

EXTENSION EDUCATION & RECYCLING COMMITTEE
Douglas County Board of Supervisors
Wednesday, June 8, 2016, 1:30 p.m., UW-Extension Conference Room 107
Courthouse, 1313 Belknap Street, Superior, Wisconsin

Meeting was called to order by Chair Susan Hendrickson.

ROLL CALL: Present – Mary Lou Bergman, Charlie Glazman, Mary Stone-McConnell, Susan Hendrickson. Absent – Scott Luostari. Others present – James Anderson, Andy Lisak, Jen Barton, Julie Montgomery, Tarah Nichols, Sharon Krause, Mark Liebaert, Jane Anklam, Araceli Whitwam-Sell, Pam Tafelski (Committee Clerk).

APPROVAL OF MINUTES: Motion by Stone-McConnell, second Glazman, to approve March 9, 2016, meeting minutes. Motion carried.

REPORTS:

RECYCLING DEPARTMENT: Chair Hendrickson introduced Jennifer Barton, Douglas County’s recycling coordinator through Northwest Regional Planning Commission. The annual recycling newsletter has been mailed; website updated with her contact information; hazardous waste dates for Maple and Solon Springs distributed (none in Superior this year). Barton visiting all recycling sites to introduce herself. Decision made to no longer pay for brush pick-up at site; townships will need to assume this responsibility. Highland, Brule, Summit, Bennett changing to frontload. Lisak extended appreciation for NWRPC finding savings since taking over recycling program. Governor signed legislation for additional recycling funding; could assist with county’s recycling budget.

Facilitating Cell Phone/Printer Cartridge Recycling Materials: Extension Office taking care of this.

ACTION: Motion by Glazman, second Bergman, to suspend agenda and move 3.b.4) to 3.b.1). Motion carried.

EXTENSION DEPARTMENT: June UW-Extension newsletter attached for review. For the benefit of newly appointed committee members, the following program areas were each described by the program-specific educators: **Wisconsin Nutrition Education Program** – WNEP changing program name to FoodWise. Julie Montgomery and Tarah Nichols summarized their respective roles in adult and school/youth nutrition programs. Douglas County will qualify for \$25,000 increase in the \$150,000 budget for 2018 due to the increase in eligible SNAP education population (food share). Superior’s food share population ranks #2 in state; Milwaukee is #1. School program is for 2nd to 5th grades; will be changed to 3rd to 5th grades next year. Suggestion made to consider family-centered meal preparation activity. **James Anderson, CNRED Educator and Department Manager:** Anderson memo to County Administrator summarized status of UW-Extension 2017 budget and reorganization. Extension Office hours offered to villages and towns. Superior Days 2016 final report attached/reviewed. Anderson continues to work with entrepreneurs group, business retention study, BID, Farmers Markets, and bike trails enthusiasts. **Family Living and Community Development** – Araceli Whitwam-Sell programs focus on relationship-building offered through agencies like CASDA, school organization, the jail; collaborating with Sharon Krause on 8 session series - “Raising a Thinking Child” to offer child care centers. **Agriculture & Horticulture** – Jane Anklam

summarized farmland preservation planning process linked with Comprehensive Land Use Plan and Wetland Siting Plan; local foods and healthy eating; soil health and forage management; Master Gardeners work with family and community gardens. **4-H Youth Development and Fair** –Sharon Krause reviewed 4-H programs/camps; Leaders Association. HOL Fair is August 23-28; 4-H Leaders voted to have 4-H youth activities continue this year during fair; Livestock Beef Association auction July 19 – 21. Late August HOL Fair still an issue for 4-H/youth inclusion. Glazman will bring HOL Fair issues to Land and Development Committee meeting. Youth in Government applications in progress

UW-Extension nEXT Generation Proposal Update / July 14 Meeting with nEXT Generation Executive Sponsor Team, Northland College, Ashland: July 14th meeting will discuss nEXT Generation progress to dates and input from county representatives and staff. Attendees to include 4 county-based educators, 4 county Extension committees and staff.

ACTION: Motion by Glazman, second Bergman, to continue meeting past two-hour timeframe. Motion carried.

ACTION ITEMS/REFERRALS:

From March 9, 2016, Meeting: Resolution from LaCrosse County Opposing the UW-Extension nEXT Generation Proposal: Receive and place on file; no action.

Set Committee's Schedule for Regular Meeting Day and Time: Committee agreed to retain regularly meeting 2nd Wednesday of the month/bimonthly, and change start time to 3:15 p.m. Change August 10th meeting to August 17th due to scheduling conflicts.

FUTURE AGENDA ITEMS: Results of nEXT Generation Proposal meeting of July 14th; resolution authorizing NWRPC to apply for Wisconsin recycling grant as Douglas County's contractor.

ADJOURNMENT: Motion by Stone-McConnell, second Glazman, to adjourn. Motion carried. Adjourned 3:40 p.m.

Submitted by,

Pamela A. Tafelski
Committee Clerk

Sue Hendrickson

Scott Luostari

Charlie Glazman

Mary Lou Bergman

Mary Stone-McConnell

August 2016

We teach, learn, lead and serve, connecting people with the University of Wisconsin, and engaging with them in transforming



News and Upcoming Extension Events

Community Development

nEXT Generation and Douglas County

Many of our stakeholders are aware that the current 2-year state budget included a \$250 million cut to the University of Wisconsin System as a whole. James Anderson wrote a feature in the June/July issue of Positively Superior, which discusses how UW-Extension is addressing their portion of this cut. The article may be accessed online here: <http://bit.ly/PSnextgen> (the URL is case sensitive).

Small Business Workshop – To Incorporate Or Not!



The September 6th Twin Ports Inventors and Entrepreneurs workshop will present the pro's and con's of different business structures. This workshop will present the basic forms of business structure types, including: sole proprietorship, partnerships, limited liability corporations, or incorporation (S and C). Each structure presents unique advantages and disadvantages. Operation and control, investment, continuity and transferability, legal liability, compensation and payroll tax, and other pro's and con's will be discussed for each structure. The September 6th meeting is at 6 PM and will be held at WITC Superior campus. Registration is free and may be completed at <http://bit.ly/6sept16ie>

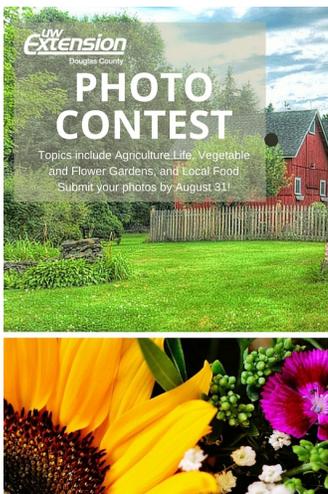
4-H

August is one of the busiest times of the year for 4-H, starting in the first week with our 3-day Junior Camp. Members and volunteers provide food and hands-on activities for the annual Mighty Machines, a community event held on the 11th; and on the 17th 4-H Youth Development Educator Sharon Krause will show youth in Superior Library's summer program how to make buzzing door alarms to guard against sneaky siblings! The month ends with the Head of the Lakes Fair in Superior from August 23 – 28. County fairs are the culmination of the year for 4-H members, who choose projects to work on and then present them to judges and the public. Besides honing their communication skills, youth work alongside adults to serve food in the Dairy Bar and manage exhibits throughout the fairgrounds. Please come support these amazing volunteers and be inspired by our future leaders.



