinking fountains \$35,000. Current fountains are 19 years old and failing.

#22 Lighting Installation \$15,000. Due to being short staffed need all purchased lighting installed and could save us money in the long run

#23 Replacement of remaining Steam Boiler- \$150,000. Still should have 2-3 years until replacement is needed.

#24 Government Center Cooling Tower/chiller replacement \$250,000. The cooling tower is original to the complex and in need of repairs, nearing end of life. Completing this replacement would ensure cooling of the building. Drives and controllers are becoming hard to find and are obsolete. Upgrade is no longer cost effective and won't improve efficiency.

#25 Mics Tools \$10,000. (Pro-press, Arc Flash gear, snow blower attachment, drain snake)

Emergency Management/911 related Projects: Total Request: \$1,086,540

Emergency Management identified communications related needs that are potentially eligible for American Rescue Plan funds. Please consider these funding requests:

- 1. Replacement of WISCOM radio repeaters** – Douglas County owns 23 total WISCOM radio communications repeaters. These repeaters support the day to day functionality of the public safety radio system. 20 of the repeaters are models that are no longer manufactured and are nearing end of life. Emergency Management requests updating two of these 20 repeaters to ensure our system is continually functional as technology improves. *Request changed to two from six as the future of the WISCOM system at the state level is uncertain. However, the system will be in place for at least the next 5-7 years, and will need to remain functional for use.*
Project cost: ~~\$448,295~~ \$39,430
- 2. Mobile/Portable Radio upgrade** – Emergency Management requests the procurement of three all band mobile radios and 2 all band portable radios. These radios would allow for communication with Minnesota and replace units that are no longer manufactured or supported and are only VHF capable.
Project cost: \$37,110
- 3. Construction of Communications Tower in the Town of Dairyland** – Douglas County currently rents space on a tower in Dairyland owned by American Tower for around \$1,200/month. A new tower in Dairyland would be taller than the one in which we rent space from and improve public safety communication radio coverage. The county could also explore renting space on this tower to other tenants.
Project cost: \$500,000
- 4. Fire & EMS paging system upgrade** – Currently Douglas County Fire & EMS agencies are paged off of a series of towers using single analog repeaters. This system, though equipment has been continually updated, has been in place since the 1970's. The limitations of the system are dispatch pages on the system and fire and ems agencies also use this same frequency to talk back to dispatch. We propose converting our existing DGLG analog system to a simulcast system by which agencies are paged. This would allow for pages for service to be received county wide, instead of the current system of needing to be close to the tower an agency is paged off of. We would leave the DG FIRE system in place as is for the talk back frequency to dispatch. The total cost of this project includes new repeaters at six tower sites, GPS synchronization, and a link system. The total cost includes 70k for ancillary antenna/line needs and 20k for subsidized programming of pagers and radios for rural fire/ems agencies.
Project Cost: \$510,000

*****We also have around \$70,000 in spent invoices for HVAC (Fresh Air), and Water and Sewer upgrades that could be possibly be reimbursed. Right now these funds have come out of the normal 2021 BG budget.***

From my 2020 Building and Grounds capital projects request, I believe the below can be put towards the Funding: \$345,890

CURRENT PROJECT BG -Courthouse air conditioners/cooling tower \$345,890 (price may fluctuate a bit). This project has yet to be started. I met with Stack Bros/Bob Brown today to discuss this project and appears all would apply to the American Rescue Plan Funds. This project would replace the two carrier rooftop units for each courtroom (currently these units don't allow for fresh air in the winter time and new units would allow for fresh air year around). Some ductwork modifications would be needed as well to make this happen. Project would also include new rooftop make-up air unit (provides fresh air to all other parts of the Courthouse (except Courtrooms). All units would have bipolar ionization units installed to "scrub/kill germs" within the air handlers. The Cooling Tower piece of this project also appears to be applicable to lessen COVID as cooling tower needs replacement as that impacts the heat pumps, and the heat pumps are a part of the entire HVAC system of the courthouse. I will be reaching out to TKDA, to see if they can assist with such project oversight/design specs.

