

October 20, 2016

FOREST, PARKS, AND RECREATION COMMITTEE MEETING

Douglas County Board of Supervisors
Wednesday, October 26, 2016, 6:00 p.m., Forestry Headquarters
9182 East Hughes Avenue, Solon Springs, Wisconsin

Please call the Chairperson or the Forestry Department (715-378-2219) if you will not be able to attend.

MEMBERS: Mark Liebaert, Chair John Robinson, Vice Chair Robert Mock
Mary Lou Bergman Terry White

TIMBER SALE
AMENDED AGENDA

(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time.)

1. Roll Call.
2. Approval of minutes from September 19, 2016, regular meeting (attached).
3. Action items/referrals: Heavy equipment request (Town of Gordon) (attached).
4. Announcements.
5. Open and approve timber sale bids.
6. Future agenda items.
7. Adjournment.

cc: Sue Sandvick County Board Supervisors WI DNR Terry Priem
Shelley Nelson Andy Lisak Carolyn Pierce WCFA

NOTE: Attachments to the agenda are available at the County Forestry Department for review or copying and at the Douglas County website at www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Forestry Office at (715) 378-2219 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice received.

Posted/Daily Telegram/Government Center/Courthouse:



10/20/2016

Name

Date

FOREST, PARKS, AND RECREATION COMMITTEE MEETING
Douglas County Board of Supervisors
Monday, September 19, 2016, 9:30 a.m., Forestry Headquarters
Solon Springs, Wisconsin

Meeting called to order by Vice Chair John Robinson.

ROLL CALL: Present – John Robinson, Terry White, Robert Mock, Mary Lou Bergman. Absent – Mark Liebaert. Others present – Gary Saari, Lance Wegner, Terry Asleson, Dan Corbin, Andy Lisak, Mark Schroeder, Judy Nicoski, Cheryl Westman, Committee Clerk.

APPROVAL OF MINUTES: Motion by Bergman, second White, to approve the minutes from the August 29, 2016, meeting. Motion carried.

Department Reports:

Budget: Included with members' meeting packet. Nicoski reviewed the budget for the period ending August 31, 2016.

Forest Management Operations: Wegner reported 3 active sales with 10 hauling.

Parks and Recreation: Schroeder reported campgrounds in winter camping mode; seasonal staff reductions; and preparing for winter activities.

ACTION ITEMS/REFERRALS:

Douglas County Conditional Use Permit Applications for Non-Metallic Mines on County Forest Land (Town of Maple): Gary Saari, Chairman, Town of Maple, requesting creation of two gravel pits (Degerman Road and Blueberry Road) on Douglas County Forest Land in the Town of Maple. Approval from committee is first step in process. Pits require a conditional use permit for non-metallic mines from Zoning Department.

ACTION: Motion by White, second Mock, to approve request from Town of Maple to have two pits on County Forest Land. Motion carried.

Proposed WDNR Land Sales: WDNR reduced asking price on 19.8 acre parcel to \$10,000; 57.9 acre parcel price remains the same, at \$27,000. Forestry Director recommends rejection of current offer.

Property Acquisition: See above.

Release of Capital Reserve Funding (Land Acquisition): See above.

Application for County Forest Law Entry: See above.

ACTION: Motion by Mock, second Bergman, to reject current parcel purchase offers from the WDNR. Motion carried.

Exchange of Property:

Property Exchange: Maps identifying parcels in meeting packet; property owner (Deming) requesting exchange of 13 acre Parcel B – (Part of #WA-032-00878-00 and #WA-032-00882-00) to Douglas County Forestry Department for 1 acre Parcel A – (Part of Parcel #WA-032-00882-00).

Application for County Forest Law Withdrawal (Part of Parcel #WA-032-00882-00):

Application for County Forest Law Entry (Part of Parcel #WA-032-00878-00 and #WA-032-00882-00):

ACTION (RESOLUTION): Motion by Bergman, second Mock, to approve proposed land exchange with Deming, County Forest Law Entry Withdrawal of Part of Parcel #WA-032-00882-00, County Forest Law Land Entry Application of Part of Parcel #WA-032-00878-00, and #WA-032-00882-00, and forward to County Board. Motion carried unanimously.

INFORMATIONAL ITEMS/CORRESPONDENCE:

Sawyer County Emerald Ash Borer (EAB) Discovery: EAB press release regarding discovery in Sawyer County reviewed.

October 26, 2016 Timber Sale: Reminder – Timber Sale to be held at 6:00 p.m. on October 26, 2016.

Reports:

Wisconsin County Forest Association: Robinson going to Wausau for annual meeting next week.

WDNR County Forest Liaison: Asleson advised WDNR Douglas County LTE candidate accepted offer; starting soon.

Future Agenda Items: Update on bathroom/shower project at Lucius Woods.

Adjournment: Motion by White, second Mock, to adjourn. Motion carried. Meeting adjourned at 10:01 a.m.