Also in August, plans are moving forward for the school year, 4-H's annual Achievement Night, Superior Days, and even Winter Camp! There will be more S.T.E.M. activities after school this year, and on Saturday September 17 there will be some training offered for anyone interested in volunteering to lead them. Despite using technology, no science background is required! The activities are student-centered, which means youth are given some basic information and then left to experiment on their own. If interested, please contact the office at 715-395-1363. New this year: LittleBits, user-friendly circuits that allow anyone to build hundreds of different things. To see a short video of how they work, google "TED Talk Little Bits".

Agriculture/Horticulture



Agriculture: I have been collecting forage samples this summer as part of a study to measure harvest loss in forage nutrition. Farmers will learn what harvest practices to adjust to raise their forage quality and cut losses. Excellent management = agriculture sustainability!

Upcoming Events: Twilight Pasture Walk, managing weeds and harvest to increase longevity and value of your forage, August 24 at a pasture near you.

Agronomy Symposium, late fall. After the harvest is in, we will meet with farmers, crop consultants, fertilizers dealers and farm agents to discuss agronomic topics of concern for our region. This will include soil nutrient management updates, pest management, organic dairy forage trends, and farm succession for farm families. Venue and date to be announced.

Horticulture: We are moving ahead in connecting growers to Integrated pest management options during this cool and wet summer. Garden Pest walks have been conducted in Solon Springs Superior, and Lake Nebagamon to identify some of the key pests and control to manage a successful garden. Remember, use of pesticides is the last action to control what ails us in the garden. For so many reasons, the art and science of Integrated Pest Management is key to success... environmental and economic.

Upcoming events: [Master Gardeners Level 1](#), September 19 – December 5.

Local Food: We have spent the summer implementing actions that will help us learn and support our local food infrastructure. Our Local Food Coalition is considering food access, justice, economics, and technical needs as we advance our mission. The mission of Douglas County Local Food is 'To support, promote and coordinate infrastructure for Douglas County to increase access to healthy, local food systems'. Promise yourself to take a look at the Douglas County [Local Food Website](#) and [FaceBook Page](#) today. You will be pleased at how Douglas County is stepping up to fill a need on understanding local food for our region!

Upcoming Events: Tasty Vegetable Trial Grower and Chef Event, August 31, 9:00 am (venue to be announced). Several field trials of new local market vegetables have occurred with the help of our Douglas County Growers. Local Chefs are invited to have a taste and rate for future market development.

Won't you join us?

WNEP

First week of August: Food Pantry visits, Healthy Weighs for Less

1st and 3rd Thurs. in August: WIC Grocery Tours, Super One Foods Harborview

Every Friday in August: Harbor House, My Plate Family Meals

3rd Thurs. in August: Northwest Community Services Agency Transitional Housing, Affordable Fruits

8/22: Early Head Start Home Base program, Feeding For Healthy Eating

Fall: EHS Home Base Program



UW Extension

Douglas County

2015

Annual Report

**Family Living
& Wisconsin
Nutrition
Education**



**Community &
Economic
Development**



**4-H & Youth
Development**

**Agriculture &
Horticulture**





James.Anderson@ces.uwex.edu

James R. Anderson III, PhD

“The noblest pleasure is the joy of understanding.”

~ Leonardo da Vinci

“For my part, I travel not to go anywhere, but to go. I travel for travel’s sake. The great affair is to move.”

~ Robert Louis Stevenson



Twin Ports Inventors & Entrepreneurs

UW-Extension Douglas County assumed the facilitator role of the Twin Ports Inventors and Entrepreneurs’ Club in September 2015, as the Wisconsin SBDC refocused their efforts. The club was formed by the SBDC in 2007. During 2015, 36 people participated in two sessions facilitated

by UW-Extension. These sessions focused on an overview of the invention process / lifecycle, and using 3-D printers and laser cutting technology for rapid-prototyping. Six sessions for 2016 are planned.

Organizational Development

As part of post Act-10 implementation, Douglas County identified developing staff (training) as a key component to their approach to compensation, evaluation, recognition, and then rewards. James worked with Douglas County to address this final phase.

These activities included:

- Conducted a needs assessment of county employees to determine the types of training topics that employees and supervisors were wanting.
- Conducted a needs assessment with Department Heads.
- Developed a training plan to develop and nurture county employees that were identified as having a potential for promotion.
- Delivered *Time Management* training to 108 county employees from August—November. This three hour training addressed best practices in time management, goal setting, and setting priorities.



Priorities Based Budgeting Session, Douglas County Board of Supervisors



In June 2015, I facilitated a priorities session with the Douglas County Board of Supervisors to help kick-off the 2016 budgeting process. In 2015, the board set priorities that would guide county budgeting. This session allowed supervisors to brainstorm how county financial resources should be directed, and ultimately helped the board to validate their previous work. Douglas County priorities based budgeting is used for both the annual budget, as well as the capital improvements allocations that are made in the spring of each year.

Sustainable Development Day, Leadership Superior/Douglas County



I was introduced to the Superior/Douglas County leadership program facilitated by UW-Superior in September when I chaired Sustainable Development Day. I spent the day with the 29-student cohort as we explored wetlands, wetland mitigation, and other environmental factors that concern economic and community development. In 2016, I will continue to be involved in this day—as well as Government Day for Superior Days, and Economic Development Day.

Strategic Planning Facilitation, Stakeholder Input Sessions



During the fall of 2015, I participated in two stakeholder input sessions for UW System strategic planning. For a session conducted by President Cross, I facilitated a roundtable. A month later, I facilitated a UWS session on behalf of Chancellor Wachter. Over 80 community members were served.

30th Superior Days



Sue DeNio led a delegation of 132 adults and 40 youth to Madison for the 30th Superior Days. The delegation put a lot of effort into a local option sales tax for roads. A bill was introduced during the biennial budget process, and again as the session concluded. Unfortunately each bill for a local option sales tax failed to garner enough support.

Planning for the 31st Superior Days, held in February 2016 occurred during the fall of 2015. This planning included a business roundtable, stakeholder meetings and interviews, and community-wide planning meetings.



Sharon Krause

4-H Educator

"The only place success comes before work is in the dictionary."

Vince Lombardi

"Isn't it funny how day by day nothing changes but when you look back everything is different."

C.S. Lewis

Sharon.Krause@ces.uwex.edu

As our Department Head James Anderson noted on the back cover page, 2015 was a year of transition for Douglas County's Extension office. One of the first things I learned as the new 4-H Youth Development Educator was that I will be considered "new" for three years. Having just finished Year 1, and coming with no background in either 4-H or Extension, I can attest that this is true! Fortunately the adjustments have been made easier because of the terrific people I work with. Our county's Extension Committee is very supportive of our efforts; our office is full of great, hard-working people who get along and are eager to collaborate; and there are dozens of committed 4-H volunteers investing countless hours in our youths. I consider myself blessed to be in this position and look forward to doing more for Douglas County youth and adults who serve them.

