

April 5, 2018

CRIMINAL JUSTICE COORDINATING COUNCIL
Douglas County Board of Supervisors
Thursday, April 12, 2018, 12:00 p.m., Courthouse Room 207C
1313 Belknap Street, Superior, Wisconsin

Please call the County Clerk's Office (715-395-1483) if you are unable to attend.

MEMBERS:	Aaron Lenmark, Chair	Judge Thimm, Vice Chair	Judge Glonek
	Rebecca Lovejoy	Ann Doucette	Tom Dalbec, DCSD
	Robert Galovich	Nick Alexander, SPD	Mark Liebaert
	Michele Wick	Mark Fruehauf	Leslie Dollen
	Frog Prell	Pat Schanen	Jen Stank
	Carolyn Pierce	Carolyn Jones*	Donna Stone*

A G E N D A

(Council to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time)

1. Roll call.
2. Mission and by-laws of the council (attached).
3. Recommendation to appoint citizen members – Carolyn Jones*, Donna Stone* (attached).
4. Heroin Diversion Grant – Chief Alexander.
5. Goals for 2018:
 - a. Priority #1 – “Warrant Resolution Day” (parameters, logistics, technology, stakeholders, promotion, work group); and
 - b. Priority #2 – 2018-2019 Community Service Work Program (CSWP) for Douglas County – establish work group.
6. 2018 CJCC suggested meeting schedule (July 12, October 11, December 13 – Noon).

ec: Sue Sandvick County Board Supervisors Shelley Nelson (Telegram) Kaci Lundgren (website)

Note: Attachments to agenda are available in County Clerk's Office for review or copying, and are also available on the county's website www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Telegram copied.



04-05-2018

Pamela A. Tafelski

Roll Call		
District Number	Yes	No
1. Pomush		
2. White		
3. Finn		
4. Clark		
5. Baker		
6. Leino		
7. Glazman		
8. Robinson		
9. Jaques		
10. Quam		
11. Finendale		
12. Lear		
13. Allen		
14. Ryan		
15. Hendrickson		
16. Luostari		
17. Liebaert		
18. Corbin		
19. Mock		
20. Conley		
21. Bergman		
Roll: Ayes _____ Noes _____ Absent _____ Abstain _____ Passed _____ Lost _____ Refer _____ Amend _____ Other _____		
Rev. 06/15/17		

**RESOLUTION ##2-18
RESOLUTION BY THE PUBLIC SAFETY COMMITTEE**

Subject: Criminal Justice Coordinating Council Established

WHEREAS, in order to provide a coordinated leadership necessary to establish and foster innovative, effective corrections programs for adult and juvenile offenders and to effectively qualify for state and federal grants to fund such programs, a Douglas County Criminal Justice Coordinating Council should be established, and

WHEREAS, the principal mission of the Douglas County Criminal Justice Coordinating Council would be to collaborate between stakeholders to improve the effectiveness of Douglas County’s criminal justice system.

NOW, THEREFORE, BE IT RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of the Public Safety Committee and establishes a Douglas County Criminal Justice Coordinating Council, as outlined and with the authority prescribed in the Douglas County Criminal Justice Coordinating Council By-Laws as set forth in Exhibit C-1-18.

BE IT FURTHER RESOLVED that the Douglas County Criminal Justice Coordinating Council holds no authority to order changes to Douglas County’s criminal justice system, but may bring about changes through consensus by the participating members.

BE IT STILL FURTHER RESOLVED that the Douglas County Criminal Justice Coordinating Council shall report back to appropriate committees, boards and the County Board.

Dated this 18th day of January, 2018.

(Committee Action: Unanimous)
(Fiscal Note: None)

EXHIBIT C-1-18

RESOLUTION #2-18

Criminal Justice Coordinating
Council By-Laws

Presented by Public Safety Committee



DOUGLAS COUNTY BOARD OF SUPERVISORS

January 18, 2018

DOUGLAS COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

BY-LAWS

ARTICLE I: NAME

The name of this Council shall be the Douglas County Criminal Justice Coordinating Council (CJCC). It will be referred to as the Council throughout these by-laws.

ARTICLE II: CREATION

The Council is created by resolution as adopted by the Douglas County Board of Supervisors.

ARTICLE III: MISSION

The mission of the Douglas County Criminal Justice Coordinating Council (CJCC) is to collaborate between stakeholders to improve the effectiveness of Douglas County's criminal justice system.

ARTICLE IV: STRUCTURE

Section A: Membership

The Council shall consist of both voting and non-voting members. All members listed below, except the citizen members, shall be permanent members of this Council. The seventeen (17) voting members of the Council include:

- All Circuit Court Judges of Douglas County
- Court Commissioner
- County Administrator or designee
- Sheriff or designee
- Jail Administrator
- Chief of Police – Superior Police Department
- Chair, County Board of Supervisors or designee
- Clerk of Courts
- Department of Corrections, Division of Community Corrections Supervisor for Douglas County
- District Attorney
- Defense Attorney
- City of Superior Attorney
- Director, Department of Human Services
- Victim/Witness Coordinator
- Corporation Counsel
- Two (2) Douglas County Resident Citizen members*

* Representatives will be appointed by the ~~Council~~ **County Board** Chair in consultation with the Executive Committee and subject to approval by the Council.

