

May 6, 2019

**JOINT MEETING OF THE ADMINISTRATION / EXECUTIVE COMMITTEES**  
**Douglas County Board of Supervisors**  
**Tuesday, May 14, 2019, 3:00 p.m., Courthouse Room 207C**  
**1313 Belknap Street, Superior, Wisconsin**

Please call the Chair or County Clerk's Office (715-395-1483) if you are unable to attend.

**MEMBERS:**

**Administration Committee:**

Alan Jaques, Chair  
Larry Quam, Vice Chair  
Nick Baker  
Mary Lou Bergman  
Marvin Finendale  
Doug Finn  
Rosemary Lear  
Scott Luostari  
Pat Ryan

**Executive Committee:**

Mark Liebaert, Chair  
Keith Allen  
Nick Baker  
Mary Lou Bergman  
Susan Hendrickson  
Alan Jaques  
Samuel Pomush  
Larry Quam

**A G E N D A**

(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time).

1. Roll call.
2. Approval of May 1, 2018, meeting minutes (attached).
3. Action items/referrals: Capital projects funding requests (attached).
4. Adjournment.

**NOTE:**

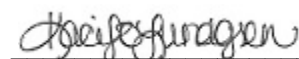
Administration Committee: A quorum of the County Board, Executive Committee, Health and Human Services Board, Public Safety Committee, Transportation and Infrastructure Committee, and Zoning Committee will be present at this meeting due to membership of this committee's members on those boards/committees.

Executive Committee: No quorums of other committees within committee.

ecopy: County Board Supervisors      Department Managers      S. Nelson (Telegram)      K. Lundgren – website

NOTE: Agenda and attachments are available in County Clerk's Office for viewing or at [www.douglascountywi.org](http://www.douglascountywi.org). Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive. TDD (715) 395-7521.

Posted: Courthouse, Government Center, D.C. website



Kaci Jo Lundgren      5-6-19

**JOINT MEETING OF THE ADMINISTRATION / EXECUTIVE COMMITTEES**  
**Douglas County Board of Supervisors**  
**Tuesday, May 1, 2018, 3:00 p.m., Government Center Room 270**  
**1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Executive Committee Chair Mark Liebaert.

**ROLL CALL:** Present - Executive Committee - Keith Allen, Nick Baker, Mary Lou Bergman, Susan Hendrickson, Alan Jaques, Samuel Pomush, Larry Quam, Mark Liebaert; Administration Committee – Larry Quam, Nick Baker, Mary Lou Bergman, Marvin Finendale, Doug Finn, Rosemary Lear, Scott Luostari, Pat Ryan, Alan Jaques. Others present – Candy Holm Anderson, Tracy Middleton, Carol Jones, Christine Ostern, Zach DeVoe, Jason Jackman, Brian Erickson, Keith Kesler, Jim Borgeson, Dave Longsdorf, Linda Corbin, Carolyn Pierce, Shelley Nelson (Telegram), Sue Sandvick, Pam Tafelski (Committee Clerk).

**APPROVAL OF MINUTES:** Motion by Baker, second Pomush, to approve May 10, 2017, meeting minutes. Motion carried.

**ACTION ITEMS/REFERRALS:**

**Capital Projects Requests:** Departmental requests, Administrator's memo with recommendations based on Douglas County's identified priorities attached. Funds available \$2,500,000; division of funds per Resolution #3-15 reviewed. Timber Sale Revenue Reserve balance of \$880,000 nearing \$1,000,000 cap. Doucette recognized Forestry Department's contribution in managing timber sales that augments capital funding. Department managers summarized their respective projects. (Jail MEND Dispenser funding removed.) Funds available for disbursement following audit.

**ACTION (RESOLUTION):** Motion by Hendrickson, second Ryan, to approve 2018 capital projects as recommended and forward to County Board. Motion carried unanimously.

**ADJOURN JOINT MEETING / CONVENE ADMINISTRATION COMMITTEE:** Motion by Pomush, second Quam, to adjourn joint meeting. Motion carried. Adjourned at 3:52 p.m.

Administration Committee called to order by Chair Alan Jaques. All members present.

**BUDGETARY TRANSFERS:** Holm Anderson indicated need to correct County Board Non-Profit Agency 2018 funding from \$71,220 to \$71,200, and to add transfer of \$4,000 donation from PIGS organization to Veterans Services Department General Fund Revenues and Expenditures.

**ACTION (RESOLUTION):** Motion by Baker, second Ryan, to approve budgetary transfers with correction and addition as presented and forward to County Board. Motion carried unanimously.

**BELKNAP RECONSTRUCTION PROJECT – COURTHOUSE BUS STOP:** Photo distributed; bus stop relocated to corner of Cumming and Belknap. Any change to the plan would take 6 months to 2 years; not realistic to ask state to change plan.

**ACTION:** Motion by Baker, second Quam, to approve bus stop location as presented. Motion carried.

**ADJOURNMENT:** Motion by Luostari, second Quam, to adjourn. Motion carried. Administration Committee adjourned at 4:02 p.m.

Submitted by,  
Pam Tafelski (Committee Clerk)



# DOUGLAS COUNTY

## OFFICE OF ADMINISTRATOR

**DOUGLAS COUNTY  
MISSION STATEMENT**  
The mission of Douglas County is to provide cost-effective services, with equal access to all citizens; to continue and enhance partnerships; to responsibly manage our resources and plan for the future.

Ann W. Doucette  
1316 N. 14<sup>th</sup> Street • Suite 301  
Superior, WI 54880  
(715) 395-1335 Fax (715) 395-1312

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TO: Members of the Administration and Executive Committees

FROM: Ann Doucette

DATE: May 6, 2019

RE: Capital Projects

The Capital Projects process was very challenging this year. Over \$2.4 million in projects were requested, with limited funding available. I would like to commend Department Managers and Standing Committees for prioritizing and recommending those projects that were most important to their respective Departments and also to the County's mission and priorities.

Douglas County's established priorities include; **1)** Sustainable Infrastructure Investment, **2)** Responsible Development, **3)** Natural Resources, **4)** Public Safety, **5)** Professionalism, Service and Efficiency, and **6)** Compassion.

Finance identified the 2018 budget surplus as being \$881,166 plus an additional \$40,021 was available from prior years' unspent funding, totaling \$921,187. The surplus takes into account Resolution #39-12 which states the unassigned general fund balance compared to governmental expenditures will be maintained at a minimum ration of 12%, or about eight weeks of operational working capital.

Resolution #3-16 states the County Board of Supervisors has the authority to approve the use of surplus from the previous year. The minimum ratios established are: 1) 50% for "Capital Improvements," as defined in the Capital Improvement Plan, 2) 15% for Timber Sale Revenue Reserve, with a cap of \$1 million, 3) 15% Courthouse/Government Center Maintenance, with 15% of that allocation set aside for emergencies, and 4) 20% discretionary funding.