Every Extension Educator must have a comprehensive Plan of Work to guide their programming. My main goal is to increase the critical thinking skills of our youth and to do so I am focusing on Youth in Governance, Youth Leadership opportunities, and STEM activities (Science, Technology, Engineering and Math). And since I cannot do everything by myself, recruiting and developing volunteers is another key component of my work.

Youth in Governance

Superior Days provides high school students a chance to identify issues important to our region and communicate them to legislators in Madison. The students are placed on teams with adults and are full contributors in the process. The fall of 2015 was spent preparing for the 31st Superior Days in February. I taught 40 students from 6 counties about the legislative process, helped them identify issues, trained them how to communicate with state officials and coordinated our time in Madison.

Also during the fall, I recruited and trained two new Youth Representatives for the Douglas County Board of Supervisors, a position which benefits both adults and teens. Local government leaders have a long-standing interest in receiving input from high schoolers and enjoy hearing about their schools, towns and youth activities, and one of the youths appreciated his experience enough to encourage other high schoolers to apply in 2016.



Nicole Greely, third from the left, was one of a select group of 4-H youth leaders who went to Madison. Here they are meeting with Senator Tammy Baldwin.

Youth Leadership

The 4-H model has been heavily researched and is the gold standard in youth development. One of the reasons is its focus on leadership. Children as young as 4th grade are given leadership roles in their clubs and asked to mentor younger kids. These opportunities are very basic, but as youth age their responsibilities grow. The more they advance in their mastery of a project, the more they teach younger children. By the time they are in junior high and high school, students manage local events and participate in state-wide and national 4-H conferences. Some of the 2015 events attended by Douglas County youth included trips to Madison for Wisconsin's 4-H Youth Conference; Space Camp in Alabama; Washington D.C. to learn about government; Atlanta, Georgia as a delegate to the national 4-H Congress; and various states as part of the American Spirit East tour.

STEM Activities



Thermal Imager, D.O.T.S. Kit

A common theme among Douglas County stakeholders has been to include more STEM programming. I have been featuring STEM activities at events such as the county fair, Mighty Machines, PTA family nights and afterschool clubs. We also purchased some items 4-H youth could do as self-guided projects, such as kits to learn about electricity, wind, 3-D printing, and Junk Drawer Robotics.

In October I went to Extension's outdoor education camp, Upham Woods, to be trained in the use of their Digital Outdoor Technology Skills kits (D.O.T.S.). Each kit contains a laser thermometer, handheld GPS, digital camera, iPad, mini weather station, an infrared thermal imager and a digital microscope that transmits images to smart phones and tablets on its own Wi-Fi signal. I was then able to borrow these kits for afterschool clubs, Winter Camp and outreach efforts in local schools. Students and teachers alike were excited to use this technology and are eager to use it more in the future. They also are much more aware that 4-H has grown beyond its original agricultural roots and enthusiastic for more science.

I spent a lot of time in 2015 researching possibilities for STEM programming beyond community clubs and afterschool clubs. 4-H now offers SPIN clubs, which are 6 – 8 weeks long and centered on one project such as robotics. These kinds of events can be expensive but as you can see in the Looking Forward section, I believe I have found an economical, sustainable way to offer innovative and fun activities.

Volunteers

As the only 4-H staff person for Douglas County, my contributions would be minimal without volunteers. We are fortunate to have 58 volunteers including 5 new people I trained during 2015, and two of them started a new community club. We also have two older youth on the 4-H Leaders Association's Board of Directors and others who have key leadership roles in their clubs and project areas.

Volunteers have organized fund-raisers; chaperoned numerous 4-H trips; run the exhibits and a concession stand at the Head of the Lakes Fair; helped with numerous other community events such as Mighty Machines; and guided youth in projects ranging from archery to photography and cooking to animal science. The 4-H Leaders Association also pays for some of our supplies, including some used by youth who are not 4-H members. Our volunteers' time and money translate to a huge investment in Douglas County, and my goal is to elevate our impact with more helpers in the future.



Five 4-H youth volunteers at Bentleyville 2015



Julie Montgomery

WNEP Coordinator

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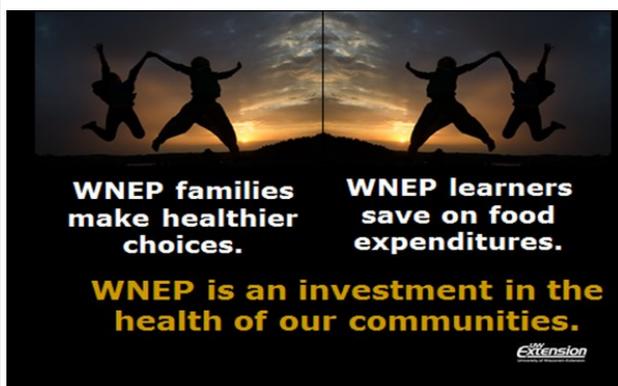


Tarah Nichols

WNEP Educator

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SNAP-ED/WNEP Nutrition Education–Douglas County



In fiscal year 2015, Wisconsin Nutrition Education Program (WNEP) in Douglas County was one of 68 Wisconsin counties participating in the WNEP program. In total WNEP brought \$150,000 in grant dollars to Douglas County to provide nutrition education to the community. 5,606 residents of Douglas County participated in WNEP nutrition and wellness education during fiscal year 2015. 4,966 (89%) of those participants were youth ages 6 -11, 602 (11%) were parents

of infants or children, and 38 (1%) were adults without children. WNEP partnered with six community organizations to provide these nutrition education opportunities. In addition, WNEP provided nutrition education to over 8,600 people through indirect educational outreach, which included emailed and hard copy distributed newsletters.

WNEP in Douglas County provided direct nutrition education to students at Bryant, Cooper, Northern Lights, and Lake Superior Elementary Schools. Parents and preschoolers were able to access educational programming at Head Start and the Family Resource Center. Additional education settings included: Faith United and Northwest Community Services Agency's Food Pantries and Transitional Housing programs, Faith United Harbor House Shelters, WIC grocery shopping tours.

The WNEP educator taught lessons on the importance of eating vegetables and ways to increase the amount of vegetables students and families eat. The students at Lake Superior, Cooper, Northern Lights, and Bryant Elementary Schools in Douglas County were offered a variety of vegetable samples as a way to taste new vegetables, increase acceptance, and encourage long term increased consumption of vegetables. Cucumber, jicama, grape tomatoes, zucchini, red cabbage, asparagus, spinach, and sweet pepper were offered to various classes in grades 1-5. A total of 1,786 students were offered samples. In all 1,766

WNEP teaches children to eat fruits and vegetables.



