

**AGING AND DISABILITY RESOURCE CENTER OF DOUGLAS COUNTY
ADVISORY COMMITTEE
Wednesday, March 8, 2017, 4:15 p.m.,
Public Health Conference Room, Government Center Suite 327
1316 North 14th Street, Superior, Wisconsin**

Meeting called to order by Chair Jan Stevens.

ROLL CALL: Present – Jan Stevens, Diane Arnold, Rosemary Lear, Jo Dunaiski. Absent – Carol Jones, Kathy Lisdahl, Doreen Peterson. Others present – Erika Leif, Dave Longsdorf, Joan Finckler, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Lear, second Dunaiski, to approve the minutes from the September 21, 2016, meeting. Motion carried.

ACTION ITEMS:

Officer Election: Election to be held yearly.

ACTION: Motion by Dunaiski, second Lear, to retain current officers and cast unanimous ballot. Motion carried.

Review of By-laws: Current by-laws require 10-day notice before they may be amended. Not enough notice given; to be reviewed next meeting.

Conflict of Interest Policy: State-wide policy included with agenda. Policy signed by members to acknowledge review.

2017 Meeting Dates and Times: Calendars reviewed.

ACTION: Motion by Dunaiski, second Arnold, to hold meetings the second Wednesday, quarterly, at 4:15 p.m. Motion carried.

INFORMATIONAL ITEMS:

Budget: Preliminary report distributed; budget over \$5,604, but not finalized.

Health and Human Services Board Report: Tracking new numbers: IRIS referrals, nursing home relocations, and complaints.

Complaints/Appeals Policy and Grievance Form: Included with agenda; to add to website. Form to help with state-wide consistency.

ADRC Integration: State cannot mandate integration of ADRC's and aging units. No recommendation to pursue any further.

FUTURE AGENDA ITEMS: By-laws; membership; board report; dementia friendly initiative.

ADJOURNMENT: Motion by Arnold, second Lear, to adjourn. Motion carried. Meeting adjourned at 4:59 p.m.

Submitted by,
Kaci Jo Lundgren,
Committee Clerk