The capital projects, as submitted by Departments, are listed on the following page. The first priorities from Departments total \$831,617; however, not all projects can be funded at 100% given the approved funding ratios. Those ratios, represented as dollar amounts, are as follows:

Timber Sale Reserve (capped at \$1 million)	\$ 138,178
Building Emergency Reserve	20,727
Courthouse/Government Center Maintenance	117,451
Capital Improvement Projects	460,594
Discretionary	184,237

## 2019 Capital Projects' Requests

**Forestry:**

St. Croix Riverway Land Acquisition	\$ 220,000	
Anna Gene Park Play Area	60,000	
Lucius Woods County Park Upper Restroom Building Replacement	135,000	
Lucius Woods County Park Lower Restroom Building Replacement	75,000	
Luicius Woods Paving	<u>110,000</u>	
		\$ 600,000

**Highway:**

Design Servies to Complete HVAC Upgrade - Shop & Storage Area	20,000	
Fuel System Upgrade	75,000	
Snapon Scanner	11,000	
Pattison Park Salt Shed Roof	10,000	
Riding Lawn Mower	6,500	
Service Truck	225,000	
Hawthorne Roof Replacement	675,000	
Shuttlelift Crane	175,000	
Used Lowboy Truck	<u>50,000</u>	
		1,247,500

**Buildings & Grounds:**

Software - HVAC	<u>73,380</u>	
		73,380

**Land Services:**

Ariel Photography	77,083	
Remonumentation	30,000	
Ground Water Program	<u>10,000</u>	
		117,083

**Courts:**

Sound System Replacement in Three Courtrooms 2020	<u>30,000</u>	
		30,000

**Administration:**

Merit Rewards	<u>75,000</u>	
		75,000

**Finance/IT:**

Windows 10 County-Wide Upgrade	<u>79,900</u>	
		79,900

**Sheriff:**

Squad Computer Replacement	90,054	
Rifle Replacement	<u>26,180</u>	
		116,234

**Jail:**

Safety Equipment	<u>19,712</u>	
		19,712

**Other:**

Non-Profits	<u>51,200</u>	
		<u>51,200</u>

**Grand Total**

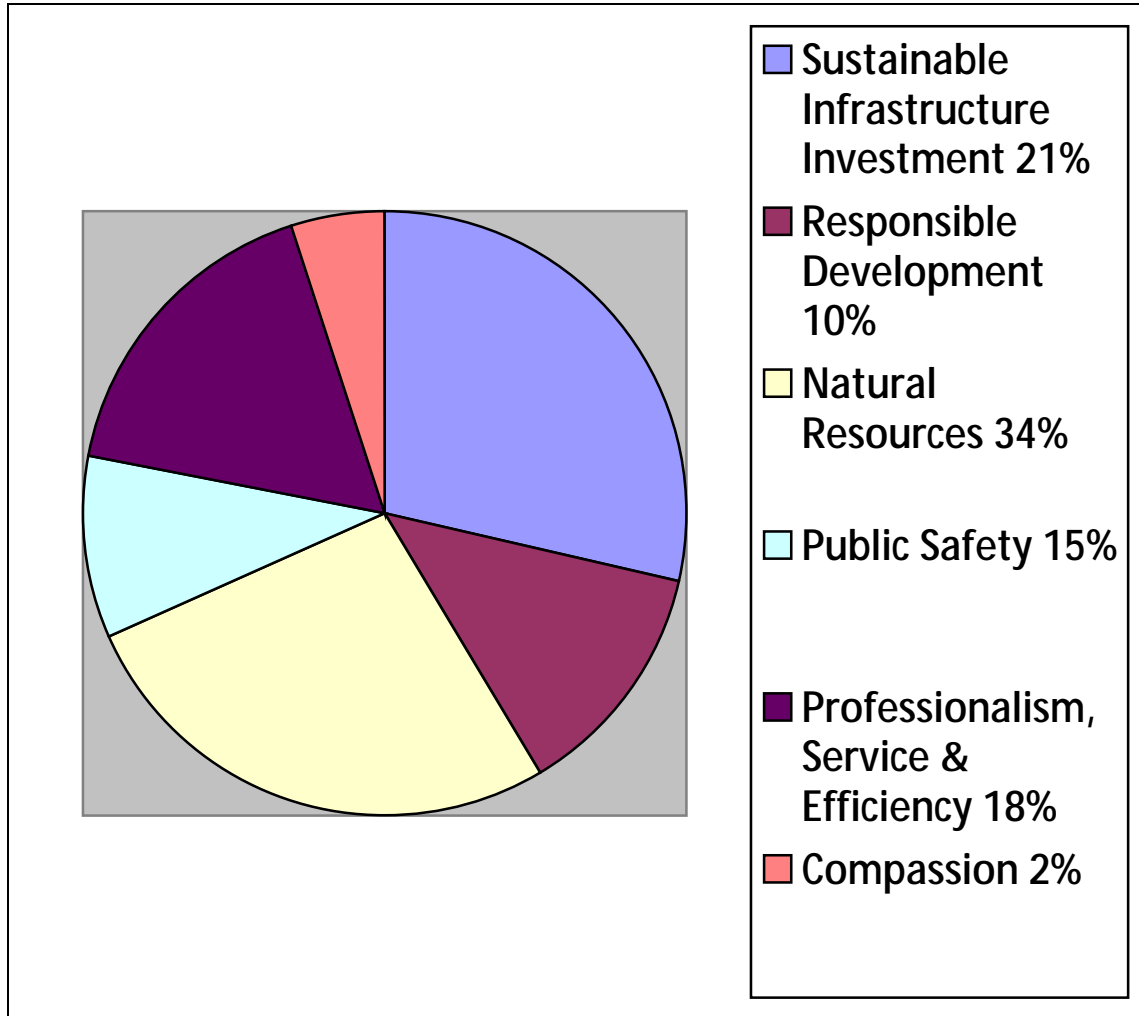
\$ 2,410,009

Priority #1 projects are able to be funded in 2019. The categories and recommendations for funding are as follows:

Timber Sales Reserve (Now capped at \$1 million)		\$ 112,916
Building Emergency Reserve		20,727
Courthouse/Government Center Maintenance		
Buildings & Grounds Project	\$ 73,380	
<b>Remaining Balance</b>	<b><u>44,071</u></b>	
		117,451
Capital Improvement Projects		
Forestry Projects	\$48,557	
Highway Loader & Wells	95,000	
Land Services Projects	117,083	
Sheriff – Squad Computer Replacement	90,054	
Finance I/S	79,900	
Sound System Courtrooms	30,000	
<b>Remaining Balance</b>	<b><u>0</u></b>	
		460,594
Discretionary		
Forestry Projects	62,037	
Forestry Projects (Excess)	25,262	
Merit Rewards	75,000	
Non-Profits	47,200	
<b>Remaining Balance</b>	<b><u>0</u></b>	
		<u>209,499</u>
Subtotal		<u><u>\$ 921,187</u></u>

The Non Profit Working Group recommended funding CASDA and the Superior Vocations Center at 2018 levels. The Public Safety Committee reduced jail funding to \$19,712. This request can be funded from the Jail Assessment Reserve. Forestry receives \$135,856 for capital projects; all other first priority requests can be funded. .

The Chart below illustrates a breakdown of recommended project funding by County Board priority area.



Per Resolution #3-16, funding for approved projects is available for disbursement after the annual audit is complete.

The majority of Departments have to be commended for keeping their budgets in line for 2018. Forestry should be recognized for having another successful year. Without the Forestry Department funding for capital projects would not have been possible.



# Douglas County Forestry Department

*Improving tomorrow's forests today through sustainable long-term management*

**To:** Ann Doucette (Administration)  
**From:** Jon Harris (Forestry Department)  
**Date:** April 2, 2019  
**Re:** 2019 FORESTRY DEPARTMENT CAPITAL IMPROVEMENT PROJECT REQUESTS

The Forestry Department has the following 2019 capital improvement project requests totaling \$600,000. All projects are listed in order of priority as approved by the Forest, Parks, and Recreation Committee during their March 25, 2019 meeting.

Depending on scheduled approval process, some project requests are time sensitive (seasonal) and if approved for reserve, will also be requested for immediate release.

## Project: (1) ST. CROIX SCENIC RIVERWAY LAND ACQUISITION PROJECT

**Project Description:** Project involves acquiring 440 acres from a private seller. This would be the 3rd acquisition project we have work on with this seller (2009 and 2017). We have negotiated a bargain sale price of \$500/acre with the seller. 2017 project was appraised at \$726/ac and it could be presumed that an appraisal of this adjacent parcel would be very similar. Acquiring 440 acres at \$500/ac would potentially be \$99,440 under market value based on the 2017 appraisal of \$726/ac. The land is roughly 50% upland with excellent timber production opportunity for future income generating potential.

