

August 24, 2021

**TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING
Douglas County Board of Supervisors
September 1, 2021, 9:30 a.m., Board Room, Second Floor, Government Center
1316 North 14th Street, Superior, Wisconsin
*OR JOIN BY PHONE: (US) +1 314-730-0913 PIN: 140 763 101#
OR VIDEO: <https://meet.google.com/qui-sraz-ers>**

Please call the Chair or the County Clerk’s Office (395-1397) if you cannot attend.

MEMBERS: Nick Baker, Chair Scott Luostari, Vice Chair Pat Ryan
 Jim Borgeson

*** Due to COVID-19 concerns, members of the public may attend the meeting remotely.**

A G E N D A

(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time.)

1. Roll call.
2. Approval of minutes from the August 4, 2021, meeting (attached).
3. Action items/referrals:
 - (a) Traffic control devices rental rates (attached); and
 - (b) 2022 Highway Department Budget (to be distributed).
4. Informational/reports:
 - (a) Projects;
 - (b) Administrative;
 - (c) Maintenance;
 - (d) Equipment; (and)
 - (e) Budget (attached).
5. Future agenda items.
6. Adjournment.

cc: Shelley Nelson Carolyn Pierce Sue Sandvick Ann Doucette
 Candy Anderson County Board Supervisors Juliana Polson

NOTE: Attachments to the agenda are available at the County Clerk’s Office for review or copying and at the Douglas County website at www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk’s Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

Posted/Daily Telegram/Government Center/Courthouse/Superior Public Library:

Chris A. Westman 08/24/2021

 Name Date

A quorum of the Zoning committee will be present at this meeting due to the attendance of Douglas County Board Supervisors appointed to that committee.

TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING
Douglas County Board of Supervisors
August 4, 2021, 9:30 a.m., Board Room, Second Floor, Government Center
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chair Baker.

ROLL CALL: Present – Nick Baker, Scott Luostari, Pat Ryan, Mark McGillis, Jim Borgeson (left at 11:00 a.m.). Others present – Jason Jackman, Brody Zembo, Juliana Polson, Cheryl Westman, Committee Clerk.

APPROVAL OF MINUTES: Motion by Ryan, second Borgeson, to approve the minutes from the June 2, 2021, meeting. Motion carried.

ACTION ITEMS/REFERRALS: 2022 County Aid to Bridges Request Summary: Reviewed – totals \$118,791 from Towns of Brule, Cloverland, Maple, Solon Springs, Superior, Oakland, Wascott and the Village of Poplar.

ACTION (REFERRAL): Motion by Luostari, second McGillis, to approve the request for county aid to bridges and culverts and forward to Administration Committee for inclusion in the 2022 budget. Motion carried unanimously.

INFORMATIONAL:

CTH T Speed Zone Reduction Request by Town of Wascott: Jackman reported traffic study findings reviewed by consultant recommended no speed reduction at this time.

Projects: Distributed – reviewed.

Administrative: Distributed – reviewed.

Maintenance: Distributed – reviewed.

Equipment: Distributed – reviewed.

Budget: Distributed - Polson reviewed the budget for the time period ending May 31, 2021.

County Trunk Highway M – Design Consultant Presentations and Ranking: Engineering consultant proposal evaluation ranking sheets distributed to committee members. All firms qualified: 55 minutes allowed for each, including time for questions and answers following each presentation. Hard copies of presentations distributed by design teams.

Cedar Corp: Troy Peterson, Dennis Mack, Mike LaPean, Colby Verdegan, Bill Betzig, presentation: Total design fees of \$634,257.50.

Ayres Associates, Inc.: Dave Pantzloff, Jeff Abramson, Mark Petersen, presentation: Total design fees of \$420,850.

ACTION: Motion by Ryan, second Luostari, to extend the meeting beyond the two hour time limit. Motion carried.

Short break (10:30 a.m. to 10:40 a.m.).

Short Elliot Hendrickson, Inc.: Tara Krista, Derrick Bacha, Dan Penzkover, presentation: Total design fees of \$624,400.

ADJOURNMENT: Motion by Ryan, second McGillis, to adjourn. Motion carried. Meeting adjourned at 12:27 p.m.

Submitted by,

Cheryl Westman, Committee Clerk

Proposed Rates for Traffic Control Equipment Rentals

Equipment	Rate	Unit
Type III Barricade	\$ 15.00	Per Day
Type II Barricade	\$ 10.00	Per Day
Barrel	\$ 7.50	Per Day
Traffic Cone	\$ 5.00	Per Day
Traffic Sign	\$ 5.00	Per Day
Traffic Control Light	\$ 3.00	Per Day
Sand Bag	\$ 1.50	Per Day

Barrel



Traffic Cone



Light for Barricade or Barrel



Sand Bag



Sign



Type III Barricade



Type II Barricade





83500
MHWYR15
DL0016A21

DOUGLAS COUNTY, WISCONSIN
BUDGET SUMMARY REPORT
NET COST - BUDGET AND ACTUAL
All Revenues and Expenditures
For the Six Months Ending June 30, 2021

