

September 16, 2021

**DOUGLAS COUNTY LAND INFORMATION COUNCIL**  
**Friday, September 24, 2021, 1:00 p.m., Government Center Boardroom 201**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

**OR JOIN BY**

**PHONE: (US) +1 980-553-1724 PIN: 137 782 195#**

**OR VIDEO: <https://meet.google.com/pav-njvd-enc>**

**\*Due to COVID-19 concerns, members of the public may attend the meeting remotely.**

Please call the Chair or the County Clerk's Office (715-395-1569) if you cannot attend.

MEMBERS:	Rosemary Lear, Chair	Tracy Middleton
	Carol Jones	Brad Theien
	Jon Fiskness	Maria Letsos
	Dave Sletten	Zach DeVoe
	Matt Johnson	Marissa Hanson

**A G E N D A**

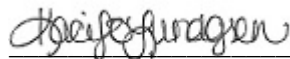
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the March 25, 2021, meeting (attached).
3. Action item: Request to use \$37,266 from Retained Fees Account for GIS Technician position (attached).
4. Informational item: Land Records Modernization Plan.
5. Future agenda items.
6. Adjournment.

cc: Susan Sandvick      Ann Doucette      Cheryl Westman  
Superior Telegram      Douglas County Website      County Board Supervisors

NOTE: Attachments to agenda available in County Clerk's Office for viewing or copying. Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Superior Telegram, Superior Public Library



Name

9/16/21

Date

**DOUGLAS COUNTY LAND INFORMATION COUNCIL**  
**Thursday, March 25, 2021, 1:00 p.m., Boardroom 201, Government Center**  
**1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Rosemary Lear.

**ROLL CALL:** Present – Rosemary Lear, Jon Fiskness, Dave Sletten (arrived 1:02 p.m.), Zach DeVoe, Matt Johnson, Carol Jones, Marissa Hanson, Brad Theien (remote). Absent – Tracy Middleton, Maria Letsos. Others present – Cheryl Westman, Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Fiskness, second DeVoe, to approve minutes from the December 15, 2020, meeting. Motion carried.

**ACTION ITEM:**

**Request to Use Funds From the Retained Fees Account for One-Time Sisu GCS and Integrated Database Redesign Project Fee and Monthly Service and Support Cost:** Current database was maintained by single individual who has passed away; need to transfer data to new program for future use and updates. Several companies contacted for bid proposal; Sisu only company that responded. Cost includes one-time fee of \$30,000-\$35,000 and a monthly fee of \$1,200, split in half with the City of Superior. The Sisu proposal is customizable, secure, and web-based. \$5,500 from a Wisconsin Land Information Association grant to be used toward the one-time project cost.

**ACTION (REFERRAL):** Motion by DeVoe, second Jones, to recommend funding of Douglas County share of Sisu GCS database redesign as follows: \$18,000 (includes \$500 for unexpected costs) for one-time project fee (\$5,500 from WLIA grant; \$12,500 from Retained Fees Account); and monthly service and support fee of \$600 from Retained Fees Account, and refer to Administration Committee. Motion carried.

**INFORMATIONAL ITEMS:**

**Pictometry Contract:** Flight taken every three years. Current contract has last flight scheduled for May 2022. A new contract, to be proposed with capital project requests this year, would be approximately \$19,000 less than previous contract and include more square miles and higher resolution photos.

**Land Records Modernization Plan:** Plan update required every three years to be eligible for certain grants; due end of 2021.

**State Data Export:** Data submitted to state March 10, 2021, for review. Approval required to be eligible for grant funding.

**Next Generation 911:** Federal and state standards must be met to satisfy mandate; no funds provided for assistance. Next Generation 911 is a nationwide GIS/911 address/location system, reaching internationally to some parts of Canada and Mexico. The transition to this platform will be a large project and additional staff will be necessary for completion.

**FUTURE AGENDA ITEMS:** Redistricting.

**ADJOURNMENT:** Motion by Fiskness, second DeVoe, to adjourn. Motion carried. Meeting adjourned at 1:29 p.m.

Submitted by,  
Kaci Lundgren, Committee Clerk



# *DOUGLAS COUNTY*

## **Land Services Department**

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1313 Belknap Street, Room 206  
Superior, WI 54880

**Zach DeVoe**  
*Land Services Director*  
**Tessah Behlings**  
*Zoning Coordinator*  
**Robin Schaffer**  
*Assistant Zoning Coordinator*

09/16/2021

RE: Funding Request

Land Council Members,

I am requesting the approval of a one-time expense of \$37,266 from retained fees for the funding of our GIS Tech position. The position was LTE starting late 2020 and would expire at the end of 2021 without this funding approval. This money is needed to balance the budget and give us time to apply for funding for the position in the future.

This is a very important position within not just the Department, but the County as a whole. The employee has been the only employee that has worked on the redistricting process with the clerk's office and the only one who has been working on the County's NG911 conversion and is the only one trained on that process. We have no other staff we could dedicate to this work while maintaining our normal operations. Not funding the position has the potential to impact emergency management within the County.

Zach DeVoe  
Douglas County Land Services Director