**2019 Funding Request: \$220,000**

## Project: (2) ANNA GENE PARK PLAY AREA IMPROVEMENT PROJECT

**Project Description:** Project involves replacing the few very old remaining play area items with a newly designed and developed play area for children use. Anna-Gene park is a day use park and experiences frequent public use during the summer months. Our Department has received ongoing customer feedback over the last few years requesting more developed facility offerings at this park. Already included in our 2019 capital budget is \$60,000 to construct a new ADA accessible picnic pavilion. It would be to the County's financial benefit to expand the pavilion project to also include installation of a new play area as overall costs of 2 separate projects in consecutive years would be reduced by consolidating them into one. Being our closest park to the City, this park experiences some of our highest day use of all our parks and a new play area would make it that much more attractive to family visitors. Similar play area projects in the last few years (Lucius Woods and Gordon Dam) have been very well received by the public and have resulted in much positive feedback. Project would involve designing and contracting the installation of a new play area and ADA accessible sidewalks for access in 2019.

**2019 Funding Request: \$60,000**

## Project: (3) LUCIUS WOODS PARK UPPER RESTROOM/SHOWER BUILDING REPLACEMENT PROJECT

**Project Description:** The current facility is 60+ years old and has reached the end of its useful life. It has deteriorated past the point where annual maintenance and repair expenses have exceeded the long-term costs of

complete replacement. It does not meet current day ADA (American with Disabilities Act) requirements and has become more and more difficult to maintain from vandalism and scarcity of repair parts for the aging equipment. The current structure has surpassed its useable life expectancy and replacement has been determined to be the most cost efficient long-term option. We are requesting to replace the structure with a modern structure that has much lower maintenance costs, is easier to clean and maintain, and has significantly reduced risk to vandalism.

The design phase of the project was completed in 2016. At the December 2016 meeting of the Forest, Parks, and Recreation Committee, the Committee approved moving forward with the pre-cast design option estimated at \$412,923 (2016 estimate). As part of an annual budget savings plan with the goal of saving \$415,000, this project has been a capital improvement project request in 2016, 2017, and 2018. We currently have \$115,000 in reserve for the project. Therefore, we are requesting another \$135,000 to add to our savings that would give us a total of \$250,000.

**2019 Funding Request: \$135,000**

#### **Project: (4) LUCIUS WOODS PARK LOWER RESTROOM BUILDING REPLACEMENT PROJECT**

**Project Description:** Due to the high perched water table and soil conditions at the site, the current structure experiences substantial frost heave every winter that has cracked the concrete slab foundation completely splitting the building into 2 pieces. Every winter each piece is then lifted by frost up to 6 inches with the soil underneath the crack serving as the fulcrum. Amazingly this has occurred without damaging the rest of the building including the plumbing and electrical systems to date. Eventually, as this continues to occur annually, the foundation will move to a point where the rest of the building will be at risk for damage and possible structural failure.

In 2018, professional services were secured to redesign a replacement structure that would not frost heave. Options for a replacement structure with thickened foundation edge serving as an improved footing were presented to the Forest, Parks, and Recreation Committee at the October 2018 meeting. The Committee approved moving forward with the pre-cast design option estimated at \$183,911 (2018 estimate). As part of an annual budget savings plan with the goal of saving \$185,000, 2018 was the first year this project was a capital improvement project request. We currently have \$34,000 in reserve for the project. Therefore, we are requesting another \$75,000 to add to our savings that would give us a total of \$109,000.

**2019 Funding Request: \$75,000**

#### **Project: (5) LUCIUS WOODS PARK PAVING PROJECT**

**Project Description:** Most of the existing asphalt pavement in Lucius Woods County Park located along the main park roadway and parking areas has deteriorated substantially over the years to the point where safe public travel by non-motorized means has become a concern in some areas. One of the most common complaints our Department hears from park visitors is about the hazards created from the deteriorated pavement with large exposed aggregate (pushing a stroller, pulling a wagon, riding a bicycle, roller blading, children walking, etc.). The proposal would be to install a 2" overlay over the existing pavement, edge/shoulder all new pavement, and stripe the parking areas for the following park areas: main driveway and entrance, campground loop, lower amphitheater lot, lower play area driveway, overflow RV lot, and upper restroom lot.

In some form, this project has been a capital improvement project request in 2013, 2014, 2017, and 2018. We currently have \$40,000 in reserve that was approved in 2018 as a capital improvement project. As typical with material quantity based projects, the larger the quantity ordered, the less per unit cost. Therefore, we are proposing an annual budget savings plan with the goal of saving \$200,000 to complete the entire park as a single project at some point in the future. Since we have \$40,000 currently in reserve we are requesting another \$110,000 to add to our savings that would give us a total of \$150,000.

**2019 Funding Request: \$110,000**



## 2019 Highway Department Capital Funding Request

<u>Priority</u>	<u>Estimate</u>
1) Design Services to complete HVAC upgrade for shop & vehicle storage areas	\$ 20,000.00
2) Fuel System Upgrade	\$ 75,000.00
3) Snapon Scanner	\$ 11,000.00
4) Pattison Salt Shef Roof	\$ 10,000.00
5) Riding Lawn Mower J/D	\$ 6,500.00
6) Service Truck	\$ 225,000.00
7) Haw Roof Replacement	\$ 675,000.00
8) Shuttlelift Crane	\$ 175,000.00
9) Used Lowboy Truck	<u>\$ 50,000.00</u>
	<b>Total \$ <u>1,247,500.00</u></b>

# 2019 Building and Grounds Request for Capital Project Funding

## **Project:**

This request is to replace the Siemens Software that controls the Heating, Ventilation, & Air Conditioning (HVAC) Control System for the Courthouse, Government Center and Jail. The project involves replacing the Insight Software we are currently using with the new version called Desigo software.

## **Cost:**

The price quoted for the software and installation is \$68,530.00. I would also request a 10% contingency of \$6,850.00 for any unforeseen expenses, computer hardware we will need to supply, and operator training costs we may incur once the project is underway. The actual cost of the software has been reduced by 50% due to the fact that we have an ongoing maintenance contract with Siemens. Our total request for this project is **\$75,380.00**.

## **Timeline:**

The project would start as soon as the capital money is approved and should be completed by the end of the year or shortly thereafter. The plan is to run the old Insight software and the new Desigo software parallel to each other for a six month period to shack out any problems that may arise. This project will need to be done before support is dropped for Windows 7.

## **Need:**

We were notified in 2014 that Insight should be upgraded as soon as possible because it was nearing end of life. This upgrade has been postponed due to other pressing needs, but now the time has come. Insight is a software system that has now reached end of life, it will not be supported much longer, and it will not operate on Windows 10. The county is moving to Windows 10 because support for Windows 7 is also ending. As support goes away for Windows 7 our HVAC control system would be vulnerable to hacking from outside if we do not update. Many of the adjustments to the HVAC system are made via the internet so we don't have to pay to have technicians travel to fix problems and it allows our own staff to log in remotely when there are issues that need to be resolved after hours. The new software also incorporates features to make it more user friendly and allows us to incorporate other Siemens systems we are currently using into it for monitoring purposes.

## **Ongoing Costs:**

Ongoing cost of operation should remain the same or possibly be less. The majority of the operational costs are covered by an ongoing maintenance contract. There is a potential that costs may actually be reduced with the new software because it will eliminate some of the ongoing problems we are experiencing which should reduce staff call backs and service call costs we have been experiencing.



# **DOUGLAS COUNTY**

## **Planning, Zoning & Land Information Offices**

1313 Belknap Street, Room 206  
Superior, WI 54880

**Zach DeVoe**  
*Land Services Director*  
**Keith Wiley**  
*Zoning Coordinator*  
**Robin Schaffer**  
*Senior Zoning Inspector*

03/20/2019

RE: Capital Projects

Administration,

Below please find the outline for the capital project requests for the Land Services Department 2019.

