

PUBLIC SAFETY COMMITTEE
Douglas County Board of Supervisors
Thursday, March 31, 2016, 4:00 p.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Vice Chair Sam Pomush.

ROLL CALL: Present – Keith Allen, Rosemary Lear, John Robinson, Sam Pomush. Absent – Nick Baker. Others present – Jerry Moe, Michele Wick, Kelly Thimm, Robert Galovich, John Parenteau, Keith Kesler, George Glonek, Dan Blank, Lisa Johnson, Darrell Witt, Jake Engelman, Andy Lisak, Pamela Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Robinson, second Allen, to approve November 18, 2015, meeting minutes. Motion carried.

UPDATES AND REPORTS: Monthly budget reports attached/reviewed for each department. **Child Support:** Developing Deputy Child Support Administrator position. **Circuit Court Branches I and II:** No questions on budgets. **Clerk of Courts:** Fee added to civil judgments; basement cleaning in progress; restraining order training scheduled by state in Superior, May 17, open to Clerk of Court staff, law enforcement, and area attorneys. **District Attorney:** Case statistics reports from 2008 through 2015 distributed/reviewed; Celebrate Children Day, April 5; 2015 significantly under-budget due to staffing changes – 2017 budget plan will include staffing needs; increase in courthouse security needs to be addressed. **Emerg. Mgmt./Comm. Center:** 2015 call volume statistics attached/reviewed; one dispatcher resigned today – understaffed again; required state paperwork is massive and in progress. **Medical Examiner:** Investigations/cremations above 2015 YTD; autopsies down YTD; under-budget for 2015; past records imaging project on-going. **Sheriff – Patrol and Jail:** Crime Statistics reports attached/reviewed; attempting to establish more realistic revenue line in jail budget.

ACTION ITEMS:

Budgetary transfers – Emergency Management/Communication Center: Attached/reviewed.

ACTION (REFERRAL): Motion by Lear, second Robinson, to approve budgetary transfers as presented and refer to Administration Committee. Motion carried unanimously.

Acceptance of Anticipated Homeland Security Grant: Kesler is aware of upcoming \$18,000 radio upgrade grant and anticipated turn-around time crunch; no match.

ACTION: Motion by Lear, second Allen to approve acceptance of Homeland Security Grant. Motion carried.

2016 Capital Project Requests:

Emergency Management/Communication Center: The following requests were reviewed individually: Parkland radio equipment shelter; Parkland antennas and lines; Emergency Management Office - Operations Center plotter; Communication Center printer/copier/scanner/fax.

ACTION (REFERRAL): Motion by Allen, second Robinson, to approve the Parkland radio equipment shelter \$75,000 capital project request and refer to Administrator. Motion carried unanimously.

ACTION (REFERRAL): Motion by Lear, second Allen, to approve Parkland antennas and lines \$98,000 capital project request and refer to Administrator. Motion carried unanimously.

ACTION (REFERRAL): Motion by Robinson, second Allen, to approve Emergency Management Office – Operations Center plotter \$10,000 capital project request and refer to Administrator. Motion carried unanimously.

ACTION (REFERRAL): Motion by Allen, second Robinson, to approve Communications Center printer/copier/scanner/fax \$5,000 capital project request and refer to Administrator. Motion carried unanimously.

Sheriff's Department – Patrol and Jail: The following requests were reviewed individually and explained in detail by Engelman, Moe, and Galovich: Forensic mapping equipment (total station) replacement; Night vision/thermal equipment purchase; MorphoTrak LiveScan Station (fingerprint machine); SCBA tanks in jail.

ACTION (REFERRAL): Motion by Allen, second Robinson, to approve Sheriff's Department forensic mapping equipment (total station) replacement \$41,075 capital project request and refer to Administrator. Motion carried unanimously.

ACTION (REFERRAL): Motion by Lear, second Allen, to approve Sheriff's Department night vision/thermal equipment \$18,850 capital project request and refer to Administrator. Motion carried unanimously.

ACTION (REFERRAL): Motion by Allen, second Robinson, to approve Sheriff's Department – jail morpho trak livescan station (fingerprint machine) capital project request of \$18,262 with request to search vendors for competitive pricing and refer to Administrator. Motion carried unanimously.

ACTION (REFERRAL): Motion by Robinson, second Allen, to approve Sheriff's Department – jail SCBA tanks replacement \$4,040 capital project request and refer to Administrator. Motion carried unanimously.

Position Upgrade/New Position – Communication Center Lead Dispatcher: Narrative and B-5 budget information attached/reviewed; Carlson-Dettman recommendation Grade I, Step 4.

ACTION (REFERRAL): Motion by Allen, second Robinson, to approve Communication Center Lead Dispatcher new position as presented and refer to Administrator. Motion carried.

INFORMATIONAL/REFERRALS:

Update – Child Abduction Response Team (CART): Parenteau provided progress report on the Amber Alert training, program's growth, and collaboration with St. Louis County Sheriff's Department and Search and Rescue Squad, Duluth Police Department, Hermantown Police Department, Superior Police Department. Team should be ready for full activation this summer. Issue is mutual aid use of Douglas County's Command Post should it need to be used in Minnesota; Kesler supports the endeavor. Parenteau looking for Douglas County's support for Command Post utilization. Lisak will check with Corporation Counsel as to any technicalities, and if a resolution to County Board recommended committee members will present one.

Building Security and Jury – Court Reporter Chairs in Courtrooms: Refer to next meeting.

ADJOURNMENT: Motion by Allen, second Lear, to adjourn. Motion carried. Adjourned at 5:07 p.m.

Submitted by,

Pamela Tafelski
Committee Clerk