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08/24/21
08:22:01

	2021 Amended Budget	2021 Actual	2021 Balance	% Actual	% Balance	2020 Actual
Revenues						
Taxes	(3,044,459.00)	(3,044,459.00)	-	100.00	-	(3,044,459.00)
Intergovernmental Revenues	(620,249.97)	(615,612.49)	(4,637.48)	99.25	0.75	(504,652.18)
Public Charges For Services	(20,499.98)	(1,123.84)	(19,376.14)	5.48	94.52	(103,316.94)
Intergovt. Charges For Serv.	(1,224,057.81)	(1,100,220.14)	(123,837.67)	89.88	11.95	(1,292,041.07)
Miscellaneous Revenues	(3,652.50)	(227,903.09)	224,250.59	6,239.65	(6,139.65)	(14,062.63)
Other Financing Sources	(1,444,799.99)	-	(1,444,799.99)	-	115.58	(7,500,000.00)
Revenues	(6,357,719.25)	(4,989,318.56)	(1,368,400.69)	78.48	22.90	(12,458,531.82)
Expenses						
Personnel Services, Less OT	1,533,707.92	1,473,107.27	60,600.65	96.05	3.95	1,470,062.49
Personnel Services--Overtime	94,058.76	46,300.76	47,758.00	49.23	50.77	53,042.71
Contractual Services	1,047,958.27	736,067.02	311,891.25	70.24	36.26	503,300.98
Supplies & Expense	529,345.35	487,892.96	41,452.39	92.17	7.83	426,289.24
Fixed Charges	2,252,861.54	2,324,075.54	(71,214.00)	103.16	(3.16)	2,247,747.79
Grants & Contributions	25,690.01	43,432.42	(17,742.41)	169.06	(69.06)	69,155.53
Department Allocation	(855,655.65)	5,988.30	(861,643.95)	(0.70)	100.70	114,001.55
Expenses	4,627,966.20	5,116,864.27	(488,898.07)	110.56	(11.01)	4,883,600.29
Net Cost	(1,729,753.05)	127,545.71	(1,857,298.76)	(7.37)	121.00	(7,574,931.53)

For the Six Months Ending June 30, 2021

Account Description	3 YR Prior Actual Amount	2 YR Prior Actual Amount	1 YR Prior Actual Amount	Current Yr Amended Budget	Current Yr Actual Amount
Revenues					
General Property Taxes	3,393,702.00	3,265,140.00	3,044,459.00	3,044,459.00	3,044,459.00
Transportation-Fed Grant-FEMA	615,562.55	411,265.94	125.00	-	-
Transportation-State Grants	1,263,402.40	1,366,060.11	1,991,284.86	1,240,500.00	615,612.49
Wide-load Moving Permits on	480.00	360.00	4,990.00	1,000.00	290.00
Highway Maint & Construction	81,881.31	282,604.95	245,749.57	40,000.00	833.84
Transportation	2,381,742.03	2,578,820.46	2,069,028.18	2,328,357.82	1,100,220.14
Interest Income	14,999.84	8.64	2,218.53	-	751.11
Office Space Rental	7,304.52	7,304.52	7,304.52	7,305.00	5,236.55
Sale of Salvage & Waste Prod	3,207.34	1,429.41	2,509.18	-	3,250.45
Gain/Loss on Sale (Prop.& Equip)	(29,199.02)	(10,293.18)	-	-	-
Insurance Recoveries	4,166.81	12,378.27	12,901.85	-	-
Reimbursement of Expenses	650,387.97	130,039.00	2,814.00	-	-
Other Revenue	-	-	10.07	-	-
Bad Debt/Other Recoveries	370,367.00	248,618.86	-	-	218,664.98
Transfer from Debt Equity	5,000,000.00	95,000.00	7,711,372.00	2,694,800.00	-
Revenues	13,758,004.75	8,388,736.98	15,094,766.76	9,356,421.82	4,989,318.56
Expenses					
Personnel Services	3,374,477.74	3,228,336.08	2,928,838.49	3,377,161.00	1,519,408.03
Contractual Services					
Legal	-	-	776.00	-	-
Other Professional Serv.	-	600.00	30.00	100.00	30.00
Electric	44,324.92	44,560.35	44,652.39	45,750.00	23,328.95
Natural Gas	35,644.32	45,138.37	37,706.59	41,500.00	29,388.51
Telephone	18,102.53	18,302.83	17,768.70	18,550.00	9,138.07
Maint. Agreement	1,129.35	979.31	1,228.73	1,100.00	1,181.24
Laundry Services	9,549.64	11,229.86	11,290.09	11,250.00	6,004.80
Other Repair & Maint.	2,986.65	-	17,163.46	1,250.00	200.00
Internet Service	2,016.92	2,015.72	2,013.52	2,200.00	1,128.26
Cellular and Pager Service	5,224.85	5,195.80	4,105.16	4,500.00	1,954.19
Fire Protection/Prevention	1,579.71	1,496.00	1,802.50	1,800.00	1,445.50
Landfill Service	4,049.41	4,388.02	4,974.93	4,000.00	2,655.65
Other Outside Services	3,611,899.07	3,671,882.93	3,171,304.55	2,577,592.82	659,611.85
Total Contractual Services	3,736,507.37	3,805,789.19	3,314,816.62	2,709,592.82	736,067.02
Supplies & Expense					
Postage	1,316.02	776.65	705.12	1,200.00	634.72
Office Supplies & Expense	5,896.21	5,749.80	3,341.11	6,000.00	3,382.99
Printing & Duplication	603.51	565.45	1,218.44	700.00	124.00
Other Computer Supplies	1,557.40	1,592.10	-	1,600.00	1,616.49
Membership Dues	350.00	350.00	535.00	550.00	610.00
Training & Seminars	8,986.10	8,038.58	9,165.36	9,450.00	1,021.33
Advertising	392.93	1,025.00	370.14	1,000.00	-
Licenses & Permits	260.09	34.67	184.26	100.00	-
Mileage	203.60	-	-	-	-
Janitorial Supplies	3,093.10	5,078.66	4,107.64	5,000.00	4,127.73
Other Operating Supplies	992.65	13,215.22	598.81	2,100.00	1,672.13
Gas & Fuel	401,907.40	415,762.37	269,648.28	358,110.00	120,188.69
Oil Grease & Accessories	26,853.30	22,104.91	34,264.49	22,800.00	9,996.53
Repair Parts & Maintenance	301,563.01	329,900.91	291,236.76	300,000.00	160,272.89
Painting Supplies	22.34	56.91	162.06	200.00	144.16
Tires & Batteries	61,071.04	65,396.99	50,655.65	51,600.00	13,965.06
General Equip. Maint.	-	2,762.00	-	500.00	-

