

DOUGLAS COUNTY CIVIL SERVICE COMMISSION
Wednesday, July 27, 2016, 3:00 p.m., Courthouse, Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Robert Marcuk.

ROLL CALL: Present – Robert Marcuk, Sandra Waletzko, Del Kangas, Mary Jane Wesolowski. Absent – Paul Johnson. Others present – Tom Dalbec, Andy Lisak, Robert Galovich, Jerry Moe, Linda Corbin, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Kangas, second Waletzko, to approve minutes of the June 18, 2015, meeting. Motion carried.

HUMAN RESOURCES REPORT:

Jail Division: 5 new hires (4 released during probation period); 2 contingent job offers.

Patrol Division: 2 new hires; 1 retirement.

STATUS AND EXPIRATION OF ELIGIBILITY LISTS:

Jailers: 3 names remaining on eligibility list; list established October 2015. Hiring process is lengthy; to consider alternatives.

ACTION: Motion by Waletzko, second Kangas, to approve creation of a new jailer eligibility list. Motion carried.

Deputies: 18 names remaining on eligibility list; list established January 2015.

PROMOTIONAL PROCESSES:

Jail Lieutenant: To consider internal promotions from sergeant, if 2017 budget allows.

Jail Sergeant: To consider internal promotions from officer, if 2017 budget allows.

CIVIL SERVICE:

Ordinance: Ordinance is too specific and creates problems when hiring. Marathon County has a 1 page ordinance versus Douglas County's 13 page ordinance.

ACTION: Motion by Kangas, second Wesolowski, to support review of current Civil Service Ordinance by Sheriff's Department and Corporation Counsel, with focus on making the hiring process more efficient. Motion carried.

Role of Commission: Role is to make sure hiring process is fair; because ordinance has so many specifications, commission role is limited.

FUTURE AGENDA ITEMS: Civil Service Ordinance; officer elections.

ADJOURNMENT: Motion by Kangas, second Waletzko, to adjourn. Motion carried. Meeting adjourned at 3:34 p.m.

Submitted by,
Kaci Lundgren, Committee Clerk