All Douglas County circuit court judges, except for the Presiding Judge, shall serve as non-voting members of the Council.

Citizen members serve two-year terms commencing at the January 2018 Council meeting. A citizen member may resign by submitting notice of resignation to the Chair.

In the event of a vacancy of a Council member, excluding appointed members, the outgoing Council member or his or her organization may designate in writing a representative from that organization to serve until such time as the position is filled.

Section B: Authority of the Council

The Council holds no legal authority to order changes to Douglas County's criminal justice system but it may bring about changes through consensus by the participating agencies or departments of county government. The Council reviews and makes recommendations to the stakeholders for review and implementation. Such recommendations may include, but not be limited to the creation, elimination or modification of programs, policies, procedures and budgets that reflect the Douglas County criminal justice system mission.

Section C: Committees

1. Executive Committee

The Executive Committee consists of five (5) members including the County Administrator or designee, the County Board Chair or designee as approved by the County Board chair, the Presiding Judge, and two stakeholders from the Council's voting membership. The Executive Committee will nominate the two stakeholder members and the Council will vote to confirm at the last scheduled Council meeting of the year. Any member of the Council may attend and participate in the Executive Committee meetings. The Executive Committee shall be responsible for the following:

- a. Develop Council meeting agendas and ensure assignments are completed and prepared for Council meetings.
- b. Propose to the Council the formation Work Groups.
- c. Recommend to the Council individuals to serve as chairs and members of the Work Groups.
- d. Report annually to the Douglas County Board of Supervisors.
- e. Recommend appointed members of the Council for nomination by the Chair.
- f. Review and propose budget recommendations for the Criminal Justice Collaboration Division under the County Department of Administration.
- g. Review and propose criminal justice system change priorities for the Council's vote.

2. Work Groups

The council may authorize the formation of Work Groups to deal with specific problems or issues. Work Groups shall report their information and recommendations to the Council.

Section D: Meetings

1. Meetings of the Council shall be set by the Council, the Chair, or upon petition by any four (4) members of the Council. Notice of the Council, Executive Committee, and Work Group meeting times and locations shall be provided to all members. The public shall be provided notice of Council and Executive Committee meetings in accordance with the provisions of Section 19.84 of the Wisconsin Statutes.
2. Minutes of the Council and Executive Committee meetings shall be recorded and distributed to all members of the Council and be available for public review. The Chair shall designate responsibility for drafting minutes.
3. A quorum is a simple majority of the membership described in Section A.
4. It is the intent that recommendations by the Council shall be made by consensus. If consensus cannot be reached, recommendations may be made by a 2/3 vote of the Council members.

ARTICLE V: OFFICERS

Section A: Officers

The officers of the Council shall be a Chair and Vice-Chair. The Executive Committee shall recommend to the Council a Chair and Vice-Chair for the Council to elect at the last Council meeting of the year. The term of the Chair and Vice-Chair shall be one calendar year commencing in January. The subsequent year, the Vice-Chair will succeed the Chair in Council leadership.

Section B: Duties of Officers

The Chair shall preside at all meetings of the Council and Executive Committee. The Vice-Chair shall preside in the absence of the Chair.

ARTICLE VI: CHANGE IN BY-LAWS

Proposed amendments to the by-laws shall be included on the agenda of an Executive Committee meeting. The proposal shall be forwarded to the Council for approval. Any action taken in response to the proposed change in the by-laws by the Council shall become effective immediately or in accordance with the timeframe approved by the Council.

From: "Lenmark, Aaron M - DOC" <Aaron.Lenmark@wisconsin.gov>

Date: March 8, 2018 at 3:03:43 PM CST

To: Mark Liebaert <mark.liebaert@douglascountywi.org>, "Thimm, Kelly J - COURTS" <kelly.thimm@wicourts.gov>, "Alexander, Nicholas F." <alexandern@ci.superior.wi.us>, "Doucette, Ann" <Ann.Doucette@douglascountywi.org>" <Ann.Doucette@douglascountywi.org>, "Sandvick, Sue" <Sue.Sandvick@douglascountywi.org>" <Sue.Sandvick@douglascountywi.org>

Subject: Citizen members for the Criminal Justice Coordinating Council (CJCC)

Good afternoon,

The Executive Committee of the Criminal Justice Coordinating Council is recommending that Carolyn Jones and Donna Stone be nominated by County Board Chair Liebaert for approval by the Council to fill the two citizen member vacancies. Their contact information is listed below.

Donna Stone
8489 S. Lyman Lake Road
South Range, WI 54874
(218) 591-5076

Carolyn Jones
6275 South Leggate Road
Superior, WI 54880
(218) 349-7707

Thank You!