Wisconsin Nutrition Education Program
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(99%) tried the sample, 862 (48%) tasted the vegetable for the first time, 1,066 (60%) would eat the vegetable sampled again, 619 (35%) said they would ask to have the vegetable at home, and 293 (16%) ate the vegetable at home after tasting it at school.

The Summer Food Program at Barley Manor/Woodland provided an opportunity for the WNEP educator to meet with parents of young children and youth. This program provides a free meal to eligible participants, and provided a new educational opportunity for WNEP. An example lesson is the whole grain lesson, identifying Wheat Thin (™) crackers, graham crackers, corn flake cereal, Triscuit (™) crackers and Toasty O's (™) cereal by their packaging.

Before the lesson parents were asked, "Which of these five foods are Whole Grains?" Before the lesson, 60% of the parents attending could identify only one or two of the five items correctly. 20% of the parents identified two of the five (40%) grain choices correctly, 40% parents identified one of the five (20%) items correctly, (40%) did not identify any grain choices correctly prior to participating in the grain lesson. Prior to our lesson, every parent participant reported they did not know "brown" bread or crackers might not be whole grain.

WNEP teaches parents to plan healthier meals.



Wisconsin Nutrition Education Program

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WNEP teaches adults to stretch food dollars.



Wisconsin Nutrition Education Program
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Upon completion of our forty-five minute whole grain lesson in which the young children enjoyed the use of the playground equipment, fresh air and exercise, when asked "What do you think is one good reason why you (and your family) need Whole Grains each day? 100% were able to give a correct or acceptable answer. Comments included: "fiber", "keeps us full longer", "takes longer to digest", "healthier food stuff in whole grain," "better" and "sweeps out your body" (example of fiber action repeated by learner). In addition, participants identified "Enriched" on the label is bad, and whole wheat is good." "Didn't know enriched wasn't the healthy one." "I learned to look for the whole grain stamp. Extension educator Nichols taught my kids at

school and they taught me!" "If corn is first it's not whole grain." "I learned fiber keeps you full longer." When asked, "After what you learned today, are you more likely to eat whole grains?" 100% of parents reported they will look at bread labels for the first ingredient to be whole grain. Parents stated they buy the cheapest bread. The lesson helped each parent to recognize that keeping their children full longer by eating whole grains would be a choice they were willing to make! They agreed the extra cost of whole grain is worth it to keep their family full longer and provide necessary fiber.

**Wisconsin Nutrition
Education Program
Works!**



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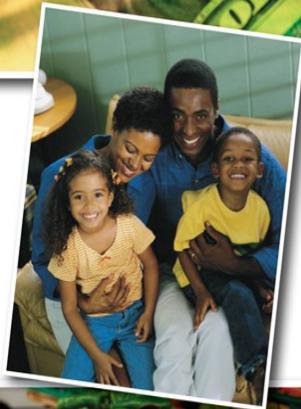
araceli.whitwamsell@ces.uwex.edu

Araceli Whitwam-Sell

Family Living Educator

Teaching a child not to step on a caterpillar
is as valuable to the child as it is to the caterpillar

~Bradley Millar



A needs assessment with community members and agencies conducted in the fall of 2014 identified parenting education as a priority issue. In 2015 Araceli expanded on this endeavor through research and an additional assessment. As an outcome, the focus of her work is to provide evidence-informed parenting and relationship educational programs that support and strengthen vulnerable families and children in our community, especially those affected by substance abuse, correctional systems, domestic violence and behavioral concerns.

In the fall of 2015 Araceli partnered with the Center Against Sexual and Domestic Abuse (CASDA) to provide educational programs that align with CASDA's vision for their program participants. The evidence-based program "Relationships Matter" was selected and the curriculum was adapted to meet the unique needs of CASDA's program participants.

The program launched in 2016 and staff and clients find the sessions highly valuable. One of the clients said it best: [The sessions] "helped me realize things about all different kinds of relationships... I realize that I can have healthy boundaries. I can learn how to grow and have a healthy relationship. This [series] is really working for me. It has opened my eyes."

***Be a voice
not an echo***

***~ Albert
Einstein***





Wisconsin Level 1

MASTER GARDENER TRAINING

DOUGLAS COUNTY

Begins September 19, 2016

To Apply: <http://bit.ly/296t450>



SUPERIOR DAYS 2017

FEBRUARY 21 & 22, 2017

MARK YOUR CALENDAR

Superior Days is an annual grassroots approach to community development in Northwest Wisconsin that has been a success since 1985. Superior Days helps bridge the distance that local residents feel geographically and politically from the southern half of the state.



www.SuperiorDays.com



UW-System President Ray Cross and the UW-Superior delegation during Superior Days 2016.



Jane Anklam

Agriculture and Horticulture Educator

Jane.Anklam@ces.uwex.edu

Nutrient Management for Healthy, Productive Soils

Biosolids are a product of the Western Lake Superior Sanitary District. Farmers in northern Douglas County use the product as a source of soil nutrients and organic matter.



Nearly 80% of the biosolids produced in Wisconsin are recycled by land application for crop production. Application is closely tied to soil test results, the timing of application, and connectivity of surface drainage into the Lake Superior Watershed. The 2015 Nutrient Management Biosolids Field Day took place at the Mikrot farm that has experience in the application of the product. Fifteen farmers attended to share their experiences and learn how it can work

for their soils. "In a landscape where soil textures are primarily heavy clay, low in organic matter, biosolids can offer both nutrients and an increase soil manageability," said Anklam. The fact that the fertilizer is sold at cost and applied by Western Lake Superior Sanitary District allows it to be affordable to the farmer as well. Land application of biosolids offers an alternative to landfilling or incineration, both considered unsatisfactory methods of managing the local waste stream. "In the end, farmers are realizing **nutrient management as an essential tool for growing excellent forage** and that is a sustainable choice for our northern agriculture."

Community Gardening for Healthy Food and More

The Master Gardener Program in Douglas started in 1998. Over 275 people have been trained since then. UW Extension, Douglas County has added 12 new Master Gardeners in 2015. Master Gardener Trudy Fredericks served as the on-site MGV at the Catlin Green Community Garden, utilized by residents of the Superior Housing Authority (SHA). To learn about the garden needs of the community Fredericks surveyed both current resident gardeners and those who do not participate. Results indicated the desire to use gardens to build community, share knowledge, resources, efforts and FOOD! Noted barriers to SHA community gardening were access to tools, mulch and compost, pest management and physical plot accessibility. As a result, 3 pest management work days and a compost /mulch demonstration have begun. In addition, the survey was used to inform the development of the **Douglas County Local Food Collaborative** which will direct Extension's research in understanding local food needs as we go into the future.

Horticulture “Home and Community Gardening for Food”

- ◆ “Power of Plants” native food education and research project in collaboration with UWS resulting in 2 educational programs in 2015 with continued support towards a sustainable indigenous food system for the Ojibwa culture.
- ◆ Residential garden walk instructing participants in how to achieve food production in small spaces.
- ◆ Master Composter teaching station for the Superior School District Water Fair. This was attended by 3 elementary 5th grade classes from 3 different Superior Schools.
- ◆ “Gardening for Successful Food production” presentations in Superior at the Catlin Garden and the Superior Public Library.
- ◆ Support Master Gardeners in their outreach and education for the Enbridge Health Fair.
- ◆ “Ask a Master Gardener” and Plant Sale event supporting community horticulture.



