

June 5, 2019

**AGING AND DISABILITY RESOURCE CENTER OF
DOUGLAS COUNTY - ADVISORY COMMITTEE**
Wednesday, June 12, 2019, 4:15 p.m.
Public Health Conference Room, Government Center Suite 327
1316 North 14th Street, Superior, Wisconsin

Please call Erika Leif (715-395-7532) or the County Clerk's Office (715-395-1569) if you are unable to attend.

MEMBERS: Diane Arnold, Chair Shawna Anderson, Vice Chair Rosemary Lear
Tom Karas Carol Jones

A G E N D A

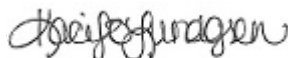
(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time).

1. Roll call.
2. Introduction of new members.
3. Approval of minutes from the April 24, 2019, meeting (add "Program" in front of the title "Director" under the membership update item - attached).
4. Introduction of staff/role.
5. Presentation: ADRC Advisory Board Duties and Responsibilities (attached).
6. Informational items:
 - a. Program (attached);
 - b. Budget (to be distributed);
 - c. By-laws; and
 - d. Membership update.
7. Future agenda items.
8. Adjournment.

cc: Sue Sandvick Ann Doucette Shelley Nelson (Telegram) County Board Supervisors
Pat Schanen Erika Johnson Douglas County Website Dave Longsdorf

NOTE: Attachments to agenda are available in County Clerk's Office for review or copying. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we received.

Posted: Courthouse, Government Center, Telegram copied.



6-5-19

Name

Date

**AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY
ADVISORY COMMITTEE**

**Wednesday, April 24, 2019, 4:30 p.m.,
Public Health Conference Room, Government Center Suite 327
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Jan Stevens.

ROLL CALL: Present – Jan Stevens, Diane Arnold, Rosemary Lear, Carol Jones, Shawna Anderson. Absent – Kathy Lisdahl. Others present – Erika Johnson, Joan Finckler, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Jones, second Lear, to approve the minutes from the December 12, 2018, meeting, with the following amendment: Under the program agenda item, replace “Sheriff’s Department” with “Superior Police Department”. Motion carried.

ACTION ITEM:

Officer Election: Current chair is resigning.

ACTION: Motion by Stevens, second Lear, to elect Arnold as Chair, Anderson as Vice Chair, and cast unanimous ballot for both offices. Motion carried.

INFORMATIONAL ITEMS:

Program: Dementia friendly trainings continue to succeed. Two billboards, newsletter and magazine ads and upcoming commercials are all part of the marketing plan.

Customer Satisfaction Surveys: Statewide system is no longer being used; individual ADRCs are using local surveys.

Budget: Finckler, Accounting Supervisor, outlined budget items. Monthly column will be provided in addition to yearly.

By-laws: Some amendments recently approved by Health and Human Services Board; quorum language still needs to be revised.

ACTION (REFERRAL): Motion by Jones, second Lear, to amend Article VI, Section IV, Category B, to read: “Advisory Committee members present constitute a quorum for the transition of business at any meeting of the Committee” and refer to Health and Human Services Board. Motion carried.

Membership Update: Tom Karas, previous Superior Vocations Center Director, interested in appointment to committee.

ACTION (REFERRAL): Motion by Arnold, second Jones, to recommend appointment of Karas and refer to Administrator. Motion carried.

Conflict of Interest Policy – To Sign: Annual policy required by state; no changes. Members signed.

FUTURE AGENDA ITEMS: Advisory training PowerPoint presentation; program update; surveys; by-laws; membership; budget. Next meeting, June 12, 2019.

ADJOURNMENT: Motion by Arnold, second Jones, to adjourn. Motion carried. Meeting adjourned at 5:15 p.m.

