

VETERANS COMMISSION
Thursday, September 22, 2016, 4:30 p.m.
Room 207C, Douglas County Courthouse,
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by Chair John Robinson.

ROLL CALL: Present – John Robinson, Thomas “Butch” Liebaert, Jim Paine. Others present – Brian Erickson, Andy Lisak, Mark Liebaert, Kaci Lundgren, Committee Clerk.

APPROVAL OF MINUTES: Motion by Paine, second Liebaert, to approve minutes from the June 23, 2016, meeting. Motion carried.

INFORMATIONAL ITEMS - DOUGLAS COUNTY VETERANS SERVICE OFFICE:

SSRF Fund Status: \$5,529.08 balance as of September 2016. Soliders and Sailors Relief Fund Policies and Procedures approved at County Board; Historical Society to hold a fundraiser.

Budgetary Transfer Request: Request made to Administration Committee and Health and Human Services Board for budgetary transfer to purchase new van. Current van status deteriorates daily; thousands were already spent to fix. Request for bids advertised to local and state approved dealerships.

Financial Status: Currently under budget; new color copier purchased. Revenue is down due to lack of transportation grant; van usage revenue was over-estimated.

Outreach: Dairyland satellite office changed to in-home visits on an as-needed basis. New satellite office to open in Town of Amnicon next month. Completed, continuing and upcoming outreach efforts included in handout.

FUTURE AGENDA ITEMS: Veterans Committee.

ADJOURNMENT: Motion by Paine, second Liebaert, to adjourn. Motion carried. Meeting adjourned at 5:06 p.m.

Submitted by,

Kaci Jo Lundgren, Committee Clerk



Soldiers & Sailors Relief Fund

December 1, 2016

Veterans Service Office

Douglas County, WI

Veterans Service Officer

Brian L. Erickson

1316 N. 14th Street, Suite 385

Phone (715) 395-1332

Fax (715) 395-1373

Douglas County Veteran Service Office (VSO) – Soldiers & Sailors Relief Fund

	Owner:	Brian Erickson	Objective	The Douglas County VSO: Provide for the relief of indigent Veterans & their families by means of the SSRF and manage such funds as set forth within the SSRF Douglas County Policy & Procedures.
	Measure:	Fund Revenue Expenditures	Key Initiatives:	Provide necessary revenues and distributions in support of indigent Veterans

The VSO goal is to ensure that the Soldiers & Sailors Relief Fund (SSRF) is distributed to those eligible Veterans which demonstrate the need for emergency funds in accordance with the procedures stated in the Douglas County SSRF Policy & Procedures*.

Current Plan Revenue/Distribution:

- 2015 Reserve Balance = \$5775.44
- 2016 Revenues = \$13,931.97
- 2016 Total Expenditures = \$11,874.58*
- 2016 SSRF Disbursements=\$6,805.86
- Nov 15, 2016 SSRF Balance = \$7832.83

*2016 Total Expenditures includes expenses for 5k Run & Veteran Ball: Total =\$5068.72

2016 Revenue Sources:

- ❖ Cupcake Lady donation = \$281.50
- ❖ Murder Mystery donation = \$2125.00
- ❖ Veteran Refund = \$500.00
- ❖ Am Legion Post 409 = \$1000.00
- ❖ Last Resort Meat Raffle donation = \$610.00
- ❖ UWS 5k Running for our Heroes = \$2665.00
- ❖ Military/Veterans Ball = \$6535.47

*New SSRF Policy & Procedures and Ordinance were approved by The County Board on September 15, 2016

Douglas County VSO Soldiers & Sailors Relief Fund - Expenditures

As of: Nov 15, 2016

Amount	Purpose	Circumstances
\$378.93	Delinquent Utility Bill	Vets source of income disappeared; not eligible for Crisis Fuel Assistance.
\$317.00	Minimum Fuel Oil Fill	Veterans work hours reduced; not eligible for Crisis Fuel Assistance.
\$500.00	Vehicle Repair	Veteran needed safe vehicle for work purposes.
\$335.64	Homeless Vet	Veteran was couch surfing/sleeping in doorways etc..
\$500.00	Delinquent Utility Bill	Veteran's husband lost job; has excessive student loans/other bills.
\$49.00	Homeless Vet	Veteran evicted from residence by Sheriff; 1 night in motel for SSVF eligible.
\$392.81	Homeless Vet	Veteran was couch surfing; needed housing for hygiene for job interview
\$500.00	Delinquent Rent	Veteran delinquent couple months rent; NSC pension to start April 1, 2016
\$500.00	Delinquent Utility	Veteran received disconnect notice; will be starting new job @ Walmart
\$179.00	Homeless Vet	Veteran needed housing for new employment on-call
\$300.00	Delinquent Utility	Veteran changed jobs & fell behind in utility payments

