

May 25, 2022

TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING
Douglas County Board of Supervisors
June 1, 2022, 9:30 a.m., Board Room, Second Floor, Government Center
1316 North 14th Street, Superior, Wisconsin
***OR JOIN BY PHONE: (US) +1 314-730-0913 PIN: 140 763 101#**
OR VIDEO: <https://meet.google.com/quu-sraz-ers>

Please call the Chair or the County Clerk's Office (395-1397) if you cannot attend.

MEMBERS: Nick Baker, Chair Scott Luostari, Vice Chair Pat Ryan
 Jim Borgeson Sam Pomush

*** Due to COVID-19 concerns, members of the public may attend the meeting remotely.**

A G E N D A

(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time.)

1. Roll call.
2. Approval of minutes from the May 4, 2022, meeting (attached).
3. Informational: Ordinance 5.04, All-Terrain Vehicle and Utility Vehicle Routes and Operation, annual review.
4. Reports:
 - (a) Projects;
 - (b) Administrative;
 - (c) Maintenance;
 - (d) Equipment; and
 - (e) Budget (attached).
5. Future agenda items.
6. Adjournment.

cc: Shelley Nelson Carolyn Pierce Sue Sandvick Ann Doucette
 Bill Whiteside County Board Supervisors Valerie Chamings

NOTE: Attachments to the agenda are available at the County Clerk's Office for review or copying and at the Douglas County website at www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

Posted/Daily Telegram/Government Center/Courthouse/Superior Public Library:

 5/25/2022

Name

Date

A quorum of the Zoning committee will be present at this meeting due to the attendance of Douglas County Board Supervisors appointed to that committee.

TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING
Douglas County Board of Supervisors
May 4, 2022, 9:30 a.m., Board Room, Second Floor, Government Center
1316 North 14th Street, Superior, Wisconsin

Meeting called to order by Chair Baker.

ROLL CALL: Present – Nick Baker, Pat Ryan, Jim Borgeson, Scott Luostari. Absent – Sam Pomush. Others present – Shelley Nelson, Craig Tyson, Mark Liebaert, Valerie Chammings, Bill Whiteside, Jason Jackman, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Ryan, second Borgeson, to approve the minutes from the April 6, 2022, meeting. Motion carried.

ACTION ITEMS/REFERRALS:

Capital Projects Request: All requests included on attachment are important. 25,000 square foot building has multi-departmental use such as storing evidence, vehicles and other items for other county departments, but entire request may be too expensive. Recommendation to start reserve and add money annually until costs for building are captured. Some requests may qualify for American Rescue Plan Act (ARPA) money and may be funded accordingly.

ACTION (REFERRAL): Motion by Luostari, second Borgeson, to affirm that all requests are needed projects as funds are available and direct Jackman to prioritize projects 1 through 16 included with agenda, amend request for 25,000 square foot storage building to create a future building reserve that is funded with a monetary percentage annually instead of full request amount, and forward to Administrator and Joint Administration Committee / Executive Committee capital projects meeting. Motion carried unanimously.

INFORMATIONAL/REPORTS:

Projects: County Trunk Highways (CTH) C, H and M are all in design phase to be redone. CTH-FF and CTH-G scheduled for this year; awaiting to hear if CTH-G qualifies for Bipartisan Infrastructure Law funding; request for bids is out for this year's projects.

Administrative: CTH-A, Y and T road bans will be lifted next week. Three interviews conducted for Maintenance Worker positions; two offers out. Three Seasonal Laborer interviews held.

Maintenance: Sweeping intersections of state roads, washing bridges, and patching.

Equipment: Servicing equipment parked all winter to prepare for projects.

Budget: Awaiting bonding and ARPA funding totals to provide updated budget for 2022.

FUTURE AGENDA ITEMS: ATV/UTV Policy annual review.

ADJOURNMENT: Motion by Luostari, second Borgeson, to adjourn. Motion carried. Meeting adjourned at 10:10 a.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk

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DOUGLAS COUNTY, WISCONSIN
Highway Department--Budget Detail

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For the Four Months Ending April 30, 2022

