

ADMINISTRATION COMMITTEE
Douglas County Board of Supervisors
Thursday, September 1, 2016, 9:30 a.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Vice Chair Alan Jaques.

ROLL CALL: Present - Nick Baker, Mary Lou Bergman, Marvin Finendale, Douglas Finn, Rosemary Lear, Pat Ryan, Alan Jaques. Absent - Jim Paine (via teleconference), Larry Quam. Others present – Bruce Thompson, Gayle Wahner, Terry White, Jason Stringer (WECC), Jon Hochkammer (WCA), Andy Lisak, Shelley Nelson (Telegram), Keith Kesler, Doug Dalager, Michele Wick, Candy Anderson, Tracy Ruppe, Linda Corbin, Gerald Moe, Carol Jones, Carolyn Pierce, Sue Hendrickson, Pamela Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Ryan, Second Bergman, to approve August 4, 2016, meeting minutes. Motion carried.

DEPARTMENTAL FINANCIAL REPORTS AND GOALS/OBJECTIVES FOR 2016: Budget reports attached/reviewed. **Administration/Human Resources:** Updates provided on Superior Business Center, Better Cities Superior Initiative, sales tax revenue 2016, Health Benefits Committee recommendations, and 2017 budget challenges. **Buildings & Grounds:** Progress reported on Udeen Tower, jail elevators cost study, courthouse repairs increased cost projection. **Corporation Counsel:** Work continues with hospitals on mental health commitments procedures and busy with guardianship cases. **Finance/Information Services:** Staff busy with budget season; IS completed global project. **Register of Deeds:** E-recordings continue to increase. **Treasurer:** Issuance of tax certificates underway.

ACTION ITEMS/REFERRALS:

Reclassification of Account Specialist, Clerk of Court: Memo and B-5 form reviewed.

ACTION (RESOLUTION): Motion by Ryan, second Lear, to approve reclassification of Account Specialist in Clerk of Court Department as presented. Motion carried.

Approval of Resolution, Agreement and Ordinance Establishing a Property Assessed Clean Energy Financing “PACE” Program which Enables Property Owners to Obtain Low-Cost, Long-Term Loans for Energy-Efficiency, Renewable Energy and Water Conservation Improvements: Extensive information attached to agenda for review. Paine, via teleconference, explained his recommendation to support PACE Program, joining with other counties. Hochkammer (WCA) and Stringer (WECC) provided in depth experiences and details on PACE participation. County does not approve loans; commission does. League of Municipalities supports the program. Thompson (National Bank of Commerce) noted only concern is appraisals not up to speed on energy improvements and not recognized on appraisals on a business; lender guidelines depend on appraisals to approve loans. Statutes authorize counties to add special charge on delinquent accounts to property tax bill, which ties loans to property. A PACE program administrator is selected by the PACE Commission, and ties no dollars or time commitment from the county.

ACTION (ORDINANCE): Motion by Finn, second Lear, to establish Property Assessed Clean Energy (PACE) Financing program ordinance, with review by Administrator and Corporation Counsel, and forward to County Board. Motion carried unanimously.

ACTION (RESOLUTION): Motion by Baker, second Finn, to support PACE and authorize Joint Exercise of Powers Agreement relating to Wisconsin PACE Commission, with review by Administrator and Corporation Counsel, and forward to County Board. Motion carried unanimously.

Resolution Supporting Better City Initiative Referendum: Progress report by Thompson on City of Superior Common Council referendum resolution for November 8 ballot.

ACTION (RESOLUTION): Motion by Finendale, second Baker, to approve Better City Initiative resolution as presented and forward to County Board. Motion carried unanimously.

Douglas County Courthouse Sign Design: Design options attached/reviewed.

ACTION: Motion by Baker, second Lear, to approve sign option #2, Douglas County, Est. 1854, with smooth face where letters are placed. Motion carried.

Informational: Clerk of Court Fines Collection Report: Attached/reviewed.

MOTION TO CONVENE INTO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(E) OF THE WISCONSIN STATUTES TO GIVE UPDATE ON DEPUTY SHERIFF CONTRACT NEGOTIATIONS. Motion by Lear, second Bergman, to convene into closed session as stated above. Roll call vote taken and passed with 7 Yes, 0 No, 2 Absent. Absent – Paine, Quam. Motion carried unanimously. Adjourned open session at 10:55 a.m.

Submitted by,

Pamela A. Tafelski
Committee Clerk