

LAND AND DEVELOPMENT COMMITTEE
Douglas County Board of Supervisors
Tuesday, February 23, 2016, 3:00 p.m., Room 207C, Courthouse,
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Allen.

ROLL CALL: Present – Keith Allen, Alan Jaques, Terry White. Absent – David Conley, Charles Glazman. Others present – Jim Moen, Lisa Soyering, Carolyn Pierce, Doug Finn, Andy Lisak, Jim Caesar, Susan Sandvick, Cheryl Westman, Committee Clerk.

APPROVAL OF MINUTES: Motion by White, second Jaques, to approve the minutes from the December 29, 2015, meeting. Motion carried.

ACTION ITEMS/REFERRALS:

North Country Trail Easement: Issue previously presented to committee.

ACTION (RESOLUTION): Motion by Jaques, second White, to approve easement pending review by Corporation Counsel and County Surveyor, payment of \$500.00 fee by North Country Trails, and forward to County Board. Motion carried unanimously.

Memorandum of Agreement with Douglas County Forestry Department for Forest Management Services: Draft Memorandum of Agreement in packet – approval grants exclusive administrative authority to Forestry Department for Forest Management Services.

ACTION: Motion by White, second Jaques, to approve Memorandum of Agreement with Douglas County Forestry Department for Forest Management Services, Corporation Counsel review, and County Clerk implementation notification. Motion carried. Identifying potential properties for timber sales suggested.

From Extension Education and Recycling Committee Request to Establish a Fair Board: Jim Moen and Lisa Soyering from Douglas County Beef Association/4H, with interest to have input on dates chosen to hold annual fair events (beef show, auction, 4H) in the future. County Clerk advised sending letter indicating language they would like to see in a future contract with a fairgrounds management group.

ACTION: Motion by White, second Jaques, to recommend user groups set up an advisory committee, to work with current management group addressing issues in 2016. County Administrator to contact management group to facilitate communication with user groups. Motion carried.

Approve funding for Phase I Environmental Site Assessment (\$2,120.00) and Phase I Archeological Survey (\$1,989.94) for Fairgrounds Parking Lot: Archeological study costs amended (\$1,989.94 to \$3,164.78) per County Administrator.

ACTION: Motion by Jaques, second White, to approve request as presented (\$5,284.78), funded from Economic Development Reserves Account, or if unavailable, from the Land Improvement Account, and forward to Administration Committee. Motion carried.

Approval to Apply for Grant to Wisconsin Economic Development Corporation for Business Retention and Expansion Study: Last study was completed eight years ago - Development Association to act as coordinator for current study. No fiscal impact to county.

ACTION: Motion by Jaques, second White, to approve application for grant to Wisconsin Economic Development Corporation for Business Retention and Expansion Study. Motion carried.

INFORMATIONAL:

Fairgrounds Management – Discuss Process to Determine Management Beyond 12-31-16: Current group has the opportunity to request an extension of the contract 180 days before termination. County Administrator to contact group to inquire about future intentions.

Draft Ordinance for Regulation of County-Owned Lands Not Enrolled in Forest Law: County Clerk and Forestry Director utilized Forestry ordinance as a starting point and revised accordingly. Other County Board Supervisors, Recreational Officer and Corporation Counsel review and feedback to be requested.

From County Board Meeting: Wisconsin Department of Transportation Notifying Douglas County of Interest to Purchase County-Owned Parcels for Belknap Street Improvement Project: Initial notification at this point – County Clerk to complete form and contact letter source, and attend meeting on March 9, 2016 to speak with WDOT representatives about project.

Reports: Economic Development – County Administrator: Lisak provided project updates: fairgrounds parking lot mixed use development; several potential housing projects; business retention expansion survey; Parkland site marketing; Superior Business Center evaluation/appraisal (sale). Lisak has timelines for all projects and to keep committee apprised.

Land Improvement Account Fund Balance: Reviewed.

Future Agenda Items: Fairgrounds management - update; draft ordinance for regulation of county-owned lands not enrolled in forest law.

ADJOURNMENT: Motion by Jaques, second White, to adjourn. Motion carried. Meeting adjourned at 4:09 p.m.

Submitted by,

Cheryl Westman, Committee Clerk