Local Foods “Raising the Awareness of a Local Food Market”

- ◆ Coordination with ANRE Community Food Team to develop a local food education initiative for Douglas County.
- ◆ Conduct a local poll of the preferences, knowledge, and reliance on local food.
- ◆ Convene a local food focus group to introduce a local food initiative for consumers, farmers, businesses, institutions, marketers, and processors.
- ◆ Formation of local food steering team to pursue the educational needs and infrastructure suitability for local food success in Douglas County
- ◆ Present at home composting program at HCE Sustainability Fair

Agriculture “Agronomic Research Based Management Practices for Forage, Soil and Nutrient Management and Livestock Husbandry”

- ◆ Train and facilitate Meat Quality Assurance workshop for youth and adults highlighting best management practices in raising livestock, increasing quality meat production.
- ◆ Facilitate a one-day workshop on growing of grains in the northern regions of the state.
- ◆ Conducted regional “Dairy Farming for Profit” for profitable dairy production in northwestern Wisconsin.
- ◆ Participated in the Organic Valley Field Day for Energy development along with ANRE organic research specialist to present organic dairy forage research project.
- ◆ Grass Fed Beef Field Day, Kingbird Ranch to demonstrate sustainable grazing systems for grass feed beef, with focus in Red Angus bred.

Other Areas of Note:

- ⇒ Development of a robust Social Media outreach for the ANRE program area.
- ⇒ Supporting UW Extension outreach and education regarding CAFO in Bayfield County.
- ⇒ Providing UW Extension outreach and education regarding avian influenza.
- ⇒ Ongoing Emerald Ash Borer outreach and education.

Support Team

Cheryl Shockley



Administrative Program Assistant

I love working for UW-Extension as a Program Support Specialist and have been with Extension for 6 years. I provide support assistance to all the educators in our office but focus on programs with 4-H and Family Living.

With 4-H, I enjoy talking and learning about our 4-H youth and adult leaders and helping them enroll in 4-H activities from the county Fair to science events. It is good to see them learning and practicing leadership in our community and watching them grow up. For Family Living, I call them “my ladies”, the women in Home Community and Education (HCE) clubs, they are a special group of women that engage in community involvement that makes Wisconsin a better place to live for us all. They are interesting and fun to talk with, and I love going to their craft shows and seeing their beautiful quilts. I edit and publish their monthly newsletter and from that I learn lots of things they are doing in our county.

Jeanne Ward



Administrative Program Assistant

UW-Extension is a great organization that fosters innovation, provides variety and has a vast array of resources to help us help the community.

In my position I assist the Community Development, Agriculture/ Horticulture, and Superior Days programs with office and program assistance. The pieces of my work that I feel most rewarding are connecting to the community through social media; sharing photos, ideas and events from around the community to our partners and followers. We teach and learn by research, education and sharing.

Virginia Leith



WNEP Program Assistant

I enjoy my position with the UW-Extension Nutrition Education Program because it enables me to provide people with information regarding healthy eating habits, info regarding cooking and supplying recipes. I also enjoy working with the staff members of the program and the other office staff personnel. Because I am retired from my full-time job, this works great for me as it is a part-time position, thus keeps me just busy enough.

Community Partners

We would like to thank our partners. Our partners play many different roles, which may include: programming/educational, advocacy, and/or funding/grants. Regardless of their role, these partners are critical to our mission. Thank you for your support.

Aging Resource Center	(Catholic Charities)	Superior Water, Light, and Power
American Society of Agronomy	Habitat for Humanity	The Chamber Superior/Douglas County
Certified Crop Advisors	Harbor House	Town of Amnicon
Amnicon Farmers Union	HDC & Brighter Futures	Town of Bennett
Antipoverty Action Coalition (APAC)	Head of the Lakes Fair	Town of Brule
Area Partnership for Economic Expansion (APEX)	Health Care Clinic	Town of Cloverland
Bartley Manor/Woodland Way	Home & Community Education (HCE)	Town of Dairyland
Bayfield County	HRC-HDC	Town of Gordon
Better City Superior	Lake Superior Master Gardener Association	Town of Hawthorne
Boys & Girls Club	Leadership Superior/Douglas	Town of Highland
Calumet Refinery	Literacy Council Superior/Douglas County	Town of Lakeside
CASDA	Maple School District	Town of Maple
Catholic Charities	Mariner Mall	Town of Oakland
Citizens Bank	MEEMIC	Town of Parkland
City of Superior	Meridian Group	Town of Solon Springs
City of Superior Parks and Municipal Forest Director	National Bank of Commerce	Town of Summit
City of Superior Ports & Economic Development Director	North Country Independent Living	Town of Superior
Community Food Systems Team	Northwest Community Services Agency	Town of Wascott
Community Foundation	Northwest Journey	Twin Ports Inventors and Entrepreneurs
Cyclists of Gitchee Gumees Shores (COGGS)	Northwest Wisconsin CEP	United Way
Department of Corrections	Northwood High School	University of Wisconsin - Superior
Department of Workforce Development	NW Regional Planning Commission	Upham Woods Outdoor Learning Center
Development Association	NW Wisconsin Workforce Investment Board	Village of Lake Nebagamon
Douglas County	NWCESA	Village of Oliver
Douglas County 4-H Local Chapters	Organic Valley	Village of Poplar
Douglas County Department of Human Services	Our Savior's Lutheran Church	Village of Solon Springs
Douglas County Local Foods Workgroup	Public Defenders Office	Village of Superior
Douglas County Unit of Wisconsin Towns Association	Salvation Army	Walmart Foundation
Entrepreneur Fund	SciGirls	Wellness Committee, Superior School District
Essentia Helath-Child & Teen Wellness Program	Senior Connections	Western Lake Superior Sanitary District
Faith United Methodist Church	Sherriff's Department	Whitetails Unlimited
Family Forum	Solon Springs School District	Wisconsin Counties Association
Family Resource Council	Superior Business Improvement District	Wisconsin Courts
Family Services Advisory Committee (FSA), Superior School District	Superior Choice Credit Union	Wisconsin Indianhead Technical College
Foster Grandparent program	Superior Days	Wisconsin Small Business Development Center at UW-Superior
	Superior Housing Authority	Wisconsin Towns Association
	Superior Public Library	Women, Infants, and Children (WIC)
	Superior Public Schools	Xcel Energy
	Superior Savings Bank	
	Superior School District	

Relationships Matter



Relationships Matter is a relationship awareness and communication skills program for adults. The program includes six modules that can be completed in any order. The skills

learned apply to all kinds of relationships including parenting and other family relationships; friendships, and even work life. The class is designed for individuals to learn about themselves and their own relationship skills. Through discussion and activities, students learn how communication, conflict management, expectations and goals impact all kinds of relationships. Relationships Matter uses curriculum from **Within My Reach**, part of the evidence-based family of relationship education programs by PREP, Inc.