Central Sheet Metal Works, Inc.

1225 Ogden Ave
Superior, WI 54880

Estimate

	Date
	9/29/2021

Name / Address
Douglas County Highway Department Attn: Craig Plummer 7417 S CTH E Hawthorne, WI 54873

P.O. No.	
Terms	Phone #
Net 30	715-374-2575

Description	Cost	Total
We are providing the following quotes to replace existing ventilation systems as per your request.		
Quote #1: Locker Room Exhaust Fan - Price includes the new exhaust fan, backdraft damper, electrical, removal and disposal of old fan and labor.	3,310.00	3,310.00
Quote #2: Replace motorized damper and actuator for intake air duct in the office unit. Price includes new damper 96x26, actuator, access door, insulation, removal and disposal of old damper, controls and labor.	5,200.00	5,200.00
Quote #3: North Garage Area Ventilation - Price includes (3) Make-up-Air Units, (2) with new curbs, roofing, lifts, gas piping, controls, electrical, (6) exhaust fans, removal and disposal of old equipment, CO/NO2 sensors, miscellaneous, setup, start-up and labor.	119,247.00	119,247.00
Quote #4: South Garage Area Ventilation - Price includes (2) Make-up-Air Units, roof curbs, roofing, lifts, gas piping, electrical, controls, CO/NO2 sensors, (7) exhaust fans, removal and disposal of old equipment, miscellaneous, setup, start-up, and labor.	112,848.00	112,848.00
Quote #5: Truck Wash Ventilation & Ducting - Price includes (1) Make-up -Air Unit, (1) exhaust fan, new aluminum spiral ducting, (4) aluminum registers, electrical, gas piping, controls, CO/NO2 sensors, removal and disposal of old equipment, miscellaneous, setup, start-up, and labor.	41,769.00	41,769.00
If you have questions or would like to approve work to be done please call 715-394-6593. Thank you!	Total	

Phone #	Fax #
715-394-6593	715-394-2163

Central Sheet Metal Works, Inc.

1225 Ogden Ave
 Superior, WI 54880

Estimate

	Date
	9/29/2021

Name / Address
Douglas County Highway Department Attn: Craig Plummer 7417 S CTH E Hawthorne, WI 54873

P.O. No.	
Terms	Phone #
Net 30	715-374-2575

Description	Cost	Total
<p>Quote #6: Red Pole Building Ventilation - Price includes (7) exhaust fans, (2) intake motorized dampers approximately 6'x6', actuators, lifts, electrical, controls, CO/NO2 sensors, removal and disposal of old equipment, setup, start-up, miscellaneous and labor.</p> <p>Notes: 1) All equipment would run as stand alone systems meaning they are not connected to a building automation system like the existing Johnson Controls System is. 2) Johnson Controls System would no longer be functional. 3) Isolation dampers in existing systems are assumed to be functioning and are not included to be replaced in our pricing as is.</p> <p>This quote is valid for 15 days and equipment is subject to availability.</p>	52,148.00	52,148.00
<p>If you have questions or would like to approve work to be done please call 715-394-6593. Thank you!</p>		Total \$334,522.00

Credit Cards Accepted

Phone #	Fax #
715-394-6593	715-394-2163



814 21st Avenue East | Superior, WI 54880
715.398.6626 | jrjensen.com

March 31, 2021

Douglas County Highway Dept
7417 S County Rd E
Hawthorne, WI 54842

40'x150' Lean-to Storage Building – Hawthorne, WI

Budget Estimate:

General Conditions

- Supervision, contract administration, disposal, cleanup, and insurance.

Sitework

- Strip topsoil, silt fence along site boundaries, excavate and backfill for footings, prep for floor slab, rough grading of site.