Douglas County VSO Soldiers & Sailors Relief Fund - Expenditures

As of: Nov 15, 2016

Amount	Purpose	Circumstances
\$171.00	Lodging	3 nights @ motel until transported to Chippewa VAP homeless program
\$239.50	Bus Fare	Veteran lost job locally \$ requested bus ticket to FL for promised employment
\$399.98	Lodging	SSVF found housing, but unavailable for 1 week from landlord; put vet up in hotel for the week, vets time at homeless shelter expired.
\$800.00	Delinquent utility bill	Shut off notice, needed help in order to get power restored
\$800.00	Homeless Veteran	Current residence condemned – needed deposit for companion animal to secure a lease for his new apartment.
\$443.00	Delinquent Dues	Pay union dues so vet is current to be eligible for continued employment
\$6805.86	Total SSRF Cash Expenditures	
\$366.00 Awaiting Disbursement	Dental Bill	Vet needed dental surgery to remove tooth fragments, insurance wouldn't cover entire bill. Waiting for billing from insurance co. before disbursing payment.

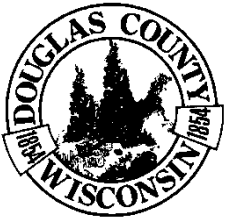
Douglas County VSO Soldiers & Sailors Relief Fund – Gift Card Box

As of: Nov 15, 2016

Amount	Purpose	Circumstances
\$25.00	Gas Card	Just moved to area, short on cash due to moving expenses
\$50.00	Super One Food Card	Vet has his kids for the summer, needed additional food
\$25.00	Super One Food Card	Vet living in his car, needed food
\$25.00	Fuel Card	Still Available
\$25.00	Super One Food Card	Still Available
\$10.00	Gronks Gift Card	Still Available
\$20.00	Super One Food Card	Still Available
\$10.00	Gas Card	Still Available

Note:

Gift Card Box is comprised of random gift cards which are donated to the VSO to help out Veterans. These cards are handed out on an as needed basis and inventoried at least quarterly.



Financial Status

December 1, 2016

Veterans Service Office

Douglas County, WI

Veterans Service Officer

Brian L. Erickson

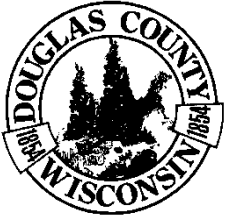
1316 N. 14th Street, Suite 385

Phone (715) 395-1332

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Douglas County Veteran Service Officer - Financial Management

As of: Oct 31, 2016

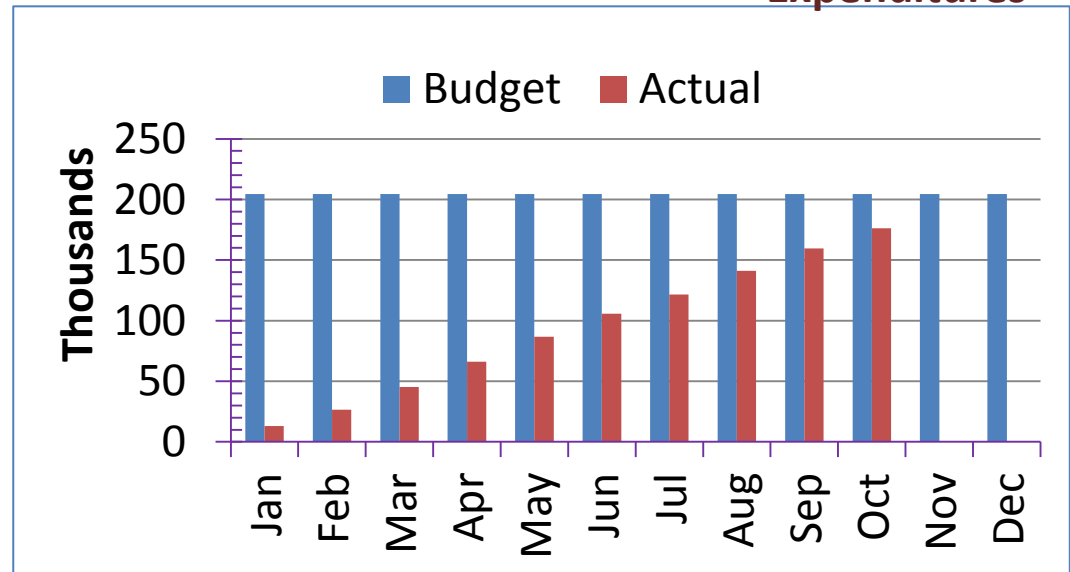


Owner:	Brian Erickson	Objective	The Douglas County VSO will: responsibly manage limited resources and ensure budgeted funds meet the needs and purpose of the Veteran Service Office.
Measure:	Financial Management	Key Initiatives:	To ensure we are within our target budget for CY16.