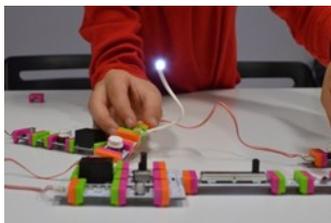
Business Retention & Expansion

James Anderson will be working with a collaborative of economic development groups that serve Douglas County on a Business Retention and Expansion effort. This program will interview companies that operate in Superior and Douglas County, provide assistance based on requests made during the interviews, and study interview data to identify growth and attraction opportunities for Douglas County.



Little Bits

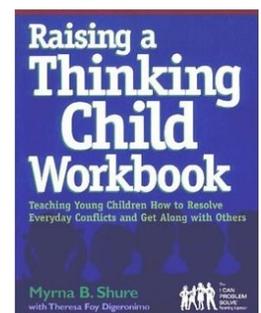
STEM activities are extremely popular now but often expensive due to the technology involved. And technology is always changing, requiring constant updates. After much research I have decided to focus on using circuits because they are the foundation of modern technology, which means they never go out of style. Little Bits are small magnetic circuits that can put together thousands of ways, much like concrete blocks are included in all kinds of buildings. Pieces are color coded and easy to use, so people with very little science background can create and build things just as well as technology experts.



Raising a Thinking Child

Raising a Thinking Child, is a program designed to enhance children's critical thinking skills and was developed by Dr. Myrna B. Shure, from Drexel University. The eight week evidenced based program trains parents and others who provide care to children 4-7 years of age to teach their children how to think, not what to think.

Raising a Thinking Child has demonstrated effectiveness in developing interpersonal cognitive problem-solving skills in young children, improving parenting skills and parent-child communication, and in decreasing both impulsive and inhibited behaviors in young children.



Final Thoughts

To our friends, fellow learners, and community stakeholders:

2015 was an exciting and at times interesting year for UW-Extension and our county office in Douglas County. During the first quarter of 2015, UW-Extension staff and county partners conducted interviews and hired three new educators, who started in April 2015. During this time, Sue DeNio served as the interim Superior Days Coordinator and led the 30th Superior Days delegation to Madison. Thanks Sue for your contributions to UW-Extension and Douglas County.

Throughout the summer and fall the three new educators worked to build their networks in the community, and develop their plans of work (what they plan to do). Jane Anklam, Julie Montgomery, Tarah Nichols, Cheryl Shockley, Jeanne Ward, and Virginia Leith are to be commended for their help in welcoming and onboard their new co-workers.

During the fall of 2015, the full impact of the 2015-17 Wisconsin biennial budget became apparent, as the nEXT Generation Plan for UW-Extension was introduced. Nearly 8-months later, we are still uncertain what our future will look like. However, the Chancellor and Dean have committed to maintaining a county presence. Douglas County looks as though it will be partnering in a service area that will include Bayfield, Ashland, and Iron County. We will all learn more later in 2016 and early 2017.

Regardless of the uncertainty, Douglas County UW-Extension team has a full slate of educational programming planned for 2016, and we are already working on our goals for 2017. We look forward to continuing to be a part of the *Wisconsin Idea* and serving Northwestern Wisconsin.

Sincerely,

James R Anderson III, PhD

CNRED Educator & Department Head



Douglas County team (from left to right): *Tarah Nichols, Julie Montgomery, Virginia Leith, Sharon Krause, Araceli Whitwam-Sell, Jane Anklam, James Anderson III, Cheryl Shockley, Jeanne Ward.*



University of Wisconsin-Extension

(715) 395-1363

Douglas.uwex.edu

UW-Extension Douglas County

Douglas County Courthouse

1313 Belknap Street, Room 107

Superior, WI 54880

Goal Planning Sheet
James Anderson, CNRED

Dept.
Extension

Date
July 2017

Final Target Date
12/31/2017

Date Achieved

Goal:
Realign entrepreneurial outreach activities, and expand entrepreneurial support activities where gaps exist. Specifically:

- Rebrand I&E Club to attract a broader and younger set of potential entrepreneurs and early stage companies.
- Partner with BID (and possibly Chamber) on business start-up and expansion workshops.
- Attempt to offer “how-to” start-up workshops for small businesses, filling a gap in SBDC services.
- Approach middle school about participating in Lemonade Day.
- Partner with 4-H and/or afterschool clubs on STEM and creative activities... 3D printing, drone use, Arduino programming.

Benefits to Be Gained from Achieving Goal or losses to be Avoided:

- Activities combined work to support facilitating an entrepreneurial community and mindset.
- I&E activity works to restructure and add value to an ongoing activity.
- Activities fill a service gap that the SBDC experiences, as they lack resources for “tire kickers” and early stage potential entrepreneurs. Provides a referral funnel to SBDC and other partner (Entrepreneur Fund, DA, RLF) services.

Possible Obstacles

Buy in from partners.

Financial (curriculum and other resources).

Time

Possible Solutions

Minimize resource commitment.

While not significant, it is possible some of these activities may exceed our departments budget, which will require fundraising. Potential sources: two Rotary clubs, Duluth-Superior Community Foundation grants, Walmart Foundation.

Careful time management and resource allocation.

Order	Specific Action Steps for Achieving Goal	Target Date	Date Reviewed	Date Completed
#1	Approach partners	12/31/16		
#2	Identify available small business counseling curriculum	2/28/17		
#3a	Adopt a curriculum or develop/modify a curriculum.	4/1/17		
#3b	Work with partners on workshop topics and priority.	4/1/17		
#4	Begin workshop schedule with partners (BID)	By 4/1/17		
#5	Hold Lemonade Day in Superior	May 2017		
#6	Identify STEM and entrepreneurial activities appropriate to partner with 4-H	5/30/17		
#7	Partner with 4-H on programming	Summer & Fall `17		
#				
#				

Who needs to know about this goal? Co-workers, potential partners in programming (SBDC, 4-H educator, BID, Superior Public Schools.

Method of Tracking Progress

Participant tracking and Extension evaluation tools. Extension logic model for program development/

Does this goal support my values? Yes

Is it worth the time, effort, and money to reach this goal? Yes. May need to do fundraising for curriculum and resources if it does not fit within budget.

Affirmations to support this Goal Positive Statements to Raise Your Confidence	Visualization	
	<i>Items to Use</i>	<i>Where to Use Them</i>
89% of Lemonade Day participants stated the youth they mentored through #LemonadeDay had a better understanding of saving and philanthropy.	Examples from Lemonade Day foundation	When recruiting.

Goal Planning Sheet

Jane Anklam, ANRE

Dept.
Extension

Date
July 2016

Final Target Date
12/31/2017

Date Achieved

Goal:

Develop needs assessment for Agriculture Sustainability in Douglas County, incorporating parameters of the Douglas County Comprehensive and Farmland Preservation Plans.

