

March 4, 2021

**AGING AND DISABILITY RESOURCE CENTER OF  
DOUGLAS COUNTY - ADVISORY COMMITTEE**

**Wednesday, March 10, 2021, 4:15 p.m.**

**Government Center, Boardroom 201**

**1316 North 14th Street, Superior, Wisconsin**

**OR JOIN BY**

**PHONE: (US) +1 662-532-9004 PIN: 597 546 497#**

**OR VIDEO: <https://meet.google.com/jzm-imaf-svy>**

**\*Due to COVID-19 concerns, members of the committee and public may attend the meeting remotely.**

Please call Erika Johnson (715-395-7532) or the County Clerk's Office (715-395-1569) if you are unable to attend.

**MEMBERS:** Shawna Anderson, Chair Carol Jones, Vice Chair Tom Karas  
Rosemary Lear

**A G E N D A**

(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the December 9, 2020, meeting (attached).
3. Staff introduction – Chelsea Thompson.
4. Confirmation of Officers.
5. Informational items:
  - a. Membership;
  - b. Program update/board report (attached); and
  - c. Budget (to be distributed).
6. Future agenda items.
7. Adjournment.

cc: Sue Sandvick Ann Doucette Shelley Nelson (Telegram) County Board Supervisors  
Anna Carlson Erika Johnson Douglas County Website Dave Longsdorf

NOTE: Attachments to agenda are available in County Clerk's Office for review or copying. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we received.

Posted: Courthouse, Government Center, Superior Telegram, Superior Public Library



3-4-21

Name

Date

**AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY  
ADVISORY COMMITTEE**

**Wednesday, December 9, 2020, 4:15 p.m.,  
Government Center, Boardroom 201  
1316 North 14<sup>th</sup> Street, Superior, Wisconsin**

Meeting called to order by Chair, Diane Arnold.

**ROLL CALL:** Present – Diane Arnold (remote), Shawna Anderson (remote), Tom Karas, Carol Jones. Absent – Rosemary Lear. Others present – Erika Johnson, Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Jones, second Karas, to approve the minutes from the September 9, 2020, meeting. Motion carried.

**DEMENTIA CARE SPECIALIST INTRODUCTION – CARRIE MYERS:** Carrie Myers, Dementia Care Specialist, introduced.

**ACTION ITEM:**

**Officer Election:** Annual officer election.

**ACTION:** Motion by Jones, second Karas, to nominate and elect Anderson as Chair and cast unanimous ballot. Motion carried.

**ACTION:** Motion by Anderson, second Karas, to nominate and elect Jones as Vice Chair and cast unanimous ballot. Motion carried.

**INFORMATIONAL ITEMS:**

**Membership:** Senior Connections and North Country Independent Living will place ads in newsletters for recruitment; three positions open on advisory committee. Online form submission is an option for applying.

**Program Update:** Walk-in availability, with most meets done virtually. Attempting outreach in publications and a virtual presence (social media, Zoom and other avenues) for promotional opportunities.

**Budget:** Under budget approximately \$30,000 in contractual funds.

**By-laws:** Corporation Counsel did not recommend quorum language change. Committee comprised of individuals representing various areas of concern and all voices should be heard when discussing and/or voting on items.

**FUTURE AGENDA ITEMS:** By-laws; membership update; staff introduction; budget; board report. Next meeting: March 10, 2021.