Submitted by,

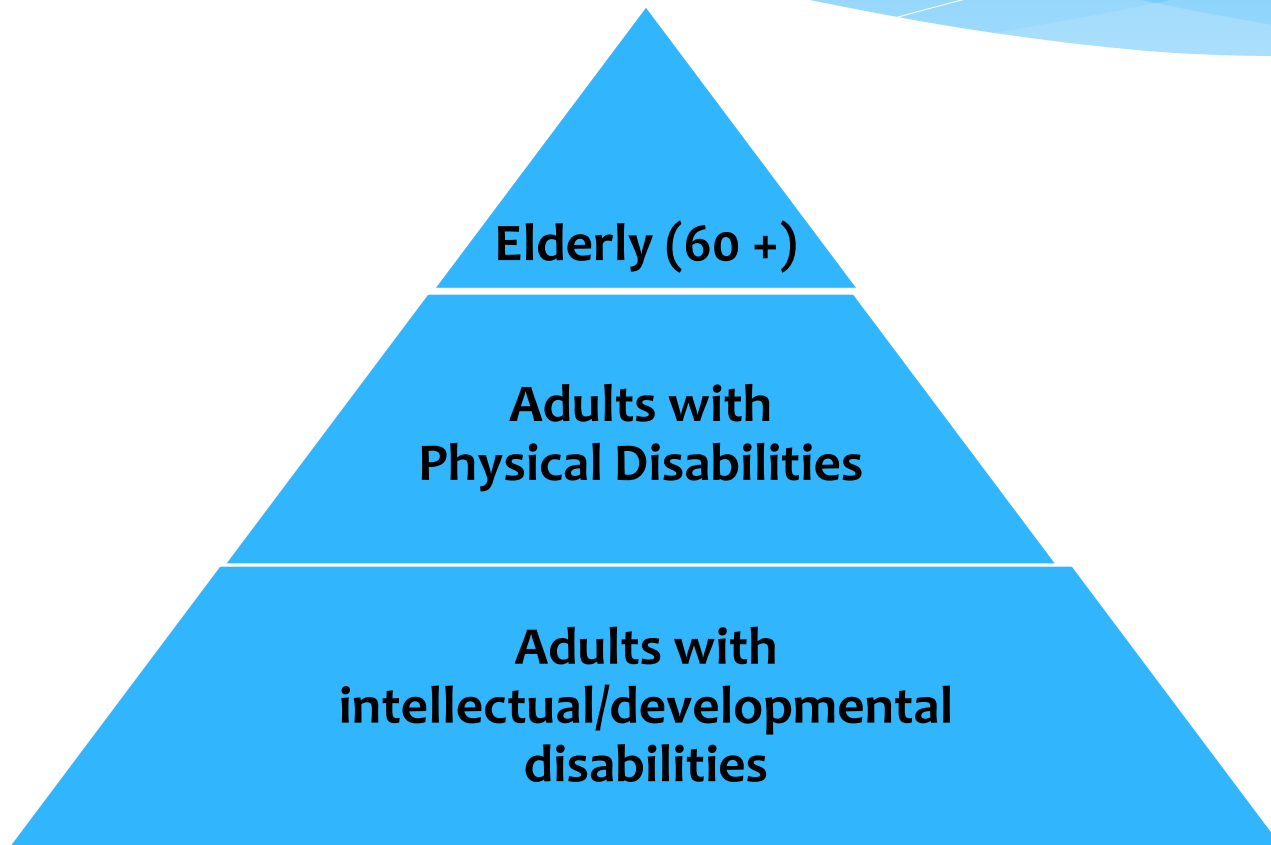
Kaci Jo Lundgren, Committee Clerk

Aging and Disability Resource Center (ADRC) of Douglas County

Advisory Board Duties and Responsibilities



Who do we serve?



Mission & Goal

- * To provide older adults and people with physical or intellectual/developmental disabilities the resources needed to live with dignity and security, and achieve maximum independence and quality of life. (State)
- * To promote the health, safety and well being of individuals and families. (Health and Human Services)
- * The goal of the ADRC is to empower individuals to make informed choices and to streamline access to the right and appropriate services and supports.