Submitted by,

Cheryl Westman, Committee Clerk

TOWN OF GORDON DOUGLAS COUNTY, WI

OCT 20 2016

October 14, 2016

Douglas County Forestry
PO Box 211
Solon Springs, WI 54873

RE: Northwood Rifle Range

Dear Sir:

The Gordon Town Board, at their October 13, 2016 board meeting, discussed and approved the request of the Northwood Range to allow DC Forestry to assist with landscaping at the site.

The Northwood Range will compensate the Forestry Department for using the bulldozing equipment, with operator, to work onsite.

Please feel free to contact me with any questions and thank you in advance.

Sincerely,

Vickie Eastwood

Vickie Eastwood, Clerk
Town of Gordon

DOUGLAS COUNTY FORESTRY DEPARTMENT

HEAVY EQUIPMENT REQUEST POLICY

CHAPTER 200

Douglas County Forest Comprehensive Land-Use Plan 2006-2020

Heavy Equipment Request Policy

Requests for use of Douglas County Forestry Department (DCFD) owned heavy equipment will be considered by the Douglas County Forest, Parks, and Recreation Committee (FPRC) on a case-by case basis. Only requests with a purpose that directly supports the mission of the Department will be considered. For purposes of this policy “heavy equipment” shall include dozer, grader, loader, tractor and trailer, dump truck, groomer, skid steer, excavator, associated transports, and other related equipment. Any such requests shall be subject to the following provisions:

- (1) Use of any DCFD owned equipment and labor shall be charged at full, current rates based off the following, unless otherwise agreed to by the FPRC:
 - (a) Current year’s WISDOT equipment rate schedule.
 - (b) Current year’s Douglas County employee wage schedule (including fringe benefit costs).
- (2) Request must be made on behalf of a municipality located within Douglas County.
- (3) Requesting municipality shall provide written evidence to the FPRC that no other public or private sector contractors are willing or able to complete the work under reasonable terms and conditions.
- (4) Request must be made in writing to the FPRC and shall include:
 - (a) Municipality making the request.
 - (b) Description of project and type of work being requested.
 - (c) Type of equipment being requested.
 - (d) Length of time the equipment is being requested.
 - (e) Time frame for completing the work.
 - (f) What compensation is being offered if any.
 - (g) How such a request directly supports the mission of the DCFD.
 - (h) Detailed map displaying the requested work area.
 - (i) Identifying a single individual representing the municipality who has detailed knowledge on the work being requested who shall serve as the DCFD’s main point of contact for the project.
- (5) Requesting municipality shall meet with DCFD staff for an on-site meeting to further explain the request prior to consideration by the FPRC. On-site meeting scheduling requests shall be submitted to DCFD staff no less than 5 business days before the requested meeting date.
- (6) Requesting municipality is responsible for obtaining any and all necessary permits and/or approvals or exemptions from such permits and/or approvals before undertaking any related field work. Any such necessary permits and/or approvals or exemptions from such permits and/or approvals shall be provided in writing to DCFD staff upon request.
- (7) Requesting municipality is further responsible for the following as determined, directed, and approved by DCFD staff:

- (a) Property line locates, including official survey work.
 - (b) Any utility line locates and protection measures, including contacting Diggers Hotline prior to undertaking any related field work.
 - (c) Any sensitive resource protection and/or environmental review.
 - (d) Any work area delineation, marking, etc. related to the request.
- (8) Requests with greater than 2 days (16 hours) of estimated work will be denied.
- (a) For purposes of this policy, a day of equipment use shall be defined as 8 contiguous hours and may include other related work such as equipment transport, maintenance, repair, and/or other associated work as determined by the County.
- (9) Requests for work that would be unusually hard on a piece of equipment causing excessive wear and tear above ordinary levels, as determined by DCFD staff, and/or for work that would be towards the upper limit of a piece of equipment's capabilities, as determined by DCFD staff, will be denied.
- (10) The FPRC may negotiate terms and conditions, including financial consideration, of any equipment use request as deemed in the County's best interest. Such consideration shall include but is not limited to, equipment use rates, equipment operator wage rates, additional DCFD staff time, administrative expenses, etc. No negotiated term or condition for one request shall set precedence for another. Exchanging or trading equipment uses and/or services shall not be granted any consideration by the FPRC.
- (11) Operation of DCFD owned equipment shall be limited to sufficiently trained DCFD employees. Operation by any non-DCFD employee is prohibited.
- (12) DCFD reserves the right to suspend, terminate early, or cancel any work at any time for any purpose as deemed in its best interest.
- (13) DCFD equipment needs shall take priority and prevail over any approved work. Any scheduled dates and times of equipment/operator availability shall be subject to immediate change as determined by DCFD staff.
- (14) DCFD provides no guarantee against equipment breakdown, equipment availability, staffing, etc.

* The "*Douglas County/DNR Memorandum of Understanding for Fire Suppression Services*" agreement in full force and effect at any point in time shall be exempt from the terms and conditions set forth herein and shall be governed by those terms and conditions prescribed by said agreement.

Department Mission Statement

The mission of the Douglas County Forestry Department is to enhance the quality of life in the County by ensuring long-term health, viability and productivity of County Forest lands and providing many diverse recreational opportunities to our residents and visitors that meet the needs of current and future generations.