For the Six Months Ending June 30, 2021

Account Description	3 YR Prior Actual Amount	2 YR Prior Actual Amount	1 YR Prior Actual Amount	Current Yr Amended Budget	Current Yr Actual Amount
Bldg Maint. Supplies	10,249.62	10,481.48	10,494.11	11,700.00	11,834.80
Consumable Tools	33,529.09	21,450.07	9,712.99	29,800.00	7,715.78
Sign Parts & Supplies	4,888.32	8,394.85	8,611.26	5,500.00	4,127.45
Welding Supplies & Expense	5,484.21	2,363.79	2,471.09	4,000.00	1,648.90
Inventory Adjustment	22,988.23	8,573.89	21,296.01	-	-
Road Supplies	254,213.36	331,241.15	183,289.97	242,735.00	136,663.52
Shop Supplies	24,187.99	10,449.94	29,139.52	17,600.00	11,994.86
Ready for Use	(4,553.63)	(11,679.07)	(10,140.19)	(8,100.00)	(3,849.07)
Supplies and Expense	1,166,055.89	1,253,686.32	921,067.88	1,064,145.00	487,892.96
Fixed Charges					
Insurance	182,544.00	193,138.00	202,569.00	213,025.00	215,537.00
Rents and Leases	(172.04)	17,029.44	43,541.20	-	-
Equipment	5,748.78	5,921.21	5,586.40	5,900.00	3,627.32
Depreciation/Amortization	3,684,269.07	3,847,982.09	4,128,397.75	4,256,790.00	2,086,262.72
Depreciation Exp. -STATE	15,975.11	30,486.40	30,008.16	30,008.00	18,648.50
Service Fees	-	786.34	-	-	-
Fixed Charges	3,888,364.92	4,095,343.48	4,410,102.51	4,505,723.00	2,324,075.54
Debt Service					
Grants & Contributions					
Aid to Localities	115,396.00	103,030.34	95,042.55	51,380.00	43,432.42
Grants & Contributions	115,396.00	103,030.34	95,042.55	51,380.00	43,432.42
Department Allocations					
Equipment Storage	-	-	-	(1.00)	-
Machinery Operation	(42,974.44)	(39,882.46)	(41,208.19)	(40,000.00)	(752.72)
Other Inter-dept Allocation	4,896.32	(17,887.21)	(87,254.84)	(1.00)	(115,760.98)
Capital Asset Acquisitions	(3,278,881.81)	(2,913,710.64)	(2,957,171.16)	(2,700,000.00)	-
Data Processing Allocation	242,382.00	246,473.00	230,385.00	245,000.00	122,502.00
Department Allocations	(3,074,577.93)	(2,725,007.31)	(2,855,249.19)	(2,495,002.00)	5,988.30
Total Operating Expenses	9,206,223.99	9,761,178.10	8,814,618.86	9,212,999.82	5,116,864.27
NET COST WITHOUT CAPITAL OUTLAY	(4,551,780.76)	1,372,441.12	(6,280,147.90)	(143,422.00)	127,545.71
NET COST	(4,551,780.76)	1,372,441.12	(6,280,147.90)	(143,422.00)	127,545.71