### **1. Pictometry 2019 & 2022 Contract**

- a. The County has been in contracts with Pictometry for aerial photo flights every three years since the signing of the initial contract in 2012. Because the County has chosen to pay for these flights with capital projects we need to secure funding for the project.
- b. **\$77,082.17** is the 2019 capital project request.
- c. We received the 2019 payment during the 2018 capital project request. This request is for our 1 year anniversary payment due in 2020.
- d. These flights are critical infrastructure to the County and are used extensively by many departments and the general public. Outdated imagery limits the quality of services that can be provided between departments and to the general public. The acquisition of new images every three years has become the expectation of county employees and the general public. The amended contract requires a 2019 flight, with the option to back out of the 2022 flight without any financial penalty if we notify Pictometry by December 31, 2021.
- e. The 2019 flight under this contract costs three (3) installments of \$77,082.17. The first one due at the delivery of the images and subsequent payments due on the one and two year anniversary of the delivery. Three (3) additional payments would be required if we fly the 2022 flight.

## Pictometry (GIS Aerial Imagery) Flight Every Three Years

		Payment	Total
2019	Spring Flight, 1 <sup>st</sup> installment due (received in 2018)	\$ 77,082.17	
2020	2 <sup>nd</sup> installment on 2019 flight (asking for with this request)	77,082.17	
2021	3 <sup>rd</sup> installment on 2019 flight	77,082.16	
<b>Total Payment for 2019 Flight</b>			<b>\$ 231,246.51</b>
2022	Spring Flight – 1 <sup>st</sup> installment due	\$ 77,632.17	
2023	2 <sup>nd</sup> installment on 2022 flight	77,632.17	
2024	3 <sup>rd</sup> installment on 2022 flight	77,632.16	
<b>Total Payment for 2022 Flight</b>			<b>\$ 232,896.50</b>

### 2. Remonumentation

- a. The County has been investing \$30,000 per year for remonumentation contracts over the last three years with capital project money. Prior to this there was a \$30,000 line item in the surveyor's budget for this work.
- b. \$30,000 for 2019.
- c. The projects take place during the year as contracts are given to private surveyors to complete the remonumentation.
- d. It is important to have the whole county remonumented with survey grade coordinates because parcel mapping, zoning decision, forestry cutting boundaries, and highway projects rely on accurate PLSS corners. Douglas County has 4,425 PLSS corners that were set during the original government survey. Currently we only have 53% of those corners remonumented with survey grade coordinates. With the \$30,000 in capital projects each year we are looking at least 15-20 years before we are able to completely remonument the whole county with survey grade PLSS corners. Without the \$30,000 per year this time frame would be extended out even farther.
- e. No ongoing expenses.



**Douglas County  
Land & Water Conservation Department**

1313 Belknap St., Room 206  
Superior, WI 54880

Land Conservationist: Ashley.Vandervoort@douglascountywi.org (715) 395-1266  
Land Conservation Technician: Cameron.Bertsch@douglascountywi.org (715) 395-7266

## 2019 Capital Project Request: Douglas County Groundwater Program

### PROJECT DESCRIPTION

The Land & Water Conservation Department is charged with protecting groundwater from contamination. We request funding to continue the Douglas County Groundwater Program by addressing these three main components:

- 1) Well sampling program
- 2) Education program
- 3) GIS database

### Objectives

A county-scale assessment of groundwater quality will:

- Establish baseline conditions of groundwater quality
- Promote groundwater best management practices
- Help decision makers assess the need for wellhead protection ordinances
- Assess the implications of a large livestock facility and determine what regulation is necessary in varying locations
- Make land owners aware of the quality of their drinking water
- Identify locations of known human influenced and natural water contaminants such as arsenic
- Educate residents about the importance of groundwater quality through presentations, the sampling process, groundwater susceptibility maps and publicly available well test results

### COSTS AND OTHER FUNDING SOURCES

We are proposing to sample an additional 100 wells. The cost and payment plan for a single expanded water sample analysis (bacteria, in-organics, and metals) well test are as follows:

- Total cost of a well test from UW-Stevens Point Center for Groundwater Science and Education: \$101
- Well owners subsidized fee: \$20
- Capital project funding: \$81

Capital project funding will be used largely for subsidizing well sampling costs and for some printing, mailing, and outreach expenses for the education component. Educational events will be held to encourage participation and also to summarize and disseminate results. Data collected will be added to the existing dataset in order to record baseline groundwater quality and add to our understanding of groundwater resources in the county. The Douglas County Groundwater Program currently has 158 data points from the initial 2017-2018 effort. The first sampling of 94 wells was performed with a grant from the Wisconsin Coastal Management Program, and the second sampling of 64 wells was performed with capital project funding. An additional 30 well tests are planned for April 8 which will be funded with the remaining money from the capital project funds.

Project Component	Capital Funding Cost	Other Funding/Source	Total Cost
Well sampling	\$8,100	\$2,000	\$10,100
Education	\$1,900	In-kind	\$1,900
GIS database	\$0	In-kind	NA
<b>Total</b>	<b>\$10,000</b>	<b>2,000</b>	<b>\$12,000</b>

### Rationale for Sample Subsidy Rate

The 2017-2018 well sampling program operated with \$20 of the \$101 total sampling cost contributed by the well owner. This rate was chosen for three reasons:

- 1) Similar to what other counties charge
- 2) Same as the \$20 fee charged by Douglas County for only a bacteria test
- 3) Do not want to deter participation by charging more than the bacteria-only test

### **PROJECT TIMELINE**

Once funds secured: Begin outreach to well owners to obtain contact information  
September 2019: Plan sampling effort, mailing and first educational event  
October 2019: Send emails, mail letters and make phone calls, finalize planning for first educational event  
November 2019: Hold first educational event, Nov. 11 or 18 collect samples, process samples, plan second educational event  
December 2019: Hold second educational event, enter data into database

### **EXPLANATION OF PROJECT NECESSITY**

#### Land and Water Resource Management Plan

The *Douglas County Land and Water Resource Management Plan* was developed to meet requirements in Chapter 92 of the Wisconsin Statutes. The plans are intended to provide counties, through their Land Conservation Committees, the tools, flexibility, and funding to be able to address both statewide goals as well as priorities identified at the local level. The Land and Water Resource Management Plan contains three goals; one of these goals addresses groundwater (Figure 1).

#### Recommendation from the Large Livestock Facilities Study Group

The Douglas County Large Livestock Facilities Study Group was formed in 2016 to address the issues of regulating large livestock facilities, i.e. Concentrated Animal Feeding Operations (CAFOs) in Douglas County. The study group recommended that Douglas County should gain a better understanding of the baseline quality of our surface and groundwater resources in order to make informed decisions about locating CAFOs in Douglas County.

#### Groundwater Susceptibility in Douglas County

Douglas County is relatively large and mostly rural, and residents in rural areas rely on groundwater as a drinking water source. Groundwater contamination most often comes from surface sources and reaches the water table by infiltration through surficial soils and bedrock. Groundwater contamination can also come from natural sources within the bedrock. If groundwater becomes contaminated, it is expensive and sometimes not feasible to remediate. Contaminants can travel long distances unnoticed and can persist indefinitely.

There are a couple geologic characteristics of Douglas County which make the groundwater more susceptible to contamination:

- Shallow depth to bedrock: In most of Douglas County the depth to bedrock is less than 50 feet which results in less distance for water to infiltrate the soil and a reduced opportunity for contaminants to be filtered out.
- Sandy soils: The southern portion of Douglas County contains sandy soils which allow water to infiltrate quickly with reduced opportunity to filter out contaminants.

