

**ADMINISTRATION COMMITTEE**  
**Douglas County Board of Supervisors**  
**Thursday, September 22, 2016, 9:30 a.m., Courthouse Room 207C**  
**1313 Belknap Street, Superior, Wisconsin**

Meeting called to order by Chair Jim Paine.

**ROLL CALL:** Present – Nick Baker, Mary Lou Bergman, Marvin Finendale, Douglas Finn, Rosemary Lear, Pat Ryan, Jim Paine. Absent – Alan Jaques, Larry Quam. Others present – James Taray (Superior Vocations Center), Gayle Wahner, Joan Finckler, Tracy Ruppe, Candy Anderson, Jason Jackman, Mark Fruehauf, Andy Lisak, Jerry Moe, Patricia Schanen, Carol Jones, Keith Kesler, Carolyn Pierce, Tom Dalbec, Shelley Nelson (Telegram), Brian Erickson, Dan Corbin, Mark Liebaert, Sam Pomush, John Robinson, Sue Sandvick, Pam Tafelski (Committee Clerk).

**ACTION ITEMS/REFERRALS:**

**Administrator’s 2017 Budget Presentation/Recommendations/Budget Review:** Lisak presented proposed budget in relation to Douglas County’s mission and six priorities established by the County Board. National, state, regional and local economic data summarized and compared with current Douglas County economy. Individual department and program area budgets presented in detail. It was noted the county’s resolution approving \$40,000 payment to Humane Society for Animal Shelter does not indicate funding source.

**ACTION:** Motion by Finn, second Finendale, to approve \$40,000 payment to Humane Society to come from Land Improvement Account (ATC) funds, and incorporate this action into the Administrator’s recommended 2017 budget. Motion carried.

Committee concerned that \$25,000 and \$58,800 requests from CASDA and Superior Vocations Center (SVC) respectively, not funded this year; Lisak indicated he had discussed this with the agencies. Taray, SVC Director, explained impact on SVC clients should services not be provided. Senior Connections funding discussed; possible reserve of \$400,000 questioned. More detail requested on Information Services Department allocations. Information on internal service funds distributed. Major revenue sources, reserve fund balances, department budget increases/decreases summarized.

**ACTION:** Motion by Ryan, second Finendale, to extend meeting beyond two hour policy. Motion carried.

2017 proposed budget reflects: levy of \$16,691,166 or 1.79%; tax rate per Mil 5.03, an increase of 0.04% from 2016. Actual tax rates vary by individual tax districts; levy apportioned differently throughout county.

**ACTION:** Motion by Baker, second Lear, to direct Administrator and Finance Director to adjust budget to fund \$48,000 to \$50,000 for CASDA and Superior Vocations Center. Motion carried.

**ACTION (RESOLUTION):** Motion by Baker, second Ryan, to approve proposed 2017 budget as presented, with additional funding for CASDA and Superior Vocations Center, and forward to October 25, 2016, County Board budget meeting. Motion carried unanimously.

Meeting recessed 11:58 a.m.; reconvened 12:10 p.m.

**Health Insurance 2017 Renewal Rates:** Information attached/reviewed. HSA high and higher deductible recommended by Benefits Committee; county contribution \$1,500/\$3,000 and \$3,000/\$6,000 respectively. Total projected cost for HSA participation is \$407,000.

**ACTION (RESOLUTION):** Motion by Baker, second Finn, to approve 2017 health insurance renewal rates and HSA plans as presented. Motion carried unanimously.

**Veterans Service Office New Position Request – Veterans Service Assistant:** B-5 attached for review. Position request summarized by Erickson.

**ACTION (RESOLUTION):** Motion by Ryan, second Bergman, to approve and incorporate into 2017 budget as presented. Motion carried unanimously.

**Referred from Extension Education and Recycling Committee - 2017 Responsible Unit Agreement for Recycling Services between Northwest Regional Planning Commission and Douglas County:** Agreement attached/reviewed.

**ACTION (RESOLUTION):** Motion by Bergman, second Ryan, to approve and authorize County Administrator to execute the Agreement as presented. Motion carried unanimously.

**Budgetary Transfer:** Attached/reviewed for Veterans van purchase.

**ACTION (RESOLUTION):** Motion by Lear, second Bergman, to approve budgetary transfer as presented. Motion carried unanimously.

**FUTURE AGENDA ITEMS:** Fringe benefits; Indirect costs report; Senior Connections reserve.

**ADJOURNMENT:** Motion by Baker, second Ryan, to adjourn. Motion carried. Adjourned at 12:30 p.m.

Submitted by,

Pamela A. Tafelski  
Committee Clerk