

March 7, 2018

**CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE
Douglas County Health and Human Services Department
Wednesday, March 14, 2018, 2:00 p.m., Courthouse Room 207C,
1313 Belknap Street, Superior, Wisconsin**

If you are unable to attend, please call the County Clerk's Office (715-395-1569) prior to meeting.

MEMBERS: Debora Carroll, Chair
Susan Hendrickson, Vice Chair
June Finsland
Shari Piore
Paulette Alseth
Mary Chialastri
Kristina Lampi
Kelly Schoen

A G E N D A

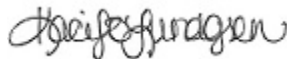
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the December 13, 2017, meeting (attached).
3. Action item: Meeting dates/times.
4. Informational items:
 - a. Updates:
 1. Program;
 2. Policy;
 3. Budget (to be distributed); and
 4. Annual CCOP Plan (attached).
5. Future agenda items.
6. Adjournment.

cc: Ann Doucette Susan Sandvick Douglas County Website
Pat Schanen Erika Leif Shelley Nelson (Telegram)
County Board Supervisors Samantha Roark

Note: Attachments to agenda are available in County Clerk's Office for review or copying, and are also available on the county's website www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Telegram copied



3-7-18

Name

Date

CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE
Douglas County Health and Human Services Department
Wednesday, December 13, 2017, 2:00 p.m., Room 207C
Douglas County Courthouse, 1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair Debora Carroll.

ROLL CALL: Present – Susan Hendrickson, Paulette Alseth, Shari Piro, Mary Chialastri, Debora Carroll. Absent – June Finsland, Kristina Lampi, Kelly Schoen. Others present – Erika Leif, Shena Gerchman, Sandra Vidotto, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Hendrickson, second Chialastri, to approve minutes from the September 13, 2017, meeting. Motion carried.

ACTION ITEMS:

Meeting Dates/Times: Date and time are good for current members; keep as an agenda item for new members.

By-law Revisions and Application: Statutes do not require County Board Supervisor on committee. Attendance area updated and new member application attached.

ACTION: Motion by Hendrickson, second Chialastri, to approve by-law revisions and application for new membership. Motion carried.

Children's Community Options Program (CCOP) Policy Revision: More revisions to be made; refer to next agenda.

INFORMATIONAL ITEMS:

Updates – CCOP: State determined annual update does not require committee approval. Additional staff have been trained to administer program; CCOP Advisory Committee member contact information to be updated.

Membership: Four individuals have been removed from committee due to lack of attendance and communication. New children will be removed from waitlist and put into program, which will provide opportunity for parents to join.

Program: 35 enrolled; 25 on waitlist. All children on waitlist to be transitioned into program by end of May 2018.

2017 Approved CCOP Manual: Manual has been approved by state. Current copy was not complete; to provide at next meeting.

2017 Budget: Projected to be under budget.

FUTURE AGENDA ITEMS: Meeting dates/times; policy revisions; CCOP manual; program update; budget. March 14, 2018, next meeting.

ADJOURNMENT: Motion by Piro, second Alseth, to adjourn. Motion carried. Meeting adjourned at 2:47 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk

Scott Walker
Governor



DIVISION OF MEDICAID SERVICES

1 WEST WILSON STREET
PO BOX 309
MADISON WI 53701-0309

Linda Seemeyer
Secretary

State of Wisconsin
Department of Health Services

Telephone: 608-266-8560
Fax: 608-267-2913
TTY: 711

VIA EMAIL: samantha.roark@douglascountywi.org

February 22, 2018

Samantha Roarl-Isenhardt, Children's Community Options Program Coordinator
Douglas County Department of Health and Human Services
1316 N. 14th Street, Suite 400
Superior, WI 54880

Dear Ms. Roarl-Isenhardt:

Thank you for submitting your county's 2018 Children's Community Options Program (CCOP) Annual Plan Update.

The Bureau of Children's Long Term Support Services (BCLTSS) and Bureau of Long Term Care Financing (BLTCF) have conducted a joint review of your county's 2018 CCOP Annual Plan Update based on the requirements detailed in Wis. Stats. § 46.272.

This letter confirms acceptance of your 2018 CCOP Annual Plan and also confirms compliance with the remediation noted in the 2017 CCOP Five-Year Full Plan (i.e., 1) parents of children with disabilities comprise the majority of the CCOP Advisory Committee. To the maximum extent possible, the parents shall be representative of the various disability, racial, and ethnic groups in the service area; and 2) the CCOP Advisory Committee includes a local health department representative).

Again, thank you for the continuing commitment that you, your staff, and your CCOP Advisory Committee provide to the children and families of your county.

Sincerely,

A handwritten signature in black ink that reads 'Deborah Rathermel'.

Deborah Rathermel, Director
Bureau of Children's Long Term Support Services

cc: Patrica Shanen, Director, Douglas County Department of Health and Human Services
Susan Larsen, Chief, DMS/BCLTSS/Program Integrity and Compliance Section
Kim Pertzborn, Children's Services Specialist, DMS/BCLTSS