Expenditures

Date	Budget	Actual
Jan	\$204,516	\$13,047.84
Feb	\$204,516	\$13,435.70
Mar	\$204,516	\$18,723.10
Apr	\$204,516	\$20,932.77
May	\$204,516	\$20,705.57
Jun	\$204,516	\$18,977.33
Jul	\$204,516	\$15,634.26
Aug	\$204,516	\$19,635.12
Sep	\$204,516	\$18,624.96
Oct	\$204,516	\$16,620.04
Nov	\$204,516	
Dec	\$204,516	

* actual expenditures thru 10-31-16



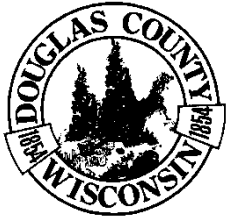
Operating Expenses

Target = \$170,430.00
 Actual = \$176,336.69
 Variance = (5906.69)

Note: Budget Amt does not include 2016 budget projected Revenue of \$49,700 Or \$42,480 for Veterans Assist Salary.

Douglas County Veteran Service Officer - Financial Management

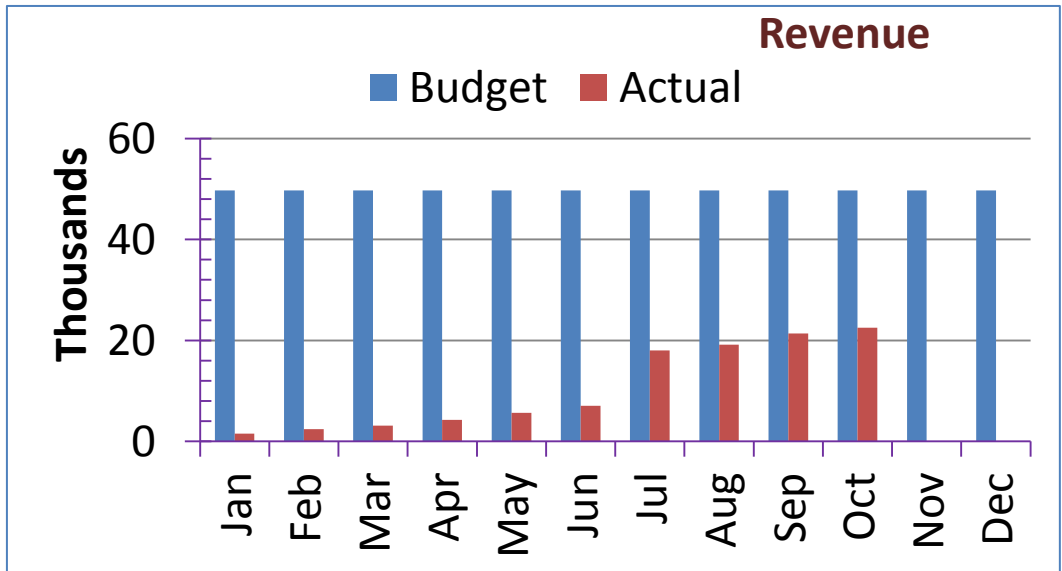
As of: Oct 31, 2016



Owner:	Brian Erickson	Objective	The Douglas County VSO will: responsibly manage limited resources and ensure budgeted funds meet the needs and purpose of the Veteran Service Office.
Measure:	Financial Management	Key Initiatives:	To ensure we are within our target budget for CY16.

Date	Budget	Actual
Jan	\$49,700.00	\$1,564.00+
Feb	\$49,700.00	\$881.00+
Mar	\$49,700.00	\$705.00+
Apr	\$49,700.00	\$1,119.00+
May	\$49,700.00	\$1,426.00+
Jun	\$49,700.00	\$1,357.00+
Jul	\$49,700.00	\$10,965.00+*
Aug	\$49,700.00	\$1,126.00+
Sep	\$49,700.00	2250.41+
Oct	\$49,700.00	1160.00+
Nov	\$49,700.00	
Dec	\$49,700.00	

+ Collected, Public Charges for Services
 *\$10,000 CVSO Grant



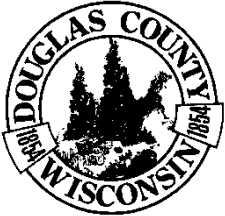
Revenues to Date
 Target = \$41,416.00
 Actual = \$22,553.41
 Variance = (\$18862.59)

Note: 2016 Budget Revenue includes :
 Intergovernmental Revenues = \$19,700.00
 Public Charges for Service = \$30,000