Concrete

- Form and pour 24"x12" continuous footings with 4'x4' pads at building columns.
- Form and pour reinforced concrete foundation walls and piers at building columns.
- Pour 8" concrete slab with #4 rebar.

Pre-Engineered Metal Building

- Pre-engineered metal building by Butler Manufacturing.
- 40' wide x 150' long x 20'8" high eave and 14'0" low eave building with a 2:12 single sloped roof with Galvalume MR-24 standing seam roofing.
- Building is 6 bays long with metal frames at 25' on center.
- Gray primed painted primary steel.
- 10" galvanized roof purlins and 8½" galvanized wall girts.
- Wall panel on both ends to be 26-gauge standard color Butler Shadowwall panels and trims.
- All related fasteners, trims, gutters, and downspouts included.
- 6" steel pipe bollard at each building column.

Insulation

- Furnish and install 2" thick rigid insulation under slab to help prevent frost heaving.

Electrical

- Electrical allowance of \$30,000 included for lighting and switches.

Total Project Sum of: \$ 750,000.00

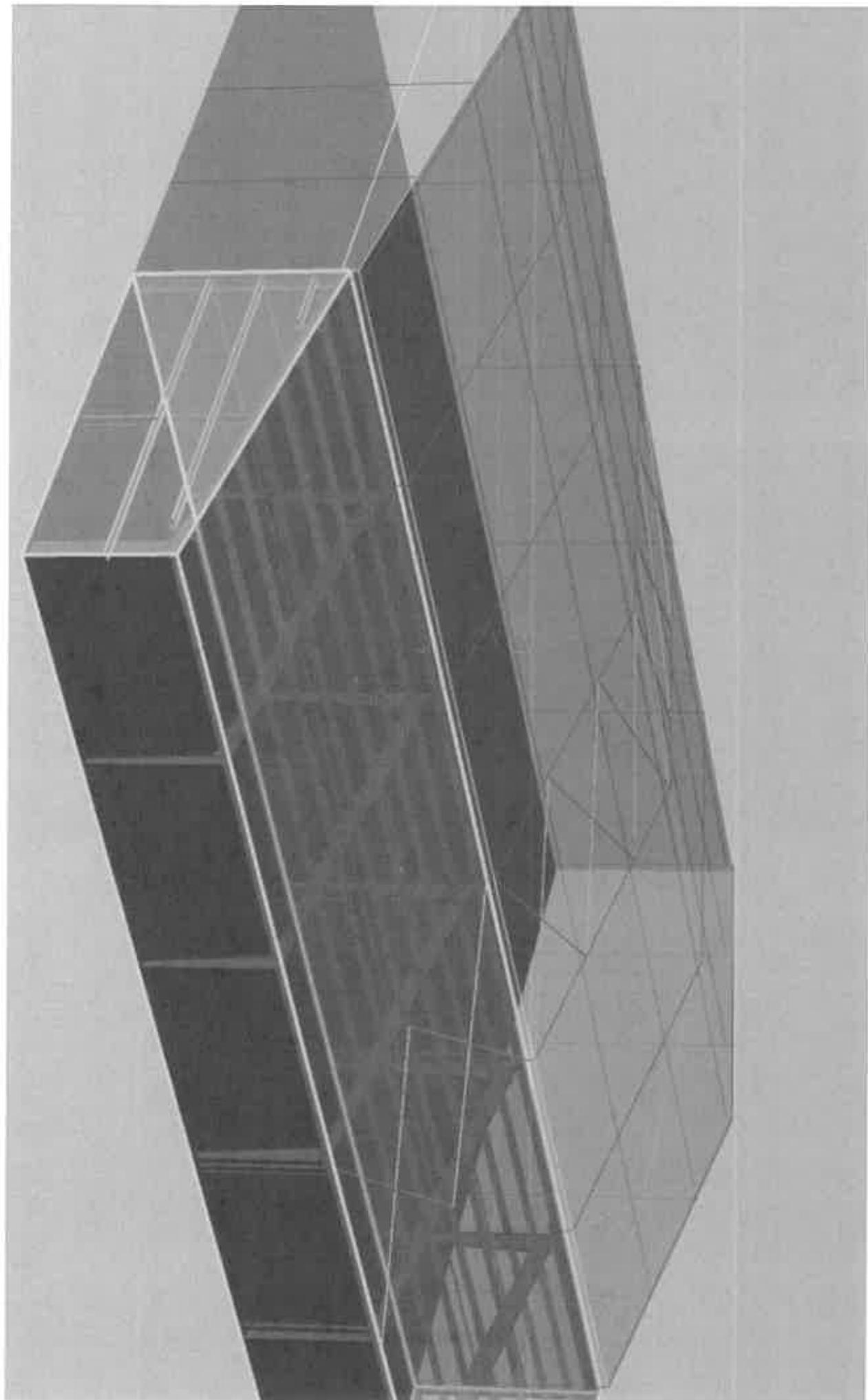
16

Exclusions:

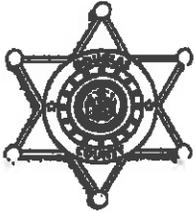
- Architectural work, code review, structural engineering, civil engineering
- Paving or driveways
- Soil corrections or unsuitable soil removal
- Landscaping and fencing
- Insulation
- Doors
- Painting and any other finishes
- Fire sprinkler
- Plumbing and HVAC
- Electrical, security, and low voltage

Respectfully,

**Chris Michel
Senior Estimator**



Blank



Douglas County Sheriff's Office

1316 N. 14th Street • Suite 100 • Superior, Wisconsin 54880

October 27, 2021

The Sheriff's Office is requesting to update and make improvements to our radio communications infrastructure through the American Rescue Plan funds. Please consider the following request:

1. Replacement of the Sheriff's Office radio tower repeaters.