Services

Information
and
Assistance

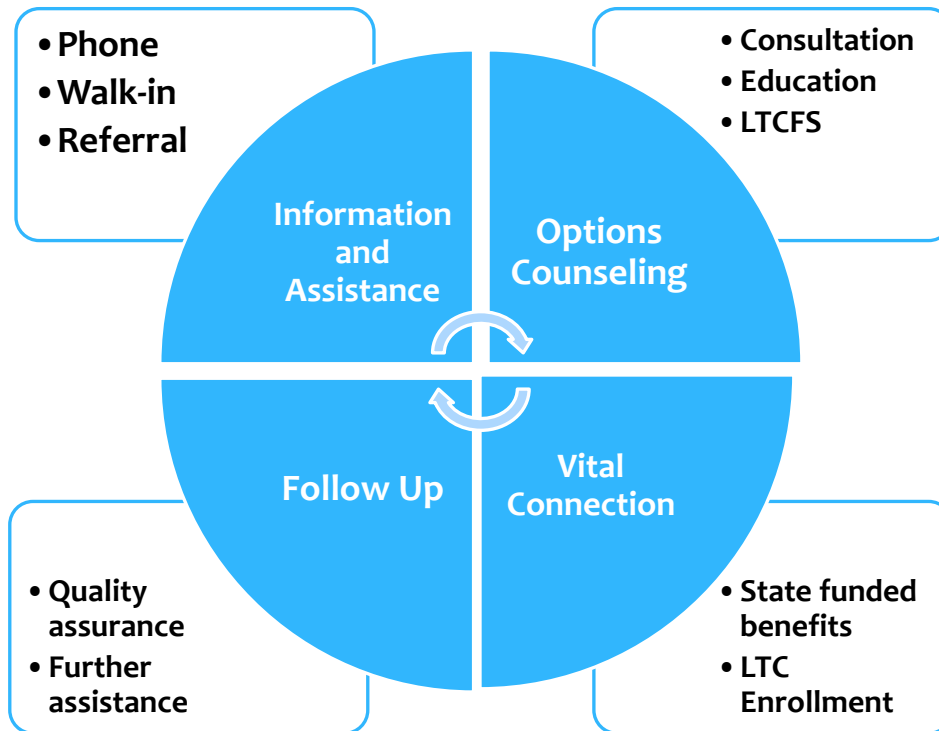
Options
Counseling

Benefits
Counseling

Health and
Wellness

Access to long
term care and
benefits

The process



Governance & Role

Douglas County Board

Health and Human Services Board

ADRC Advisory Board

ADRC Advisory Board Composition

- * At least one-fourth of members of the board shall be older adults or adults with a physical or intellectual/developmental disability or their family members, guardians, or advocates.
- * Shall include at least one representative of each client group served by the ADRC.
- * No member shall represent more than one ADRC client group.
- * Elected officials of the county served by the ADRC may not be counted as meeting the requirements for the consumer representation.
- * Composition of membership shall strive to represent the ethnic, economic, and geographic diversity of Douglas County. Membership should not exceed eight (8) persons.

ADRC Advisory Board Duties

- * Provide guidance and feedback on ADRC services, priorities, and future directions.
- * Oversees the operations, input on policies, procedures and other agreements.
- * Provide input on the ADRC budget and review spending.
- * Identify, monitor and recommend ways to avoid or mitigate conflicts of interest in the ADRC's operations.

ADRC Advisory Board Duties (cont.)

- * Review ADRC customer feedback and other sources of information to determine if there is a need to change policies or improve performance.
- * Annually gather information on un-met needs. Provide well- advertised opportunities for public participation in the board's information gathering activities.
- * Identify potential strategies and resources for building capacity to serve customers.

ADRC Advisory Board Duties (cont.)

- * Report findings and recommendations to the ADRC Director, local officials, the Department, and other interested parties as appropriate.
- * Provide input to changes in the organizational structure of the ADRC.
- * Provide input on hiring of the ADRC Director.