Groundwater is also important ecologically because it supplies and recharges lakes and streams that sustain fisheries within the county. All but the St. Louis and Lower Necedah Rivers are ranked by the DNR as having a medium susceptibility to groundwater contamination and/or nitrate concentrations that in some instances exceeded drinking water standards (Douglas County LWRM Plan).

Groundwater can be affected by a variety of land use changes and pollution sources such as non-point runoff from the application of pesticide, herbicide, and fertilizer, pollution from animal waste, storage of road salt, urban runoff, failing septic systems, and contamination from leaking underground storage tanks. Natural changes such as precipitation, droughts, and natural mineral and chemical precipitation can also change water quality. Douglas County groundwater is affected by chemical contamination naturally from arsenic in the bedrock. Arsenic is a carcinogen, and long-term exposure may increase the risk of developing cancer.

**Results from Initial 2017-2018 Groundwater Program effort**

Participation in the Initial well sampling effort totaled 158 well samples (Figure 2). An addition 35 wells are planned to be tested in April 2019 to use remaining funds from 2018. These results show a lack of well data in the southwest portion of the county. Results also identified an area of elevated arsenic levels (Figure 3). Further testing in this area should be encouraged to determine if this chemical is present in well owner's water. More information about the past program and test results may be found at <https://www.douglascountywi.org/1036/Groundwater-Program>.

Figure 1:

**Goal 2. Protect and understand groundwater quality to supply clean water for drinking and recharging surface waters and wetlands.**

**Objectives**

- A. A baseline inventory of drinking water quality is available in Douglas County.
- B. Potential impacts to groundwater are minimized (road salt, herbicides, etc.).
- C. Private wells are properly sealed and closed when not in use.
- D. Manure storage systems follow standards to protect groundwater.

**Activities**

- 1. Develop and implement a home well sampling program – at a minimum test for nitrates and bacteria. Record the results in a data base and map in a Geographic Information System (GIS).
- 2. Provide cost sharing and technical assistance for well closures.
- 3. Provide technical assistance in the planning, design, and construction or closure of manure storage facilities.

Figure 2:



**Douglas County  
Well Sampling Program  
2018 Results**

For more information contact:

Health and Human Services  
Lindsay Krumie - 715-306-1244

Land Conservation Department  
Cameron Bartsch - 715-306-1380

UWSP Center for Watershed  
Science and Education  
Kevin Masarik 715-348-4270

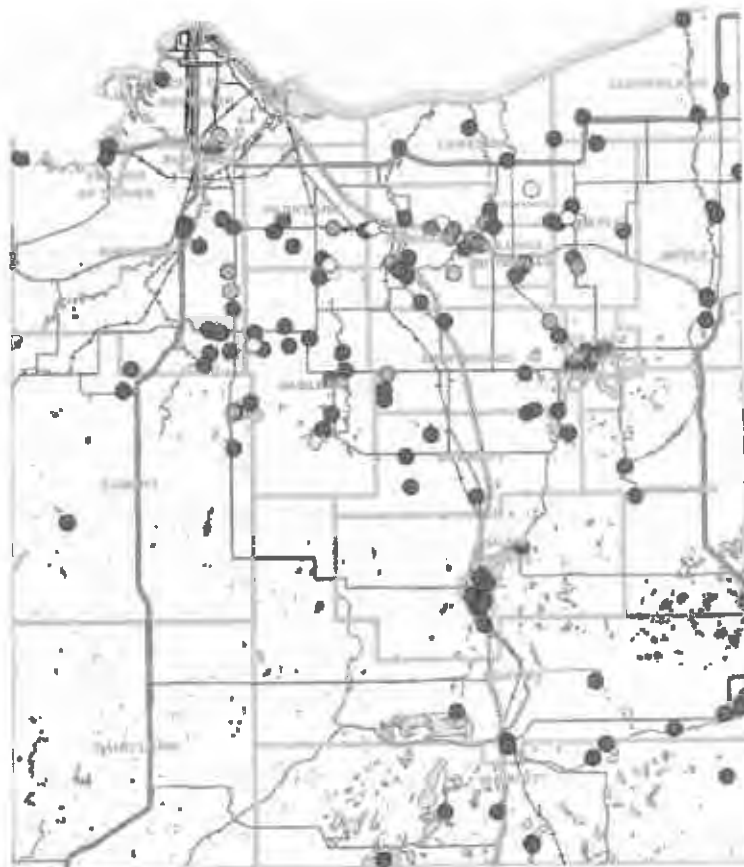
**Sample Points**

**Sample Date**

- February 2018
- October 2018



Figure 3:



### Arsenic

Arsenic is a carcinogen that occurs naturally in Douglas County. Long term exposure can increase the risk of developing various types of cancers.

The US EPA Maximum Contaminant Level for Arsenic is 0.010 mg/L.

#### Sample Points

##### Arsenic

- 0.0050
- 0.0051 - 0.0080
- 0.0081 - 0.0090
- 0.0091 - 0.0099
- 0.0100 - 0.0130



**CIRCUIT COURT BRANCH I  
JUDGE KELLY J. THIMM**

**Douglas County Courthouse, Room 303  
1313 Belknap Street, Superior, WI 54880  
715-395-1471**

**Tracy Bennett  
Court Reporter**

**Mary Martin  
Judicial Assistant**

**MEMO**

**TO:** Ann W. Doucette, Administrator

**FROM:** Kelly J. Thimm

**DATE:** 3/6/2018

**RE:** Capital Improvement Projects for 2019

I am writing this memo to request a Capital Improvement for 2019. This request is identical to my 2018 request which was granted. I am writing on behalf of Judge Glonek, Commissioner Lovejoy and myself. As the sound systems age in our courtrooms there is going to be the need for complete replacement of all three systems. I am requesting a \$10,000 set aside for each courtroom (\$30,000 total) so there is funding available to replace the equipment in three years. I anticipate the total cost of replacement at approximately \$90,000.

Another aspect of replacement of electronic equipment in the courtrooms will be the potential implementation of video teleconferencing for remote locations throughout the state or even from other states. The court has utilized both the video teleconferencing centers in Human Services and also in the Department of Corrections. While these conditions have not been ideal, the court has been able to make them work. Having video teleconferencing capabilities in the courtrooms will lessen transportation costs currently paid for by the county. It is difficult to predict a cost savings because it will be discretionary with the court and the litigants whether or not to use video teleconferencing. While I have not yet gotten a bid for the total cost of replacement, I did receive a cost estimate from 2017 from Dunn County where the total replacement cost for their system was \$61,793.77 for two courtrooms. After having my system go down in February, I have been working with Duluth Superior Communications (DSC) to get an

**estimate for replacement of the systems. Within the last few years we have been replacing some of the failing components to our systems at various cost up to \$1,800. In 2017 Health and Human Services alone spend \$32,990.41 for an outside company to transport adult mentally ill patients. This almost \$33,000 does not include the expenses for the Sheriff's Department transporting juveniles from Eau Claire and adult prisoners from other parts of the state. While we would most certainly not save the entire amount, even a modest 25% savings each year would add up over time and pay for itself.**

**Thank you for your considering my request. I have the cost estimate from Dunn County available upon request and will hopefully have the estimate from DSC within the next month.**

**Cc Public Safety Committee**



# DOUGLAS COUNTY OFFICE OF ADMINISTRATOR

Ann W. Doucette  
1316 N. 14<sup>th</sup> Street • Suite 301  
Superior, WI 54880  
(715) 395-1335 Fax (715) 395-1312

**DOUGLAS COUNTY  
MISSION STATEMENT**  
The mission of Douglas County is  
to provide cost-effective services,  
with equal access to all citizens;  
to continue and enhance partnerships;  
to responsibly manage our resources  
and plan for the future.

**Date:** April 22, 2019  
**TO:** Administration Committee  
**FROM:** Ann  
**RE:** Merit Rewards/Discretionary Funding

I would like to submit a request for \$75,000 for 2019, to be included as part of the Capital Projects Process. Administration has received many calls, since the first of year, from employees inquiring about funding.