**ADJOURNMENT:** Motion by Karas, second Anderson, to adjourn. Motion carried. Meeting adjourned at 4:58 p.m.

Submitted by,  
Kaci Jo Lundgren, Committee Clerk

## ADRC Report 2021

**Date: March 2021**

**Submitted by: Erika Johnson, ADRC Director**

Years 2020-2021	Dec 20/21	Jan 20/21	Feb 20/21	Mar 20/21	Apr 20/21	May 2021	June 20/21	July 20/21	Aug 20/21	Sep 20/21	Oct 20/21	Nov 20/21	Dec 20/21
<b>Referrals by Type</b>													
Long Term Care Functional Screen	11/	17/17	22/9	16/	13/	9/	11/	13/	8/	6/	13/	14/	13/
MDSQ Referrals (Nursing Home)	1/	0/0	1/0	0/	0/	0/	1/	1/	1/	1/	1/	0/	3/
<b>Number of Clients Served</b>	<b>Dec 20/21</b>	<b>Jan 20/21</b>	<b>Feb 20/21</b>	<b>Mar 20/21</b>	<b>Apr 20/21</b>	<b>May 19/20</b>	<b>June 20/21</b>	<b>July 20/21</b>	<b>Aug 20/21</b>	<b>Sep 20/21</b>	<b>Oct 20/21</b>	<b>Nov 20/21</b>	<b>Dec 20/21</b>
Elderly Benefit Specialist (EBS)	60/	49/24	x/24	x/	1/	5/	17/	18/	19/	x/	37/	36/	30/
Disability Benefit Specialist (new cases opened)	3/	11/7	5/2	2/	0/	1/	19/	17/	6/	1/	4/	5/	3/
Total Number of ADRC Contacts*	301/	497/447	409/415	368/	345/	317/	396/	379/	369/	335/	319/	337/	344/
Memory Screens	1/	1/0	2/1	2/	1/	0/	0/	1/	0/	0/	1/	0/	1/
<b>Number Served in Long Term Care Programs</b>	<b>Dec 20/21</b>	<b>Jan 20/21</b>	<b>Feb 20/21</b>	<b>Mar 20/21</b>	<b>Apr 20/21</b>	<b>May 20/21</b>	<b>June 20/21</b>	<b>July 20/21</b>	<b>Aug 20/21</b>	<b>Sep 20/21</b>	<b>Oct 20/21</b>	<b>Nov 20/21</b>	<b>Dec 20/21</b>
Family Care Enrollments	6/	2/5	4/7	7/	10/	8/	12/	3/	5/	3/	1/	4/	3/
Family Care Disenrollments	5/	5/1	1/2	3/	1/	0/	1/	1/	0/	3/	3/	4/	5/
IRIS Referrals	1/	3/0	0/1	0/	0/	0/	1/	2/	0/	1/	0/	1/	x/
IRIS Enrollments	5/	2/4	2/1	0/	0/	0/	2/	1/	3/	0/	5/	1/	2/
IRIS Disenrollments	1/	0/2	0/3	2/	1/	1/	3/	0/	0/	0/	0/	0/	2/
Nursing Home Relocations	1/	0/1	1/x	0/	0/	0/	2/	0/	0/	0/	1/	0/	x/
ADRC Formal Complaints	0/	0/0	0/0	0/	0/	0/	0/	0/	0/	0/	0/	0/	0/

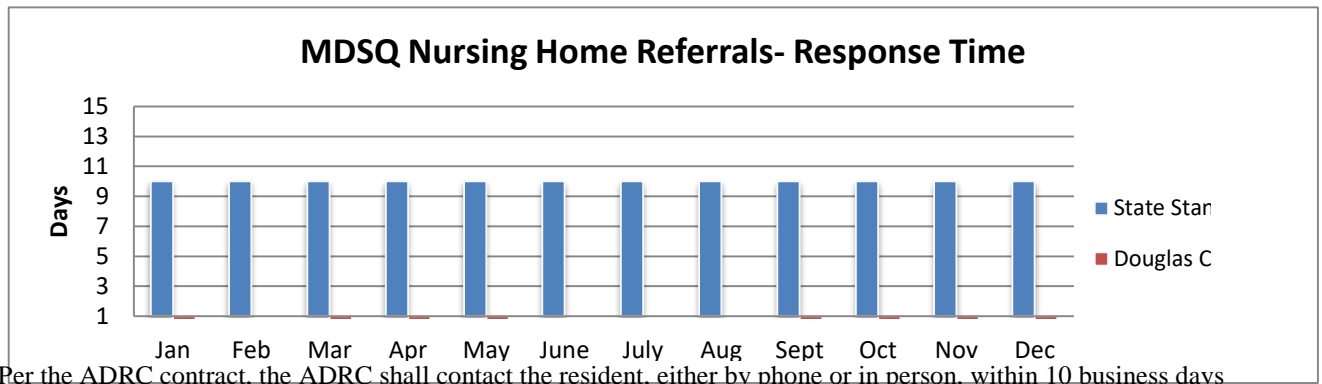
\*ADRC workers are required to record all **Contacts**. A contact represents an individual one-to-one interaction (conversation) that has occurred either in person, at a home visit, ADRC walk-in, telephone, email, or written correspondence where information is exchanged. Each interaction is counted as an encounter and will demonstrate one instance of providing any ADRC activity. A Contact records the **ADRC Outcomes**. An **Outcome** is categorized into the following and must be recorded as such for reimbursement purposes: 1) Provided Information and Assistance 2) Provided Follow Up 3) Provided Options Counseling 4) Administered Long Term Care Functional Screen 5) Provided Assistance with Medicaid Application Process 6) Provided Short Term Service Coordination 7) Provided Enrollment Counseling 8) Provided Disenrollment Counseling 9) Memory Screen 10) Behavioral Mental Health Screens 11) Complaints/Advocacy 12) Community Partners 13) Referral for ADRC