Input is shared to the Health and Human Services Board via ADRC Director

Funding

- * The ADRC is fully funded by state and federal dollars.
- * There is no tax levy in the ADRC.
- * ADRC's receive a base contract amount.
- * Federal funds are determined by what type of service the ADRC is providing.
- * Staff participate in 100% time reporting.

Additional Information

* 2019 Scope of Services

<https://www.dhs.wisconsin.gov/adrc/2019-scope-services.pdf>

Erika Johnson, ADRC Director

1316 N 14th Street

Suite 327

Superior, WI 54880

715-395-7532

erika.johnson@douglascountywi.org

ADRC Report 2019

Date: May 2019

Submitted by: Erika Johnson, ADRC Director

Years 2018/2019	Dec 17/18	Jan 18/19	Feb 18/19	Mar 18/19	Apr 18/19	May 18/19	June 18/19	July 18/19	Aug 18/19	Sep 18/19	Oct 18/19	Nov 18/19	Dec 18/19
Referrals by Type													
Long Term Care Functional Screen	15/13	25/15	19/24	24/24	18/19	22/	16/	15/	13/	18/	18/	19/	13/
MDSQ Referrals (Nursing Home)	7/3	6/4	11/6	12/6	2/4	6/	4/	1/	3/	1/	9/	7/	3/
Number of Clients Served	Dec 17/18	Jan 18/19	Feb 18/19	Mar 18/19	Apr 18/19	May 18/19	June 18/19	July 18/19	Aug 18/19	Sep 18/19	Oct 18/19	Nov 18/19	Dec 18/19
Elderly Benefit Specialist (EBS)	x/	55/x	31/x	53/x	43/x	46/	42/	30/	45/	40/	65/	45/	x/
Disability Benefit Specialist (new cases opened)	8/3	8/5	9/5	3/6	10/7	5/	5/	8/	6/	0/	10/	3/	3/
Total Number of ADRC Contacts*	407/ 367	501/ 499	379/ 414	473/ 431	453/ 460	432/ 439	492/	382/	403/	311/	379/	401/	367/
Memory Screens	2/4	3/1	1/2	3/8	0/8	3/	2/	3/	1/	1/	0/	6/	4/
Number Served in Long Term Care Programs	Dec 17/18	Jan 18/19	Feb 18/19	Mar 18/19	Apr 18/19	May 18/19	June 18/19	July 17/18	Aug 18/19	Sep 18/19	Oct 18/19	Nov 18/19	Dec 18/19
Family Care Enrollments	6/6	2/6	7/5	9/5	7/7	9/	4/	12/	6/	6/	13/	6/	6/
Family Care Disenrollments	10/12	5/3	6/4	11/3	6/3	6/	6/	7/	10/	4/	9/	9/	12/
IRIS Referrals	1/0	1/0	1/1	3/1	1/0	3/	3/	0/	1/	2/	3/	3/	1/
IRIS Enrollments	2/3	1/6	0/2	3/0	2/2	0/	4/	2/	2/	0/	3/	1/	3/
IRIS Disenrollments	0/1	0/0	1/0	1/2	1/0	2/	1/	2/	1/	1/	0/	2/	1/
Nursing Home Relocations	0/0	0/2	0/1	1/2	0/0	3/1	3/	1/	0/	0/	2/	3/	0/
ADRC Formal Complaints	0/0	0/1	2/1	2/0	1/0	1/	0/	0/	0/	1/	0/	0/	0/