In past years, the County has included the Merit Rewards funding as part of the Capital Improvement Process. The funding has traditionally come from the discretionary allocation. In 2017, a request was approved for \$145,245. Since the majority of departments were able to absorb the rewards without going over budget, only \$65,000 was approved for 2018. Finance has indicated that this amount was adequate for 2018. A budget of \$75,000 for 2019, should also be adequate.

***Douglas County, Wisconsin***  
***Finance/IS Department, Room 206H***  
***1313 Belknap Street***  
***Superior, WI 54880***



**Date:** March 28, 2019  
**To:** Administration Committee  
Administrator  
**From:** Finance/IS Department  
Candy, Matt, and Dan  
**Re:** Capital Projects Request

Microsoft will be discontinuing support on Operating System Windows 7 at the end of 2019. At the present time a large percentage of Douglas County computers and servers run on this operating system. Windows 7 will continue to work however it will be susceptible to hackers and viruses. At this time we are requesting funds to upgrade county systems and computers to Windows 10.

Information Services staff (Matt and Dan) have identified which computers will need to be replaced, which will need to have a memory upgrade and which have the current capacity to handle the upgrade. The plan would be to have the IS staff and technicians from CWTechnology complete the work during off hours so as not to disrupt normal business processes.

Finance and IS staff are developing a training to assist new users so there will be no additional cost for training on the new operating system.

Here is the breakdown: (Also see attached spreadsheet)

Forestry	no new computers needed 2 already on Windows 10	12 computers to be upgraded
HHS	19 new computers needed 32 upgrade memory from 4gb to 8gb 8 already on Windows 10	67 computers to be upgraded
Highway	no new computers needed 9 upgrade memory from 4gb to 8gb 2 already on Windows 10	12 computers to be upgraded
County	46 computers needed 44 upgrade memory from 4gb to 8gb 18 already on Windows 10	209 computers to be upgraded
Servers	2 Servers need Windows 10	13 Servers need upgrade

Anticipated cost to for this upgrade is \$71,000 for computers and memory. Additional costs include 100 hours of CWTechnology time at \$89.00/hour for a cost of \$8,900. Total capital projects request for 2019 is \$79,900.

*Candace Holm Anderson, Finance Director (715) 395-1405*  
*Tracy Ruppe, Assistant Finance Director (715) 395-1362*  
*Renee Middleton, Payroll Technician (715) 395-1344*  
*Daniel Lindberg, IT Analyst (715)395-1491*

*Joan Finckler, Accounting Supervisor (715) 395-1527*  
*Juliana Polson, Accountant-Highway (715) 395-1448*  
*Valerie Garay, Account Technician (715) 395-1338*  
*Matthew Caya, IT Analyst (715)395-1611*

## 2019 Capital Projects Request

Department	Upgrade System	Upgrade Memory	New Computer	Memory Cost \$50	Computer Cost \$600
Forestry	12	0	0	0	0
HHS	67	32	19	1,600	11,400
Highway	12	9	0	450	0
Remaining County	209	44	46	2,200	27,600
<b>Subtotal</b>				<b>4,250</b>	<b>39,000</b>
Windows Servers					9,750
SQL Servers					6,000
Licensing 300@ \$40					12,000
				<u>4,250</u>	<u>66,750</u>
<b>Total Computer/Memory</b>					<b>71,000</b>
<b>CW Technician Support</b>		100 hours @ \$89.00/hour			<b>8,900</b>
<b>Total Request</b>				<b>\$</b>	<b><u>79,900</u></b>



# Douglas County Sheriff's Office

- 1 -

1316 N. 14<sup>th</sup> Street • Suite 100 • Superior, Wisconsin 54880

**TO:** Public Safety Committee

**FROM:** Sheriff Tom Dalbec, Douglas County Sheriff's Office

**DATE:** 3/28/19

**RE:** 2019 Sheriff's Office Capital Improvement Project Requests (3 pages)

The Sheriff's Office has the following capital improvement project requests for 2019 totaling approximately \$126,984.

There are two (2) project requests which are independent of each other.

## **PROJECT : (1) REPLACEMENT OF SQUAD COMPUTERS/TABLETS**

The Sheriff's Office assigns a laptop computer to each squad/deputy with patrol duties. The computer is a mobile but secure link to CAD information, state and federal database info, our own secure network forms, and GPS monitoring systems of the squads. We last purchased laptop computers for squad cars in June 2012 when we switched to the Spillman system. Since then, computers have been updated to keep up with Spillman and other software requirements. The operating system on those computers is Windows 7.

After a review of our hardware, our Douglas County IT determined that all of our squad computers (and any others purchased prior to 2014) will no longer have Windows 7 support after this year (2019). Starting in January 2020, none of those squad computers (Windows 7) will be able to connect to the county network due to security and compatibility issues. By that time, current squad computers will be obsolete as they cannot be updated to Windows 10.

Squad manufacturers are recommending either tablet computers or factory integrated display screens to replace the larger and bulkier laptop computers due to 1) increasing amount of vehicle mounted equipment and 2) increased airbag deployment zone. Factory integrated displays can cost \$4000 per vehicle plus the price of another laptop mounted in the truck. The most cost effective option is individual tablet devices.



# Douglas County Sheriff's Office

1316 N. 14<sup>th</sup> Street • Suite 100 • Superior, Wisconsin 54880

- 2 -

With the purchase of 23 (twenty three) squad tablet computers, the Sheriff's Office can:

- 1) Avoid the compatibility/network issue upcoming in January 2020.
- 2) Increase squad safety by relocating tablet out of the airbag deployment zone.

2016 FUNDING REQUEST FOR PROJECT (1): \$90,054

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## **PROJECT: (2) REPLACEMENT/PURCHASE OF PATROL RIFLES AND SUPPRESSORS**

The Sheriff's Office issues a patrol rifle to all sworn law enforcement positions which totals approximately 30 individuals. The current rifles were purchased around 2006 and replaced over the next few years. In the last 3-4 years, we recognized and identified an issue in the rifles which caused them to malfunction. Of the 28 rifles owned by the department, 18 of the issued rifles malfunctioned with the same issue. Through internal testing and outside research, we identified tolerance issues with the rifles that were related to the quality in manufacturing. The manufacturer acknowledged the issue however it was not listed as a "defect" due to the firearms not being rated for Law Enforcement service in the first place. Although we have replaced some of the rifles over the last 2 years, we still have 10 rifles that are currently issued to patrol that have a known malfunction issue. Besides the obvious safety concern for Deputies, there is a growing liability concern since some faulty rifles are still issued.

There is a current trend of amongst Law Enforcement agencies to purchase sound suppression systems for their patrol rifles due to the documented benefits of not only the users, but surrounding citizens. It has been proven that the discharged rifle will cause permanent damage to both unprotected and even protected ears. It's common for Deputies to wear double ear protection at training (ear muffs and plugs), however medical research is showing that despite the efforts, no amount of ear protection can block the concussive forces entering facial bones that is causing permanent hearing loss. In a real world incident when there is no time to use hearing protection, permanent hearing loss will occur with a discharge of the rifle creating medical/disability concerns for employees and civil litigation from civilians. Discharges inside vehicles or buildings exponentially increase the concussive force and effects to surrounding people.



# Douglas County *Sheriff's Office*

- 3 -

1316 N. 14<sup>th</sup> Street • Suite 100 • Superior, Wisconsin 54880

The Sheriff's Office conducts firearms training at our range facility in Bennett. We operate under a current town order that there is no firearms trainings allowed on weekends and during darkness due to noise. There is proven liability for departments when they fail to train officers in the environment they work in, specifically night time and lowlight hours. There are numerous lawsuits on agencies because of this and the courts have said failure to train in these timeframes is "grossly inadequate" on the department (Popow v. City of Margate) and that simple negligence in training is sufficient to state a civil rights claim. Suppression systems not only alleviate the medical concerns of employees/civilians, but they allow agencies to train at night/lowlight without disturbing surrounding areas.