2016 Projected Revenue Shortfall of \$25,782

Douglas County Veteran Service Officer - Financial Management

As of: Oct 31, 2016

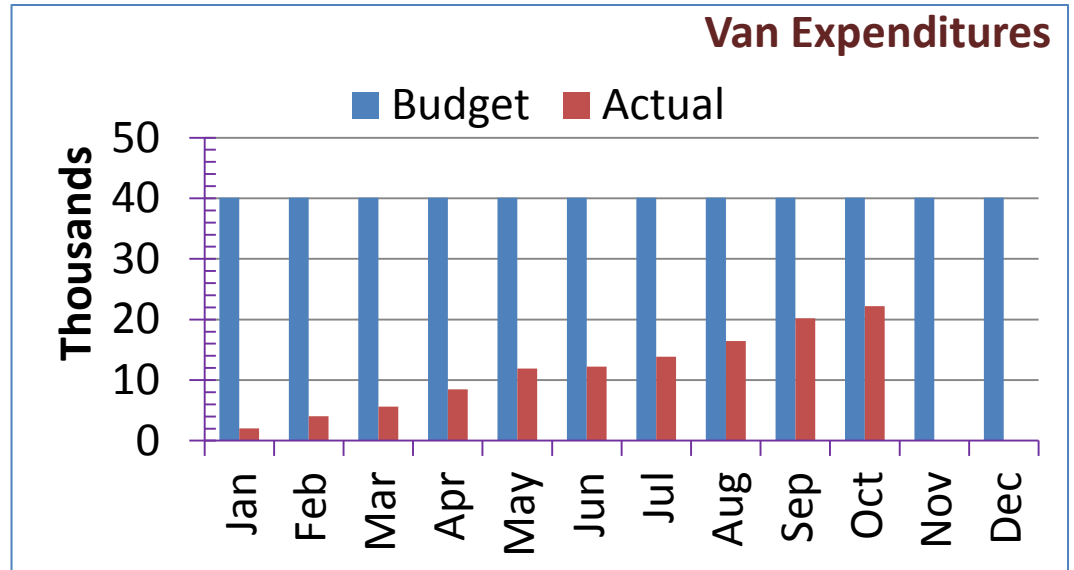


Owner:	Brian Erickson	Objective	The Douglas County VSO will: responsibly manage limited resources and ensure budgeted funds meet the needs and purpose of the Veteran Service Office.
Measure:	Financial Management	Key Initiatives:	Monitor Transportation costs for CY16.

Date	Budget	Actual
Jan	\$40,180.00	\$2,014.41
Feb	\$40,180.00	\$2,023.82
Mar	\$40,180.00	\$1,584.61
Apr	\$40,180.00	\$2,862.16
May	\$40,180.00	\$3,441.88*
Jun	\$40,108.00	\$1,653.59
Jul	\$40,180.00	\$1,627.67
Aug	\$40,180.00	\$2,600.29
Sep	\$40,180.00	\$3,753.70
Oct	\$40,180.00	\$2,009.72
Nov	\$40,180.00	
Dec	\$40,180.00	

Note: Actual Expenses

* Expenses include yearly Vehicle Ins.



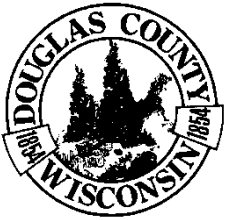
Expenses to Date

Target = \$33,483.33

Actual = \$22,217.85

Variance = \$11,265.48

Note: Van Expenditures include Driver Stipend, Maintenance & Repairs, Gas, Oil & yearly insurance costs.



Veterans Service Office Transportation Update

December 1, 2016

Veterans Service Office
Douglas County, WI

Veterans Service Officer


Brian L. Erickson

1316 N. 14th Street, Suite 385

Phone (715) 395-1332

Fax (715) 395-1373

Douglas County Veteran Service Office (VSO) – Soldiers & Sailors Relief Fund

	Owner: Brian Erickson	Objective DCVSO will: Ensure Veterans Transportation Services (VTS) are adequate to meet Veteran’s needs.
	Measure: Fund Revenue Expenditures	Key Initiatives: Maintain safe & timely transportation for veterans to meet their needs.

A new Van to be utilized by the VSO is currently on order through Kolar Chevrolet with an anticipated delivery date of December 9, 2016. Delivered price for the 2017 Chevrolet Express 2500 LS Van is \$25,282.00 plus ~\$75.00 for new plates.

Kolar has also agreed to cover the cost of the magnetic signage for the vehicle and they will be allowed to place one sign on the rear door advertising their business.

 <p>Veterans Service Office Our Signage for Front Doors 715-395-1331 veterans@douglascountywi.org</p>	 <p>Veterans Service Office Our Signage for Rear Door 715-395-1331 veterans@douglascountywi.org</p>
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