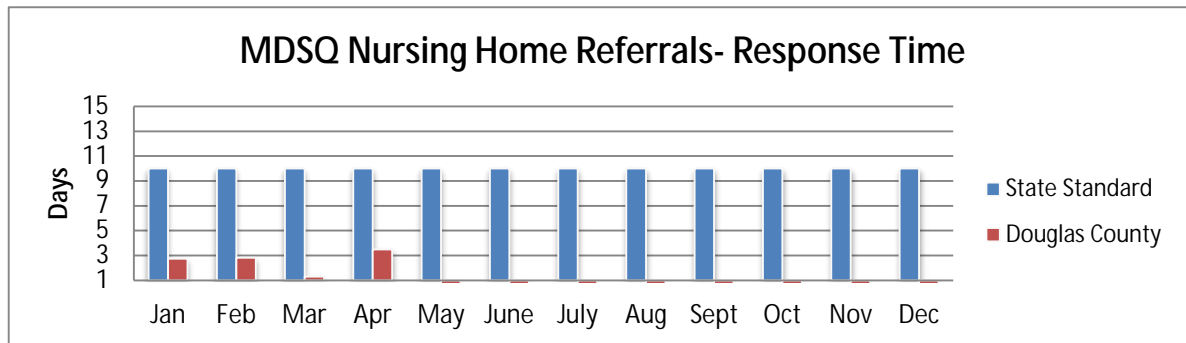
*ADRC workers are required to record all **Contacts**. A contact represents an individual one-to-one interaction (conversation) that has occurred either in person, at a home visit, ADRC walk-in, telephone, email, or written correspondence where information is exchanged. Each interaction is counted as an encounter and will demonstrate one instance of providing any ADRC activity. A Contact records the **ADRC Outcomes**. An **Outcome** is categorized into the following and must be recorded as such for reimbursement purposes: 1) Provided Information and Assistance 2) Provided Follow Up 3) Provided Options Counseling 4) Administered Long Term Care Functional Screen 5) Provided Assistance with Medicaid Application Process 6) Provided Short Term Service Coordination 7) Provided Enrollment Counseling 8) Provided Disenrollment Counseling 9) Memory Screen 10) Behavioral Mental Health Screens 11) Complaints/Advocacy 12) Community Partners 13) Referral for ADRC

Disability Benefit Specialist (DBS) Monetary Impact

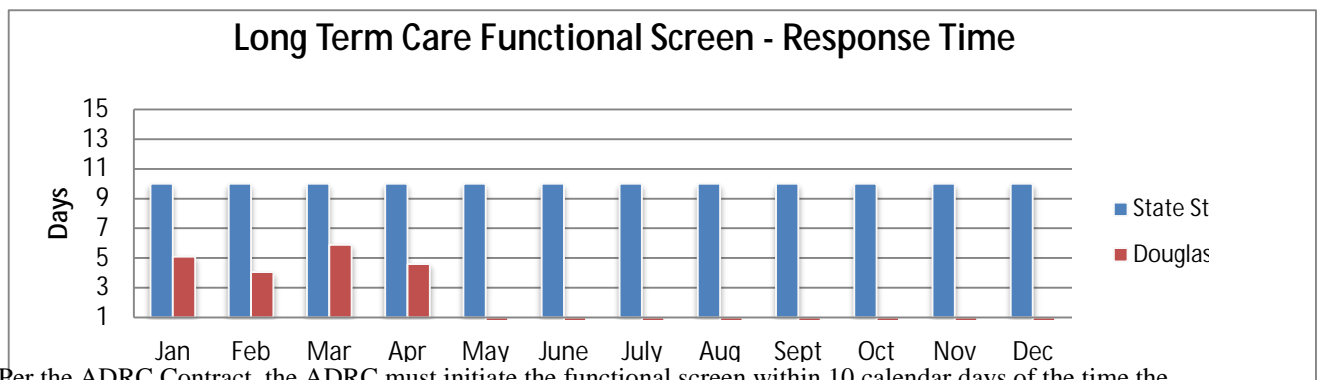
- Monetary Impact of Cases Closed:
 - March 2019 \$116,477 (13 cases closed)
 - April 2019 \$0 (6 cases closed)

Alzheimer’s Family and Caregiver Support Program (AFCSP)

AFCSP	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Total Cases Served	12	9	7	7	10	8	8	6	8	3
Current Cases as of January 2, 2019										3



Per the ADRC contract, the ADRC shall contact the resident, either by phone or in person, within 10 business days of receiving a referral.