Benefits to Be Gained from Achieving Goal or losses to be Avoided:

Awareness of how our agricultural economy, environment and social landscape impact how Douglas County will achieve its goals. A sustainable agriculture for Douglas County must address nutrient management, livestock handling, forage practices, and farm transition and succession.

Possible Obstacles

Time allocated for ANRE position

Engagement of farmers and businesses in needs, data collection and educational outreach

Possible Solutions

Logic model development as part of process

Focus groups and on farm/business, personal attention for one on one learning opportunities.

Order	Specific Action Steps for Achieving Goal	Target Date	Date Reviewed	Date Completed
#1	Research and develop a variety of tools to achieve a needs inventory			
#	Engage Young Farmer Group as partners			
#	Move forward with Dairy Round Table focus group, emphasizing sustainable NMP /organic production			
#	Create field demonstrations with UW specialist involvement that meets sustainability needs.			
#				
#				
#				
#				
#				
#				

Who needs to know about this goal? County Board members, Farmers, Chamber of Commerce, Business Partners, Douglas County UW- Extension Colleagues, UW- Extension ANRE, Douglas County Land Conservation Department Colleagues

Method of Tracking Progress
Logic Model

Does this goal support my values? Yes

Is it worth the time, effort, and money to reach this goal? Yes

Affirmations to support this Goal Positive Statements to Raise Your Confidence	Visualization	
	<i>Items to Use</i>	<i>Where to Use Them</i>
The Wisconsin Idea works		

**Goal Planning Sheet
Araceli Whitwam-Sell**

Dept.
UWEX Family Living

Date
07/16/2015

Final Target Date
December 31, 2017

Date Achieved

Goal:

Strengthen relationships amongst vulnerable adults, families and correctional system audiences in Douglas County through evidence-informed parenting and relationship programs and practices.

Benefits to Be Gained from Achieving Goal or Losses to be Avoided:

Adults who participate in parenting and relationship education will:

- Develop and cultivate critical thinking skills, conflict resolution and problem solving skills
- Develop use of effective, positive communication and relationship skills with family members
- Develop self-management behaviors that support positive decision-making and positive interactions
- Encourage pro-social skills in young children

That will:

- Increase likelihood that children grow into productive, caring and contributing adults
- Prevent and decrease unhealthy daily behavior

Possible Obstacles

- Lack of time - limited appointment 75%
- Limited budget for initial training and curriculum or program updates
- Funding educational program workbooks and materials
- Low enrollment and completion of parenting and relationship educational programs and events
- Low awareness of University of Wisconsin Extension Family Living programs and services

Possible Solutions

- Focus on relationship and parenting educational programs that are evidence based with strong evaluation efforts
- Grants, sponsors, and partnerships with stakeholders to offer participants incentives to attend educational programs
- Support from county, city, and the community
- Partner with neighboring Extension Family Living Educators
- Offer programs in centrally located sites, on-site at partnering agency locations, and during non-work hours, when feasible.
- Collaborate with stakeholders to promote value and importance of educational programs offered
- Partner with schools and social services to stage parenting classes

Order	Specific Action Steps for Achieving Goal	Target Date	Date Reviewed	Date Completed
#1	Promote parenting and relationship education programs to general public and area agencies, through social media	2016-2017		
#2	Explore collaboration with Douglas County Health and Human Services (DCHHS) and Douglas County Criminal Justice System	12/31/2016		
#3	Develop trauma informed curriculum to strengthen socioemotional regulation skills of children through collaboration with State specialist Dr. Robert Nix	3/2017		
#4	Strengthen current parenting and relationship program evaluation tool(s)	5/2017		
#5	Seek funding to incentivize participant enrollment and completion rates in Family Living parenting and relationship education programs offered	1 st phase 7/2016 2 nd phase 12/31/2016		
#6	Promote and teach Raising a Thinking Child (RTC) to child care provider staff and their clients.	12/31/2016		
#7	Conduct 6 month post evaluation of RTC participants	2016-2017		

Who needs to know about this goal?

Agencies that work with low-income individuals, Douglas County residents, County Board of Supervisors, local government and co. agencies, school systems, churches and stakeholders

Method of Tracking Progress: Multi-year Plan of Work, monitor completion action steps above, stakeholder feedback, educator annual review (state and local) and maintain contact with mentors, state specialists and Family Living Program colleagues

Does this goal support my values? Yes

Is it worth the time, effort, and money to reach this goal? Yes

Affirmations to support this Goal	Visualization	
Positive Statements to Raise Your Confidence	Items to Use	Where to Use Them
Robust research supporting the need for parenting and relationship education		
Data supporting the need for better critical thinking skills: <i>Northwest WI Skills Gap Analysis</i> , UWS School of Business and Economics, June 2015 p. 41		

Goal Planning Sheet

Dept.

University of Wisconsin-
Extension

Date

06/16/2016

Final Target Date

March 2017

Date Achieved

Goal: 4-H Youth Development will collaborate with other Extension departments and community partners to raise the critical thinking skills of youth in Douglas County.

Benefits to Be Gained from Achieving Goal or Losses to be Avoided:

Youth who have enhanced critical thinking skills will:

- Develop long-term planning skills and the patience and perseverance to follow through
- Cultivate interpersonal skills including conflict resolution
- Improve academic performance
- Will become a more productive, positive young adult and family member who requires less governmental or social services

Possible Obstacles

- Lack of S.T.E.M. programming
- Committed volunteers to help lead classes, clubs and projects can be difficult to find
- Funding for S.T.E.M. projects
- Lack of awareness in the community about 4-H S.T.E.M. offerings
- Sharing of S.T.E.M. equipment among schools
- Opposition to new Superior Days training

Possible Solutions

- Find and develop S.T.E.M. curricula.
Examples: Little Bits, Balls & Tracks
- Continue to recruit volunteers from:
 - School staff, aides & volunteers
 - Foster Grandparents program
 - UWS Science Club
 - Parents
 - Employees in S.T.E.M.-based careers
- Seek grants and ask 4-H Leaders Association to delegate more United Way funds towards S.T.E.M. equipment
- Offer free or low-cost events to the community and partner with other non-profits/schools
- Develop "library" system for S.T.E.M. gear
- Make Superior Days training easier for adult partners and more interactive for youth

Order	Specific Action Steps for Achieving Goal	Target Date	Date Reviewed	Date Completed
#1	Raise awareness of 4-H STEM among schools via an outreach program utilizing D.O.T.S. kits	3/16	3/16	3/16
#2	Begin a summer science camp: Inventgenuity	6/16		6/16
#3	Begin partnering with Superior City Parks & Rec dept. to include Environmental Education in summer day camps	7/16		
#4	Purchase sets of Little Bits for science camps and 4-H SPIN clubs (Special Interest)	7/16 cty \$ 9/16 4-H \$		
#5	Train at least 4 new volunteers	9/16		
#6	Start Little Bits SPIN clubs: Fall session for at least 3 schools	9/16		
#7	Create Superior Days training module #1, to be used by partners at their convenience	8/16		
#8	Rework Superior Days training #2 to focus more on issues	11/16		
#9	Train at least 2 more volunteers for Little Bits	1/16		
#10	Springtime Little Bits clubs	2/16		

Who needs to know about this goal?