With the purchase of 10 (ten) rifles with suppression systems, the Sheriff's Office can:

- 1) Re-assign current rifles and eliminate all malfunctioning rifles from department inventory
- 2) Drastically increase the safety and health of Deputies in both everyday patrol and training
- 3) Eliminate the possibility of County liability in numerous areas:
  - Replacing known malfunctioning equipment
  - Permanent hearing loss from both Deputies and citizens (medical disability, civil litigation)
  - Allow department to meet minimum training standards set by courts

**2019 FUNDING REQUEST FOR PROJECT (2): \$36,930**

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## 2019 DOUGLAS COUNTY JAIL CAPITAL PROJECT

The Douglas County Jail is seeking funding from the Capital Projects in order to increase our ability to provide and maintain a safe and secure environment for everyone in the facility. We are looking at ways to assure that we are properly equipped to handle crisis and emergency situations appropriately and safely. This could include all levels of incidents that occur in the community and the facility. In this past year we were forced to deal with a significant emergency situation with the fire at the refinery. We realized that we were not prepared for an emergency of that scale. This was a learning experience for us, therefore we are looking to purchase additional equipment that will allow us to maintain safety and security. The equipment is listed below along with the quantity needed and total price.

Handcuffs (18)	\$432.90
Leg Irons (20)	\$1019.80
Hook Rescue Knife (4)	\$232.00
Transport belts (10)	\$295.00
Gas masks (12)	\$3492.00
Filters (4)	\$665.72 *
TSV (t-shirt Stab Vest System	\$15,554.00
<hr/>	
Total	\$21,691.42

The timeline for this project is relatively short. Once approved, we would need to order the equipment. The TSV would involve all staff being fitted for proper sizing, then ordering them. This project would be totally completed and implemented within 30-60 days after being approved.

These additional handcuffs, leg irons, and transport belts are needed to make sure that in the event we have to evacuate the facility we will have enough equipment to restrain all maximum classified/high risk inmates appropriately to ensure safety for the community. We have purchased additional cuffs and zip restraints to cover the lower risk population of the jail. The equipment we are requesting will give us what is needed for us to handle the entire jail population.

The (4) Hook Rescue Knife will be replacing our current cut down tool that is outdated and is significantly less efficient. These will provide us the ability to have faster response time in the event inmate is trying to harm themselves.

The 12 Gas Masks/ filters would be utilized to assure that all Officers on duty would be protected. This would include incidents such as dealing with out of control inmates where OC pepper spray is needed to be utilized and any other applicable scenario. Currently, our staff is exposed to OC while doing cell entries and other types of hands on controlling of inmates. This is a safety and security risk because it significantly affects staffs' ability to carry out their POSC skills to gain control of the inmate and their behavior. This mask would provide staff with the ability to breathe clearly and see clearly and protect their faces from other contaminants. This would decrease the possibility for staff injury and increase our overall efficiency in dealing with these situations. The filters would be an on-going expense, however, it has been noted that 4 packages/\$665.72 would last approximately 1.5-2 years.

The TSV (T-shirt Stab Vest System) gives our staff added safety while performing their duties in the facility. It is a lightweight system that provides significant stab protection to Officers in the event a situation occurs. Over the last few years we have seen a dramatic increase in mental health cases in the jail. These individuals demonstrate, on a regular basis, that they are not mentally stable and are often a threat to either themselves or others. Staff is often threatened verbally, which could lead to inmates trying to hurt staff. In addition, over the last couple years we have noted an increased amount of contraband being found in the facility, specifically weapons that could be used to stab other inmates or staff. We feel that providing Officers with a vest would not only provide protection, as well as demonstrate our concerns about staff safety, prevent possible injuries and decrease the risks that officers deal with on a daily basis. Each Officer would be fitted for this item specifically, then would have this while employed with the Jail. These TSV's would be the property of the Douglas County Jail. They could be re-issued, depending on size and wear and tear over time. The initial costs are significant although large purchases would not be needed in the future.

Thank you taking the time to consider our project, if you have any questions please let me know.

Sincerely

Robert Galovich, Jail Administrator/Captain

# Sales Quote

Quote Number: NC1001465710  
Quote Date: 04/03/2019  
Quote Expiration Date: 05/18/2019  
Customer Code: DDUW10  
Customer PO#: Q040319  
Created By: kellyrose  
Quoted To: Tyler Edwards



Mailing: PO Box 429, Fuquay-Varina, NC 27526-0429  
Payment: PO Box 880885, Charlotte, NC 28288-0885  
Phone: (800) 334-8880 Fax: (800) 322-7637  
Fed ID. #: 65-1558082

**Sold To:**

Douglas Co Jail  
  
1310 N 14th St  
Superior, WI 54880 US

**Ship To:**

Douglas Co Jail  
  
1310 N 14th St  
Superior, WI 54880 US

Product Code	Quantity	U/M	Unit Price	Amount
100 Handcuffs, S&W Model 100	18	PR Nicks, 50 <sup>00</sup> mm	\$24.05	\$432.90
1900 Leg Irons, S&W Model 1900	20	EA Nicks, 1ea, 25ea/mo	\$50.99	\$1,019.80
10BLK Black 10 Hook Rescue Knife	4	EA	\$58.00	\$232.00
ZKDH-881T8C2B-S Splice 1, T-shirt Carrier 2, Blk, KDH	5	ST No Pocket 1 set, Sm.	\$363.00	\$1,815.00
*** This item will ship directly from the manufacturer ***				
ZKDH-881T8C2B-M Splice 1, T-shirt Carrier 2, Blk, KDH	5	ST No Pocket 1 set, Med.	\$363.00	\$1,815.00
*** This item will ship directly from the manufacturer ***				
ZKDH-881T8C2B-L Splice 1, T-shirt Carrier 2, Blk, KDH	9	ST No Pocket 1 set, L	\$363.00	\$3,267.00
*** This item will ship directly from the manufacturer ***				
ZKDH-881T8C2B-XL Splice 1, T-shirt Carrier 2, Blk, KDH	10	ST No Pocket 1 set XL	\$363.00	\$3,630.00
*** This item will ship directly from the manufacturer ***				
ZKDH-881T8C2B-2XL Splice 1, T-shirt Carrier 2, Blk, KDH	5	ST No Pocket 1 set, 2XL	\$363.00	\$1,815.00
*** This item will ship directly from the manufacturer ***				

# Sales Quote

Quote Number: NC1001455710  
 Quote Date: 04/03/2019  
 Quote Expiration Date: 05/18/2019  
 Customer Code: DOUWID  
 Customer PO#: Q040319  
 Created By: kallyrose  
 Quoted To: Tyler Edwards



Mailing: PO Box 428, Fuquay-Varina, NC 27526-0428  
 Payment: PO Box 890885, Charlotte, NC 28289-0885  
 Phone: (800) 334-8880 Fax: (800) 322-7837  
 Fed ID. #: 66-1558082

Product Code	Quantity	U/M	Unit Price	Amount
ZKDH-BS1T-C2B-3XL Spike 1, TshirtCarrier 2, Blk, KDH	5	BT No Pocket 1 set, 3XL	\$363.00	\$1,815.00
*** This item will ship directly from the manufacturer ***				
ZKDH-BS1T-C2B-4XL Spike 1, TshirtCarrier 2, Blk, KDH	2	BT No Pocket 1 set, 4XL	\$440.00	\$880.00
*** This item will ship directly from the manufacturer ***				
ZKDH-BS1T-C2B-5XL Spike 1, TshirtCarrier 2, Blk, KDH	1	BT No Pocket 1 set, 5XL	\$917.00	\$917.00
*** This item will ship directly from the manufacturer ***				
ZPC60-L Mask, Gas, Avon, L	12 1 ea	EA	\$291.00	\$3,492.00
*** This item will ship directly from the manufacturer ***				
Z72006-3 Filter, CTCF50 Riot (4 pk)	4	PK	\$168.43	\$665.72
*** This item will ship directly from the manufacturer ***				
ZJNT-45 Belt, Transport 45" Nylon	10 1 ea	EA	\$29.50	\$295.00
*** This item will ship directly from the manufacturer ***				

When placing your order, please refer to this quote number.