Per the ADRC Contract, the ADRC must initiate the functional screen within 10 calendar days of the time the person requests or accepts the offer of a screen.

Health and Human Services
ADRC
May 2019

Activity	Program/ Service	Brief Description	Contact Person	Attach- ment
Health Fairs/Community Events/Speaking Engagements	ADRC	3/26/19 WITC Health Fair – ADRC table promoting services 4/5/19 Memory Screen Clinic, Peace Lutheran Church 3/31/19 Memory Screen Clinic, Faith United Methodist Church 3/28/19 Dementia Friendly Business & Dementia Live Training – CASDA 3/22/19 Dementia Friendly Business Training, Superior Library 4/15/19 Dementia Friendly Business Training, Challenge Center 4/23/19 Vets Expo, UWS Wessman Arena 5/9/19 Dementia Friendly Training, Health and Human Services Board 5/22/19 Dementia Friendly Training, Habitat for Humanity 5/22/19 Dementia Friendly Training, Creative Counseling 5/23/19 Older Americans Act Open House at Senior Center – ADRC table	Erika Johnson 715-395-7532 Erika.johnson@douglascountywi.org	No

Health and Human Services
ADRC
May 2019

Outreach/Marketing	ADRC	<p>ADRC Dementia Friendly Commercials through KBJR (936 spots) 4/2019-12/2019 ADRC ad in Senior Connections Newsletter March-April 2019 ADRC ad in Senior Reporter Magazine April-May ADRC Dementia Friendly Article in Superior Telegram 4/16/19 ADRC Newsletter Spring 2019</p>	<p>Erika Johnson 715-395-7532 Erika.johnson@douglascountywi.org</p>	Yes
Initiatives	ADRC	<p>Caregiver Coalition- Dementia Friendly Trainings still being offered and scheduled for community businesses. Caregiver Conference held on May 16th. Douglas County Community on Transition - met on 3/25/19 reviewed 2018 goals and planned for 2019 goals (create resource guide, meet annually with school personnel, facilitating another community conversation forum) Elder Abuse Awareness Planning Committee- Community Forum being planned for 6/14/19 at Superior Library. Duluth and Douglas County informational sessions on types of elder abuse being scheduled through June.</p>	<p>Erika Johnson 715-395-7532 Erika.johnson@douglascountywi.org</p>	Yes

Spring 2019

**Aging and Disability Resource Center
of Douglas County
1316 N. 14th St. Suite 327
Superior, WI 54480
715-395-1234**

ADRC Express



Creating a Dementia Friendly Community

The Aging and Disability Resource Center (ADRC) of Douglas County has partnered with the Douglas County Caregiver Coalition to create a dementia friendly community. The Alzheimer's Association estimates that 869 individuals in Douglas County will have Alzheimer's/Dementia in 2020 and 1,575 in 2040. The percentages of individuals age 65 and older will change dramatically over the next 25 years in our county and throughout the state. According to the Wisconsin Department of Health Services, 24.1% to 27% of the population in Douglas County will be 65 years or older by 2040. Now is the time to take steps to prepare our community for a shift in the aging population.

Creating a dementia friendly community means raising awareness and educating the community about the basics of the disease, resources in our community, and how to support someone with a dementia diagnosis. The Caregiver Coalition offers "Dementia Friendly Business Training" at no charge to businesses, service providers, and organizations in the community. This short training gives an overview of dementia as well as strategies on communication and how to create a supportive business environment. Those that complete the training are given a certificate of completion and a window cling to display acknowledging their business is a dementia friendly environment.



A look inside Dementia with Dementia Live.