The Sheriff's Office utilizes 6 radio repeaters at the tower sites located around the county. All six of these repeaters (Superior, Udeen, Chaffey, Maple, Dairyland and Gordon) are no longer manufactured and support ended 12/31/2020.

We are requesting replacement of these 6 repeaters with current units at the total cost of \$150,150.

2. Replacement of 4 Microwave Tower Links.

The tower system in request number 1 utilizes microwave transmissions to communicate between towers and the 911 center. The system has a total of 6 links. The hardware and electronics used in 4 of these links are no longer manufactured and parts are no longer available. The outdated links are between Parkland/Maple, Maple/Bennett, Gordon/Dairyland, and Udeen/Parkland.

We are requesting replacement of these 4 microwave links at the total cost of \$106,260.

3. Purchase of a spare critical systems unit for the radio communications system.

The Douglas County radio system utilizes a piece of electronic equipment referred to as an "IPMUX" unit. If one of the IPMUX units fails the tower site will go offline until a new unit can be ordered, shipped, and installed. With the current supply chain and computer chip shortage it could be several days in the best scenario to several weeks in the worst to fix a failed IPMUX unit. If a spare unit was on hand a tower site could back functioning in a matter of hours.

We are requesting the purchase of 1 IPMUX unit to have in inventory at the total cost of \$2,875.

Total request : \$259,285.00



Duluth - Superior - Twin Cities
 211 Hammond Avenue Superior, WI 54880
 (715) 393-2411 • (715) 393-1945
bcrowson@dsccommunications.com

BUDGETARY

Number DSCQ4716

Date Oct 28, 2021

Sold To

Douglas County Sheriff Office
 Chris Hoyt
 1316 N 14th Street
 Superior, WI 54880

Ship To

Douglas County Sheriff Office
 Chris Hoyt
 1316 N 14th Street
 Superior, WI 54880

Phone (218) 393-3168
 Email hoytc@ci.superior.wi.us

Phone (218) 393-3168
 Email hoytc@ci.superior.wi.us

Here is the quote you requested.

