

## Permit Transfer

All permits (land-use, conditional-use, sanitary & privy)	75
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## Permit Expiration

### Sanitary Permits

Expire two (2) years from the date of issuance and may be renewed (see above).

### All Other Permits

- Expire two (2) years from the date of issuance, unless specifically noted otherwise (i.e., camper permits, quarries and noncommercial salvage yards.)
- Construction must **start within one year** of the issuance date. The structure must be **enclosed within two years** from date of issuance but the interior does not have to be completed.

## Return Inspection

Sanitary	75
Site Inspections	75

## Refund

Fees will be refunded minus a \$40.00 service fee

No refunds after permit(s) have been issued

No refunds on public hearing applications after first publication date

## Permit Renewal

Sanitary (must be renewed before the two year expiration date)	75
All other permits (unless specifically noted otherwise, such as annual camper permits, non-metallic mines and noncommercial salvage yards)	Non-renewable

## Miscellaneous Fees and Notes

Special public hearing or regular meeting	500
Rehearing all matters requiring a public hearing requires a new application and fee	
Failure to obtain the necessary permits will result in a double permit fee and / or citation.	

# Douglas County Planning & Zoning Fee Schedule

Effective January 1, 2015

## Dwelling (Year-round or Seasonal; need floor plan w/application)

One or Two Family Dwelling (may also require conditional use hearing fee)	280
Mobile Home (pre-1976 model requires conditional use permit)	280
Multi-Family Dwelling (requires conditional use permit)	280

## Accessory Building or Structure (May also require conditional-use permit)

Small (area ≤ 250 sq. ft.)	80
Medium (area > 250 sq. ft., < 900 sq. ft.)	105
Large (area ≥ 900 sq. ft.)	190

## Addition or Alteration to Existing Structure (excluding commercial buildings)

One or Two Family Dwelling (i.e., decks, basements, enclosed living space, roof structure, porches, car ports, etc.)	110
Accessory Building w/final dimensions ≤ 250 sq. ft.	80
Accessory Building w/final dimensions > 250 sq. ft.	105
Multi-Family Dwelling	110

## Miscellaneous (May also require conditional-use permit)

Change of Use – Dwelling changed to Accessory Building (calculate area; refer to “Accessory Buildings” for cost of permit)	
Change of Use – Accessory Building changed to Dwelling	280
Change of Use – to Commercial, Industrial or Public Use	400
Change of Use – Seasonal to Year-Round or vice versa (CU fee)	125
Relocating Existing Structure on Same Parcel	80
Camper Permit (annual renewal required)	80
All Other Structures (i.e. steps, campground decks, retaining walls, adding antennas on existing cell towers, etc.)	80
Filling & Grading in Shoreland District	100

## Commercial, Industrial or Public Building (May also require conditional-use permit)

<b>All Principal or Accessory Buildings</b> (Initial and additions)	400
- Buildings greater than 25,000 cubic ft	
- Buildings over 25,000 cubic ft also require plan review (Teresa Black, DSPS)	

## Signs (for advertisement along roadway)

<b>Sign</b> (Refer to Douglas County Zoning Ord Sec. V – Class C, D or E)	100
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## Conditional Use Permit

<b>Public Hearing Fee</b>	125
In addition to any land use requiring a conditional use permit (to include change of use from seasonal to year-round or vice versa).	
<b>Revision or modification of existing conditional use permit</b>	125
<b>All other conditional uses: i.e., quarry, tower, non-commercial salvage yard, hobby farm, home occupation, campground, etc.</b>	275
<b>After-the-Fact CU's above = double fee</b>	550

## Sanitary Permit

<b>Holding Tank</b>	410
Includes plan review, state fee, recording fee & inspection	
<b>All Other Systems</b> (listed below)	380
<b>Conventional</b> – includes soil test review, plan review, state fee and inspection	
<b>Mound</b> – includes soils test review, state fee and multiple inspections	
<b>In-ground Pressurized</b> – includes soil test review, state fee and inspection	
<b>At-grade</b> – includes soil test review, state fee and inspection	
<b>Experimental</b> – includes soil test review, state fee and inspection	
<b>Reconnection of Sanitary System</b>	75
<b>Privy (Non-Plumbing Sanitary System)</b>	75
Earthen pit, sealed vault, composting and incinerating toilets	
<b>Renewal of Sanitary Permit</b> (before two year expiration)	75
<b>Transfer of Sanitary Permit</b> (change of plumber or property owner)	75
<b>Return Inspection</b> (other than mound systems)	75

## Address Number (Fire Number)

<b>Address (fire) Number Assignment / Sign</b>	50
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## Special Event Permit

<b>Special event permit</b> – see Ordinance 8.0, Sect VI, 6.7(e)	80
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## Variance

<b>Board of Adjustment – Variances &amp; Administrative Appeals</b>	475
<b>After-the-Fact Variance Application = Double Fee</b>	950
<b>Zoning Committee – Variances to Subdivision Ordinance</b>	275

## Zone Change

<b>Petition for Amendment to Zoning Ordinance</b>	275
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## Certified Survey

<b>Staff review by County Surveyor &amp; Zoning Administrator</b>	190
Includes Register of Deeds recording fee (\$30)	

## Plat

<b>Review of Subdivision Plat by County Surveyor &amp; Zoning Administrator</b>	170
Includes Register of Deeds recording fee. Nine (9) copies must be submitted if map is larger than 11" x 17".	
<b>Preliminary Zoning Committee Approval</b> (per lot)	20
<b>Final Zoning Committee Approval</b> (per lot)	10
<b>Each Additional Meeting</b> (within required 6-month period)	25

## Land & Water Conservation Department

<b>Preparation of shoreland mitigation plan</b>	450
<b>Review of submitted shoreland mitigation plan</b>	250
<b>Review of non-metallic mining reclamation plan &amp; inspection</b>	1,250
<b>Rip-rap project design, DNR permit preparation</b>	500
<b>Recording of Shoreland Mitigation / Preservation Affidavit</b>	30
<b>Filling &amp; Grading in Shoreland District</b> (requires Mitigation)	100