The ADRC now offers the opportunity for individuals to experience what it may be like to live with dementia. Dementia Live is a dementia simulation experience that offers a unique way of immersing participants into life with dementia. Heighten your understanding of the challenges that one may face by participating in a 30 minute presentation. We can bring this experience to you at no cost by calling the ADRC at 715-395-1234 or adrc@douglascountywi.org.

This experience is great for caregivers, family members and business professionals.

DEMENTIA Live®

Making life a little easier with adaptive aids.

Assistive technology includes assistive, adaptive, and rehabilitative devices for people with disabilities or the aging population. Those with physical limitations often have difficulty performing activities of daily living (ADLs) independently or even with assistance. ADLs include self-care activities such as toileting, mobility, eating, bathing, dressing and grooming. Assistive technology promotes greater independence by enabling people to perform tasks they were formerly unable to accomplish or had great difficulty accomplishing.

The ADRC now has an adaptive technology kit filled with adaptive aids that can make life and completing tasks a little easier. Call 715-395-1234 to schedule a home visit or office appointment and staff will help determine if any of the adaptive aids would be a fit for you. They will also provide information where you can purchase items from the kit.

Memory Matters

As we begin to age our bodies and our brains start to slow down. It's important to check your brain health on an annual basis to help monitor and detect changes in your memory and cognition. This can be done by completing a memory screen offered by the ADRC. Memory screens can be done in your home, at one of the upcoming memory screen clinics, or at the ADRC. The screening process takes less than 10 minutes and can provide you with valuable information about your health.

UPCOMING MEMORY SCREEN CLINICS FOR DOUGLAS COUNTY

Faith United Methodist Church
1531 Hughitt Ave. Superior
Sunday, March 31, 2019
11:30 am - 1:30 pm

Peace Lutheran Church
9532 US Hwy 2. Poplar
Friday, April 5, 2019
4:30 pm - 6:30 pm

Superior Public Library
1530 Tower Ave. Superior
Thursday, April 11, 2019
3:00 pm - 5:00 pm

Call the ADRC today at 715-395-1234 for further information or to schedule your screen.

Additional times available upon request. Walk-in's welcome.

Upcoming Events

- 5/16/19 **Annual Caregiver Conference - Building the Caregiver's Toolkit** - WITC Superior. 9:00 am - 3:00 pm. Register at courses.witc.edu.
- 5/23/19 **Older Americans Act Open House** - Senior Center, 1527 Tower Ave. 12:30 pm - 2:30 pm. Light refreshments served.
- 6/3/19 **Understanding Social Security Presentation**— Superior Public Library. 4:00 pm - 5:30 pm. Light refreshments served.

VISIT www.douglascountywi.org/ADRC for more information and events



WORLD ELDER ABUSE AWARENESS DAY

Building Strong Support for Elders

Twin Ports Elder Abuse Awareness and Prevention Community Forum

An escalating number of older adults are abused each year. Learn what YOU can do to protect yourself and/or the older adults you know from all types of abuse.

Friday, June 14, 2019 | 11:30 a.m. – 1:00 p.m. | Superior Public Library

No Charge to attend, Pre-registration Requested

Register online at uwsuper.edu/cce-events or call 715-394-8469.

Major Event Sponsor:



Planning Partners:





WORLD ELDER ABUSE AWARENESS DAY

Building Strong Support for Elders

Keep yourself and those you care about safe!

Attend any or all of these FREE information sessions:

Recognizing, Preventing and Ending Physical/Emotional/Sexual Abuse

June 19, 2019 | 10:30 AM - 11:00 AM

Amnicon Town Hall, 5985 US-2, South Range, WI 54874

Presented by: Advocates from the Center Against Sexual & Domestic Abuse

Recognizing, Preventing & Ending Financial Exploitation, Fraud, Scams

June 26, 2019 | 11:00 AM - 11:30 AM

Gordon Town Hall, 9709 Co Rd Y, Gordon, WI 54838

Presented by: Tanya Martineau, Superior Choice Credit Union