**Disability Benefit Specialist (DBS) Monetary Impact**

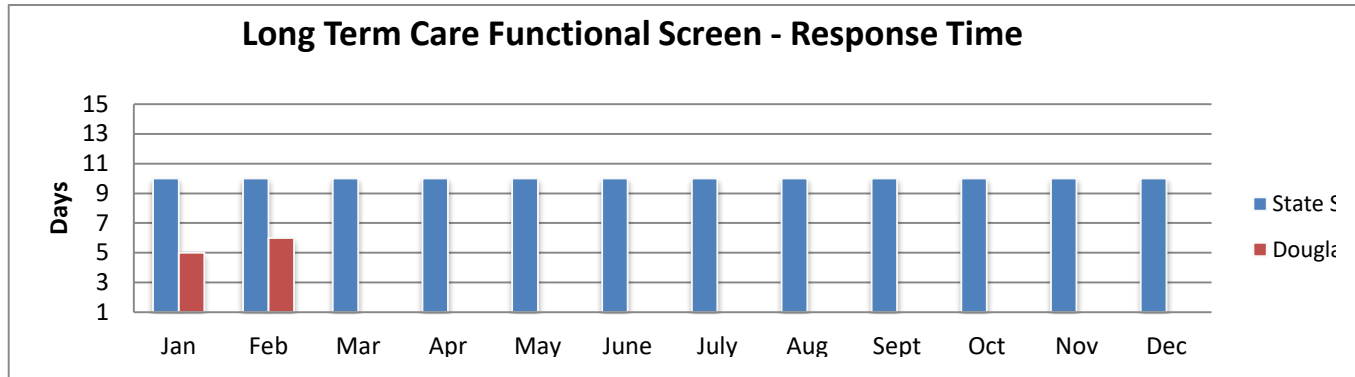
- Monetary Impact of Cases Closed:
  - January \$0 (1 case closed)
  - February \$41,632 (1 case closed)

**Alzheimer’s Family and Caregiver Support Program (AFCSP)**

AFCSP	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Total Cases Served	7	7	10	8	8	6	8	7	14	11
February 28, 2021										11



Per the ADRC contract, the ADRC shall contact the resident, either by phone or in person, within 10 business days of receiving a referral.



Per the ADRC Contract, the ADRC must initiate the functional screen within 10 calendar days of the time the person requests or accepts the offer of a screen.

**Children’s Long Term Support Program (CLTS)**

Children’s Long Term Support	Total Enrolled	Waitlist
As of 3/1/21	80	2

Health and Human Services  
ADRC  
March 2021

Activity	Program/ Service	Brief Description	Contact Person	Attachment
Health Fairs/Community Events/Speaking Engagements	ADRC	1/4/21 Communication & Dementia Virtual Presentation by Dementia Care Specialist (9 participants) 2/1/21 Early Detection & Diagnosis Virtual Presentation by Dementia Care Specialist (8 participants) 2/10/21 DICE Approach Virtual Presentation by Dementia Care Specialist (5 participants) 2/24/21 Dementia Friendly Business Training Bachand Group (10 participants) 2/9/21 Bridging the Gap Community Conversations (30 participants)	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No
Outreach/Marketing	ADRC	ADRC ad in Senior Connections Newsletter for January/February ADRC ad in Senior Reporter Magazine for December/January ADRC Superior Telegram & TV Guide January & February 2020	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No

Health and Human Services  
ADRC  
March 2021

Initiatives	ADRC	<p><u>Caregiver Coalition</u>- Final planning for Douglas County Caregiver Conference 3/25 &amp; 3/26. Working on promotion.</p> <p><u>Douglas County Community on Transition</u> – Hosted the “Bridging the Gap Community Conversation” focusing on post-high school outcomes for children with disabilities and small group discussions.</p> <p><u>Elder Abuse Awareness Planning Committee</u>- Now referred to as the <u>Northland Elder Abuse Awareness Coalition</u>. No meeting Jan 2021 or Feb 2021.</p> <p><u>Transportation Network Team</u> – No meeting Jan 2021 or Feb 2021</p>	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No
COVID -19	ADRC & CLTS	<p>DHS has suspended the face to face requirement to complete the long-term care functional screen. Screens can be administered over the phone or through a virtual platform. Options counseling and enrollment counseling can also be done over the phone or through a virtual platform.</p> <p>ADRC is still taking walk-ins and office appointments however home visits are only completed with supervisor approval and under special circumstances.</p> <p>Children’s Long Term Support (CLTS) program activities are occurring via telephone, no home visits at this time. Home visits will be approved on a case</p>	Erika Johnson 715-395-7532 <a href="mailto:Erika.johnson@douglascountywi.org">Erika.johnson@douglascountywi.org</a>	No

Health and Human Services  
ADRC  
March 2021

		by case basis by Supervisor.		
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