Subtotal:	21,691.42
Freight:	0.00
Taxes:	0.00
Payment:	0.00
<b>Total:</b>	<b>\$21,691.42</b>

**LIFESAVING PROTECTION.**  
*Ready when you are!*



**NEW** from OFFICERS ONLY

**TSV**

**T-Shirt Stab Vest System**

**PROTECTION FOR CORRECTIONS**

- ▶ Concealed stab protection designed to be worn undetected
- ▶ Comfortable and dry
- ▶ Designed to hold lightweight flexible stab panels
- ▶ Protection that offers free range of movement
- ▶ Affordable and easy to use

**Specifications:**

- Certified to NJ STD - 0115.00 for Spike Resistance
- Weight: Large - 1.85 lbs
- Stab panel areal density - 0.29 lbs/sq ft.
- Stab panel thickness 0.072"
- T-shirt carrier is machine washable
- Unisex design is available in sizes: S-5XL
- Available in black



Moisture wicking and anti-microbial properties

Zippered mesh pocket lining for ventilation and easy stab panel installation

Internal webbing ensures panel placement stability

**Promotion Includes:**  
 (2) Concealable T-Shirt Carriers and Level 1 Stab Panel Set

QTY 1-24	QTY 25-50	QTY 51-99
T-Shirt Carrier & Spike Panels	T-Shirt Carrier & Spike Panels	T-Shirt Carrier & Spike Panels
<b>\$340 EA</b>	<b>\$330 EA</b>	<b>\$325 EA</b>

**Call for Pricing (100+) T-Shirt Carriers & Spike Panels**

Bob Barker Company, Inc. | 7826 Parfroy Road, Fuquay-Varina, NC 27026  
 Copyright © 2018 Bob Barker Company, Inc.

Contact Your Dedicated Regional Sales Team  
**Call 1-800-334-9880**

# TSV T-Shirt Stab Vest System by Officers Only

Info & Spec Sheet

## ULTIMATE PROTECTION WITH MAXIMUM CONCEALMENT

- ▶ Greater comfort than traditional concealed stab vests
- ▶ Lower profile appearance while maintaining maximum protection
- ▶ Increased flexibility than other traditional concealed carriers
- ▶ Machine washable for odor control

### FEATURES

- Polyester/ Spandex fabric with moisture wicking and anti-microbial properties
- Lined with zippered mesh pocket allows for easy installation of spike panels
- Internal elastic waistband ensures proper overlap and stability of panels
- Designed to accommodate front and back spike panels
- Carrier is machine washable
- Unisex design
- Sizes S-5XL
- Available in Black

### SPECIFICATIONS

- Certified to NIJ STD - 0115.00 for Spike Resistance
- Weight: Large - 1.86 lbs
- Stab panel areal density - 0.28lbs/ft<sup>2</sup>
- Stab panel thickness 0.072"



- ▶ See instructions for use on back

Call: 1-888-772-0246  
www.OfficersOnly.com

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OFFICERS  
ONLY

Bob Barker



**Step 1:** Roll up outer T-shirt fabric of carrier to expose the inner mesh panel pocket.

**Step 2:** Unfasten both hook and loop straps and lay flat. Pull all 4 side rib protection flaps out and lay flat.

**Step 3:** Turn vest over so the front side of the carrier is facing down. Please note that the hook and loop strap will be facing up.



**Step 4:** Place the carrier in front of you and slip both arms through both arm holes.

**Step 5:** Pull the carrier past each elbow and stretch both arms overhead.

**Step 6:** Proceed to place carrier over head as if putting on a pullover sweatshirt. Pull elbows downward to assist with pulling carrier over your head.



**Step 7:** Place rib protection back flaps over front flaps, hold in place, pull hook and loop strap from behind and secure in the front of the carrier.

**Step 8:** Repeat step 7 for the opposite side of the carrier.

**Step 9:** Once hook and loop is fastened in the front of carrier adjust and pull carrier downward into position.



MAXIMUM PROTECTION 10



ULTIMATE CONCEALMENT 11

**Step 10:** Complete placement of carrier by pulling outer shirt over inner mesh panel pocket.

**Step 11:** Uniform shirt to be worn over TSV carrier for ultimate concealment.

**TSV-STAB VEST SYSTEM  
CONCEALED PROTECTION  
READY WHEN YOU ARE!**



## DOUGLAS COUNTY NONPROFIT AGENCY REQUEST FORM

CONTACT INFORMATION	
<b>Agency Name</b> <b>Center Against Sexual &amp; Domestic Abuse</b>	<b>Point of Contact Name, Relationship to Organization</b> <b>Kelly M Burger, Executive Director</b>
<b>Address</b> <b>318 21st Avenue East, Superior, WI</b>	<b>E-mail</b> <b>kelly@casda.org</b>
<b>Phone</b> <b>715-392-3136</b>	<b>Fax</b> <b>715-392-8463</b>
FUNDING REQUEST INFORMATION	
<b>Amount Requested</b> <b>\$30,000</b>	<b>Current Annual Budget</b> <b>\$943,700</b>
STATEMENTS – PLEASE EXPLAIN (attach additional pages, if necessary)	
<b>The community need for services:</b>  <b>See attached</b>	
<b>The achievable, outcome-based goals and an outline to meet those goals:</b>  <b>See attached</b>	
AGENCY INFORMATION	
<b>Number of Clients Served Annually</b> <b>480-500 ongoing clients; over 2,000 calls</b>	<b>Number of Douglas County Residents Served Annually</b> <b>300-350 individuals</b>
<b>MUST ATTACH PREVIOUS YEAR'S FINANCIAL STATEMENTS AND IRS FORM 990</b>	

I am submitting this request on behalf of the agency listed above.

	<b>03/11/19</b>	<b>Executive Director</b>
SIGNATURE	DATE	TITLE
<b>Kelly M Burger</b>		
PRINT NAME		





**DOUGLAS COUNTY  
NONPROFIT AGENCY REQUEST FORM**

CONTACT INFORMATION	
Agency Name <i>Superior Vocations Center</i>	Point of Contact Name, Relationship to Organization <i>PAUL FISCHER / ADMINISTRATOR</i>
Address <i>2320 Hill Avenue Superior, WI</i>	E-mail <i>Fischer@SuperiorVocations.com</i>
Phone <i>715-392-6171</i>	Fax <i>715-392-6172</i>
FUNDING REQUEST INFORMATION	
Amount Requested <i>\$ 30,000</i>	Current Annual Budget <i>See Exhibit A &amp; B</i>
STATEMENTS - PLEASE EXPLAIN (attach additional pages, if necessary)	
The community need for services:  <i>ATTACHED # 1</i>	
The achievable, outcome-based goals and an outline to meet those goals:  <i>ATTACHED # 2</i>	
AGENCY INFORMATION	
Number of Clients Served Annually <i>50</i>	Number of Douglas County Residents Served Annually <i>50</i>
<b>MUST ATTACH PREVIOUS YEAR'S FINANCIAL STATEMENTS AND IRS FORM 990</b>	

I am submitting this request on behalf of the agency listed above.

*Paul Fischer*  
SIGNATURE                      DATE *2/21/19*

*ADMINISTRATOR*  
TITLE

*PAUL FISCHER*  
PRINT NAME