Account Description	3 YR Prior Actual Amount	2 YR Prior Actual Amount	1 YR Prior Actual Amount	Current Yr Amended Budget	Current Yr Actual Amount
Revenues					
General Property Taxes	3,265,140.00	3,044,459.00	3,044,459.00	3,044,459.00	3,044,459.00
Transportation-Fed Grant-FEMA	411,265.94	125.00	-	-	-
Transportation-State Grants	1,366,060.11	1,991,284.86	1,300,933.58	1,447,550.00	-
Wide-load Moving Permits on	360.00	4,990.00	660.00	2,500.00	20.00
Highway Maint & Construction	282,604.95	245,749.57	20,092.85	55,100.00	2,977.35
Transportation	2,578,820.46	2,069,028.18	2,308,138.52	2,098,750.00	798,091.42
Interest Income	8.64	2,218.53	1,143.66	-	-
Office Space Rental	7,304.52	7,304.52	8,888.81	7,305.00	1,826.13
Sale of Salvage & Waste Prod	1,429.41	2,509.18	6,637.63	3,000.00	-
Gain/Loss on Sale (Prop. & Equip)	(10,293.18)	-	(2,849.00)	-	-
Insurance Recoveries	12,378.27	12,901.85	14,872.71	-	1,755.99
Reimbursement of Expenses	130,039.00	2,814.00	-	-	-
Other Revenue	-	10.07	8.85	-	-
Bad Debt/Other Recoveries	248,618.86	-	222,640.98	-	-
Transfer from Debt Equity	95,000.00	7,711,372.00	614,800.00	2,500,000.00	-
Revenues	8,388,736.98	15,094,766.76	7,540,427.59	9,158,664.00	3,849,129.89
Expenses					
Personnel Services	3,228,336.08	2,928,838.49	3,033,459.47	3,405,814.00	942,160.79
Contractual Services					
Legal	-	776.00	14.99	-	-
Other Professional Serv.	600.00	30.00	571.50	100.00	5.00
Electric	44,560.35	44,652.39	45,262.11	46,150.00	16,759.46
Natural Gas	45,138.37	37,706.59	49,689.48	45,800.00	34,022.44
Telephone	18,302.83	17,768.70	18,220.10	18,150.00	6,284.42
Maint. Agreement	979.31	1,228.73	1,734.61	1,100.00	132.75
Laundry Services	11,229.86	11,290.09	11,223.22	11,500.00	3,609.92
Other Repair & Maint.	-	17,163.46	8,765.61	5,500.00	3,734.54
Internet Service	2,015.72	2,013.52	2,176.95	2,200.00	772.84
Cellular and Pager Service	5,195.80	4,105.16	4,781.05	4,500.00	956.58
Fire Protection/Prevention	1,496.00	1,802.50	1,445.50	1,800.00	1,797.75
Landfill Service	4,388.02	4,974.93	5,610.09	4,750.00	2,027.91
Other Outside Services	3,671,882.93	3,171,304.55	2,730,628.24	2,566,544.00	95,476.08
Total Contractual Services	3,805,789.19	3,314,816.62	2,880,123.45	2,708,094.00	165,579.69
Supplies & Expense					
Postage	776.65	705.12	1,364.42	1,200.00	141.98
Office Supplies & Expense	5,749.80	3,341.11	5,269.83	5,000.00	1,592.99
Printing & Duplication	565.45	1,218.44	479.45	700.00	726.47
Other Computer Supplies	1,592.10	-	2,052.85	1,600.00	817.20
Membership Dues	350.00	535.00	630.00	600.00	345.00
Training & Seminars	8,038.58	9,165.36	6,280.17	8,050.00	7,808.99
Advertising	1,025.00	370.14	15.73	500.00	-
Licenses & Permits	34.67	184.26	-	100.00	-
Janitorial Supplies	5,078.66	4,107.64	6,791.98	7,050.00	2,993.26
Other Operating Supplies	13,215.22	598.81	1,959.63	1,400.00	123.80
Gas & Fuel	415,762.37	269,648.28	299,713.57	333,015.00	199,793.91
Oil Grease & Accessories	22,104.91	34,264.49	19,741.20	22,700.00	7,694.93
Repair Parts & Maintenance	329,900.91	291,236.76	322,486.60	325,250.00	153,617.60

