

**FOREST, PARKS, AND RECREATION COMMITTEE MEETING**  
**Douglas County Board of Supervisors**  
**Monday, August 29, 2016, 9:30 a.m., Forestry Headquarters**  
**Solon Springs, Wisconsin**

Meeting called to order by Chair Liebaert.

**ROLL CALL:** Present – Mark Liebaert, John Robinson, Terry White, Mary Lou Bergman, Robert Mock (arrived 9:40 a.m.). Others present – Clem Larson, Candy Holm Anderson, Andy Lisak, Terry Asleson, Mark Schroeder, Judy Nicoski, Jon Harris, Al Horvath, Alex Rowe, Jason Langenecker, Cheryl Westman, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Robinson, second Bergman, to approve the minutes from the July 25, 2016, meeting minutes. Motion carried.

**Department Reports:**

**Budget:** Included with members' meeting packet. Nicoski reviewed the budget for the period ending July 31, 2016.

**Forest Management Operations:** Langenecker reported 4 active sales; 12 hauling. New Forester, Alex Rowe, introduced.

**Parks and Recreation:** Schroeder reported park wrap-up activities starting soon, including seasonal staff reduction; flooding related maintenance and repairs ongoing; mowing continuing.

**ACTION ITEMS/REFERRALS:**

**Douglas County Conditional Use Permit Applications for Non-Metallic Mines on County Forest Land (Town of Maple):** Correspondence requesting creation of two gravel pits on Douglas County Forest Land in the Town of Maple for town road maintenance projects (location maps included).

**ACTION:** Motion by Mock, second Robinson, to refer to next meeting. Motion carried.

**Proposed WDNR Land Sales:** Item referred from July 25<sup>th</sup> Forestry meeting; Harris waiting to hear from WDNR on potential for land sale price negotiations.

**Property Acquisition:**

**Release of Capital Reserve Funding (Land Acquisition):**

**Application for County Forest Law Entry:**

**ACTION:** Motion by White, second Bergman, to refer to next meeting. Motion carried.

**2017 Budget:**

**Budget Review:** Updated budget distributed. Summary of budget increases and decreases for budget year 2017 reviewed. A one-time additional transfer for 2017 proposed from timber sales revenue in the amount of \$1,133,646, for a total amount to the general fund of \$1,991,646.

**ACTION:** Motion by White, second Bergman, to approve the one time additional transfer from timber sales revenue allocation in the amount of \$1,133,646 to the general fund that will be utilized to directly offset the tax levy and be displayed as a separate line item in 2017 budget reports. Motion carried.

**SUSPEND THE RULES:** Motion Liebeart, second White, to take up items 4c3-5. Motion carried.

**Non-Profit Funding Request:** Northern Regional Trail Advisory Committee - \$500: Clem Larson present – provided overview.

**ACTION:** Motion by Bergman, second Mock, to approve funding request to Northern Regional Trail Advisory Committee in the amount of \$500.00. Motion carried.

**Non-Profit Funding Request:** Tri-County Recreational Corridor Commission - \$6,850: No one present. Amount requested increased from last year (\$5,143).

**ACTION:** Motion by Bergman, second White, to approve funding request to Tri-County Recreational Corridor Commission in the amount of \$5,143. Motion carried.

**Non-Profit Funding Request: Wisconsin Conservation Congress Delegates - \$2,500:** Al Horvath present – provided overview. Continued providing of an annual report to continue requested.

**ACTION:** Motion by Robinson, second White, approve funding request to Wisconsin Conservation Congress Delegates in the amount of \$2,500. Motion carried.

**ACTION (REFERRAL):** Motion by White, second Robinson, to approve the 2017 Forestry Department budget as amended, and refer to Administration Committee. Motion carried.

**2017 Department Budget Planning Goals:** Reviewed.

**ACTION:** Motion by White, second Mock, to approve 2017 Department Budget Planning Goals as presented. Motion carried.

**Timber Appraisal Parcel #HA-014-00790-00:** 10 acre parcel (\$172.35 timber value).

**ACTION:** Motion by Robinson, second Bergman, to approve timber appraisal. Motion carried.

**INFORMATIONAL ITEMS/CORRESPONDENCE:**

**WDNR Douglas County Forest Audit (2013-2015):** Douglas County audit findings from February 2016 reviewed - positive feedback received.

**WDNR Off-Highway Motorcycle (OHM) Program:** Correspondence from WCFA reviewed.

**Land and Development Forest Management Services Request:** List of parcels (13) included in meeting packet requested by Land and Development for timber harvesting as time allows.

**Upper St. Croix Forest Land Conservation Project (The Conservation Fund):** Forestry Department to reapply for USFS Community Forest and Open Space Program grant funding in January of 2017.

**Invasive Specials Control Utilizing Goats in Lucius Woods County Park Update:** Targeting one additional treatment this fall after park closing time.

**Office Addition Project Update:** Progressing well and on schedule.

**Department Staffing Update:** Fully staffed at present.

**Reports:**

**Wisconsin County Forest Association:** Robinson attended meeting in Phillips recently; annual meeting to be held end of September.

**ACTION:** Motion by Liebaert, second Mock, to extend meeting beyond two-hour time limit. Motion carried.

**WDNR County Forest Liaison:** Asleson provided update on WDNR Douglas County LTE hiring status.

**ADJOURNMENT:** Motion by White, second Mock, to adjourn. Motion carried. Meeting adjourned at 11:37 a.m.

Submitted by,

Cheryl Westman, Committee Clerk