Line	Qty	Description	Unit Price	Ext. Price
Salesperson Ben Crowson				
P.O. Number				
Ship Via				
Terms				
1		Superior Site		
2	1	GTR 8000 Base Radio	Included	Optional
3	1	ADD: ASTRO SYSTEM RELEASE 7.18	Included	Optional
4	1	ADD: VHF (136-174 MHZ)	\$6300.00	\$6300.00
5	1	ADD: DIGITAL CONVENTIONAL SOFTWARE	\$14600.00	\$14600.00
6	1	ADD: ASTRO 25 CONVENTIONAL SIMULCAST SOFTWARE	\$1000.00	\$1000.00
7	1	ADD: FALL BACK IN SIMULCAST CABINET REPEAT	\$600.00	\$600.00
8	1	ADD: RACK MOUNT HARDWARE	\$50.00	\$50.00
9	1	ADD: QUANTAR RETROFIT HARDWARE	\$50.00	\$50.00
10	1	System Integration and Labor Including: - Provide New GTR8000 Repeater to Replace Legacy (End-of-Life) Motorola Quantar Repeater. - Labor to Perform Pre-Installation Programming and Testing. - Labor to Removal Existing Repeater and Install New - Labor to Perform Post Insatlation Testing, Alignments and Overall System Performance Testing.	\$2250.00	\$2250.00
11	1	Misc Hardware Fittings & Consumables	\$175.00	\$175.00
12		Superior Site SubTotal		\$25025.00
Maple Site				
14	1	GTR 8000 Base Radio	Included	Optional
15	1	ADD: ASTRO SYSTEM RELEASE 7.18	Included	Optional
16	1	ADD: VHF (136-174 MHZ)	\$6300.00	\$6300.00
17	1	ADD: DIGITAL CONVENTIONAL SOFTWARE	\$14600.00	\$14600.00
18	1	ADD: ASTRO 25 CONVENTIONAL SIMULCAST SOFTWARE	\$1000.00	\$1000.00
19	1	ADD: FALL BACK IN SIMULCAST CABINET REPEAT	\$600.00	\$600.00
20	1	ADD: RACK MOUNT HARDWARE	\$50.00	\$50.00

21

Forestry:

- (1) Campground expansion at Mooney Dam and/or Gordon Dam Campgrounds.
- (2) Cold storage shed at the Highway M shop for all 3 bulldozers (they sit outside all winter currently which isn't the best for them).
- (3) County Forest Road improvement projects on the 100 miles of County Forest Roads we maintain (gravel crushing and gravel resurfacing).
- (4) Shower house facilities in Mooney Dam Campground and Gordon Dam Campground.
- (5) Sanitary camper trailer dump station in Mooney Dam Campground and Gordon Dam Campground.

Jail:

New walk-in coolers: 2-5 year time frame

All the units in the jail kitchen are getting aged and now repairs are becoming less cost-effective where components need to be replaced rather than repaired. Currently, the produce and dairy coolers need to be filled monthly and coils require replacement. With the skids, 20+ years old efficiency is down and refrigerant may become more expensive as new products are produced.

New dryers: 3-5 year time frame

The units are original to the jail. Parts are hard to find and becoming expensive. Along with repair cost increasing efficiency is down due to the age of the equipment.

Cleaning HVAC ducts in chases: Soon and every other year service

Ducts vents are 50% to 100% blocked. Yearly cleaning when doing inspections is only scratching the surface. Cleaning the ducts needs to be done more thoroughly and routinely. Hiring a cleaning service will only improve efficiency and quality.

Adding a secondary air compressor or fixing one old one to work as backup: I HAVE 2021 Capital for the purchase of additional air compressor for this purpose \$3 grand or so allotted for this.

We have no backup for the jail pneumatic doors. If the main compressor goes down, doors will need to manually be opened and this increases the risk of door malfunction or damage to door locks.

County Board/Administration:

Broadband projects