Painting Supplies	56.91	162.06	144.16	200.00	-
Tires & Batteries	65,396.99	50,655.65	41,414.76	51,000.00	17,370.84
General Equip. Maint.	2,762.00	-	-	500.00	-
Bldg Maint. Supplies	10,481.48	10,494.11	17,044.33	11,200.00	8,806.78
Consumable Tools	21,450.07	9,712.99	18,669.59	19,400.00	4,083.51
Sign Parts & Supplies	8,394.85	8,611.26	8,411.26	8,300.00	2,678.35
Welding Supplies & Expense	2,363.79	2,471.09	2,616.72	3,000.00	625.94
Inventory Adjustment	8,573.89	21,296.01	2,063.81	-	(173.74)
Road Supplies	331,241.15	183,289.97	180,110.96	256,893.00	67,978.61
Shop Supplies	10,449.94	29,139.52	20,720.08	20,750.00	5,990.07
Ready for Use	(11,679.07)	(10,140.19)	(6,315.28)	(9,400.00)	-
Supplies and Expense	1,253,686.32	921,067.88	951,665.82	1,069,008.00	483,016.49
Fixed Charges					
Insurance	193,138.00	202,569.00	215,537.00	220,900.00	-
Rents and Leases	17,029.44	43,541.20	18,899.86	-	-
Equipment	5,921.21	5,586.40	6,798.28	5,700.00	1,583.47
Depreciation/Amortization	3,847,982.09	4,128,397.75	4,202,265.02	4,192,273.00	1,039,217.27
Depreciation Exp. -STATE	30,486.40	30,008.16	44,726.69	51,875.00	13,053.15
Service Fees	786.34	-	-	-	-
Fixed Charges	4,095,343.48	4,410,102.51	4,488,226.85	4,470,748.00	1,053,853.89
Debt Service					
Grants & Contributions					
Aid to Localities	103,030.34	95,042.55	194,372.55	118,791.00	2,018.93
Grants & Contributions	103,030.34	95,042.55	194,372.55	118,791.00	2,018.93
Department Allocations					
Machinery Operation	(39,882.46)	(41,208.19)	(77,017.33)	(40,000.00)	-
Other Inter-dept Allocation	(17,887.21)	(87,254.84)	(20,685.43)	-	(148,779.96)
Capital Asset Acquisitions	(2,913,710.64)	(2,957,171.16)	(2,549,661.48)	(2,695,000.00)	-
Data Processing Allocation	246,473.00	230,385.00	242,607.00	240,000.00	80,000.00
Department Allocations	(2,725,007.31)	(2,855,249.19)	(2,404,757.24)	(2,495,000.00)	(68,779.96)
Total Operating Expenses	9,761,178.10	8,814,618.86	9,143,090.90	9,277,455.00	2,577,849.83
NET COST WITHOUT CAPITAL OUTLAY	1,372,441.12	(6,280,147.90)	1,602,663.31	118,791.00	(1,271,280.06)
NET COST over/(under)	1,372,441.12	(6,280,147.90)	1,602,663.31	118,791.00	(1,271,280.06)

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DOUGLAS COUNTY, WISCONSIN
BUDGET SUMMARY REPORT
NET COST - BUDGET AND ACTUAL
All Revenues and Expenditures

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For the Four Months Ending April 30, 2022

	2022 Amended Budget	2022 Actual	2022 Balance	% Actual	% Balance	2021 Actual
Revenues						
Taxes	(3,044,459.00)	(3,044,459.00)	-	100.00	-	(3,044,459.00)
Intergovernmental Revenues	(1,447,550.00)	-	(1,447,550.00)	-	100.00	(410,408.32)
Public Charges For Services	(57,600.00)	(2,997.35)	(54,602.65)	5.20	94.80	(463.61)
Intergovt. Charges For Serv.	(2,098,750.00)	(798,091.42)	(1,300,658.58)	38.03	61.97	(881,186.19)
Miscellaneous Revenues	(10,305.00)	(3,582.12)	(6,722.88)	34.76	65.24	(6,577.27)
Other Financing Sources	(2,500,000.00)	-	(2,500,000.00)	-	100.00	-
Revenues	(9,158,664.00)	(3,849,129.89)	(5,309,534.11)	42.03	57.97	(4,343,094.39)
Expenses						
Personnel Services, Less OT	3,212,112.00	876,272.31	2,335,839.69	27.28	72.72	968,422.88
Personnel Services--Overtime	193,702.00	65,888.48	127,813.52	34.02	65.98	37,522.61
Contractual Services	2,708,094.00	165,579.69	2,542,514.31	6.11	93.89	385,055.25
Supplies & Expense	1,069,008.00	483,016.49	585,991.51	45.18	54.82	322,287.65
Fixed Charges	4,470,748.00	1,053,853.89	3,416,894.11	23.57	76.43	1,403,458.74
Debt Service			-			
Grants & Contributions	118,791.00	2,018.93	116,772.07	1.70	98.30	4,045.00
Department Allocation	(2,495,000.00)	(68,779.96)	(2,426,220.04)	2.76	97.24	(34,121.30)
Expenses	9,277,455.00	2,577,849.83	6,699,605.17	27.79	72.21	3,086,670.83
Net Cost over/(under)	118,791.00	(1,271,280.06)	1,390,071.06			(1,256,423.56)