Community at large, Douglas County 4-HYD, State 4-HYD, schools, local government, youth serving agencies, UWS, local businesses

Method of Tracking Progress: Master plan, plan of work for 4-HYD educator, accomplishment reports, participant and family evaluation data (UW-Extension)

Does this goal support my values? Yes

Is it worth the time, effort, and money to reach this goal? Yes

Affirmations to support this Goal Positive Statements to Raise Your Confidence	Visualization	
	Items to Use	Where to Use Them
Inventgenuity Camper, 6/15/16: <i>"I wish this camp lasted another week."</i>		
Data supporting the need for better critical thinking skills: <i>Northwest WI Skills Gap Analysis</i> , UWS School of Business and Economics, June 2015 p. 41		

Goal Planning Sheet
Julie Montgomery, WNEP

Dept.
Extension

Date
July 2016

Final Target Date
12/31/2017

Date Achieved

Goal:
In partnership with agencies and schools, WNEP will provide educational programs to Food Share eligible residents to make healthy food and active lifestyle choices. By the end of FY17 at least 50% of program participants will express intent to change at least one of the following Dietary Guidelines messages: make half your plate fruits & vegetables, make half your grains whole, eat low fat dairy products, drink water instead of sugary beverages. By the end of FY17, at least 50% of program participants will express intent to adopt at least one shopping behavior that allows them to buy healthy food on a budget: shop with a list, read nutrition facts and nutrition ingredient lists, compare unit prices before buying foods, plan menus, use unit pricing to find best values, use coupons to save money or try foods. By the end of FY17, in at least 3 sites where SNAPEd is delivered, identify the need for improving availability of healthy food choices.

Benefits to Be Gained from Achieving Goal or losses to be Avoided:
Food Share eligible residents make healthier food choices, obtain and eat more nutrient dense food, learn to plan ahead for meals and spend food dollars wisely. Learn how to use food pantry items & the benefits of healthy eating. Recognize fruits/vegetables and nutrient dense foods may be less expensive and are healthier than prepared foods. Community awareness of everyday opportunities for exercise, built into daily activities. Promote active family activities to reduce obesity (play with your kids, parenting from the sidelines doesn't count!) = healthier people.

Possible Obstacles

Transportation to programs

Literacy issues w/ printed materials

Childcare

Resistance to change

Food deserts (closure of Belknap Plaza grocery) neighborhood elderly & low income most affected.

High population of single female head of household working female, low wage jobs, raising children: little free time = highest consumers of fast food. Fast food industry is plentiful, quick, drive thru convenient, inexpensive options.

Alcohol and drug addiction affecting families

Possible Solutions

Hold educational programs onsite where residents are already mtg. (go to the audience).
Limit handouts to 1-2 max. Provide hands on learning opportunities/learner center sharing of what people already know. Brainstorm with participants.
Separate child & adult programming with partner agencies, include kids for select times. Program when kids are in school.

Plan small changes, celebrate successes.
Educate reasons to want to change. Better health, longevity, stamina.

Bussing transportation routes- identify food shelves in proximity & other buying options.
Teach how to plan 2 wk. or more grocery visits, why it works, saves time, money.

Teach planning to shop skills, quick meal prep., health benefits of non-fast food and healthy eat out choices.

Order	Specific Action Steps for Achieving Goal	Target Date	Date Reviewed	Date Completed
#1	Schedule partner programming by quarter.	quarterly		
#2	Coordinate efforts for a multi-level approach creating policy, system & environmental change.	ongoing long term		
#3	Educate residents in planning & preparing healthy food and why they need to choose it.	ongoing		
#4	Promote opportunities for physical exercise. Promote small lifestyle changes-celebrate successes.	quarterly		
#5	Improve & promote healthy food access.	ongoing long term		
#6	Increase program promotion and social media presence.	quarterly		
#7	Provide fun, relaxed, educational opportunities to eligible residents.	quarterly		
#8	ID additional areas of need within county (Expanded Access Mapping, conversations)	2016-17		

Who needs to know about this goal? **SNAP eligible residents & agencies who serve low income residents. Community members.**

Method of Tracking Progress: **WNEP data base. Grant proposal and annual program narrative report.**

Does this goal support my values? **Yes**
 Is it worth the time, effort, and money to reach this goal? **Yes, healthier community.**

Affirmations to support this Goal Positive Statements to Raise Your Confidence	Visualization	
	<i>Items to Use</i>	<i>Where to Use Them</i>
Making a difference in one individual is making a difference.		Small audience turn out
Small changes over time are most likely to be successful. Change takes time.		When not seeing change.
We are the experts.	curricula	Promotion of our program

Requested Budget

Extension

2017

BUDGET



Budget Book Presentation

A copy of the budget book presentation for your department was emailed to each Department Manager on Tuesday, July 12, 2016

Please update your performance indicators. This information is needed so we can update the information for the budget book.

Please check your organizational chart. Check titles and full-time equivalents.

Return the packet to the Finance Department by Friday, August 5, 2016. If there are no changes or updates required to your section of the budget book, please return it with "no changes" indicated.

- Changes made as indicated on attachment.
- Changes made as indicated via email on 7/28/16.
- No changes requested.

Douglas County: Extension - Budget

	<u>2016</u>	<u>2017</u>	<u>Variance</u>
21 Extension			
56210 Administration			
4677 UW-Extension			
2 Soil & Forage	(400.00)	(400.00)	-
3 Postage	(3,000.00)	(3,000.00)	-
4 Printing	-	-	-
5 Publication	-	-	-
4856 Grants	-	-	-
4864 Supplies & Expenses	-	-	-
1 Parenting 1st Yr	(400.00)	(400.00)	-
2 Parenting Ed	-	-	-
5111 Regular	44,661.00	44,772.00	111.00
5117 Training & Seminars	-	-	-
5131 Sick Leave	1,000.00	2,549.00	1,549.00
5132 Vacation	3,337.00	3,058.00	(279.00)
5134 Holiday	2,041.00	1,782.00	(259.00)
5137 Personal	692.00	707.00	15.00
5138 Jury	-	-	-
5151 Social Sec. FICA	3,983.00	4,071.00	88.00
5152 Retirement (Employer)	3,414.00	2,406.00	(1,008.00)
5153 Retirement (Employee)	-	-	-
5154 Hospital/Health	6,948.00	7,296.00	348.00
1 Dental	312.00	312.00	-
5155 Life Insurance	299.00	223.00	(76.00)
5156 Workers Compensation	150.00	153.00	3.00
5157 LT Liability	197.00	134.00	(63.00)
5159 Unemployment Assess	103.00	106.00	3.00
5199 Fringe Alloc	-	-	-
5219 Other Prof. Services	620.00	620.00	-
5225 Telephone	600.00	600.00	-
5242 Maint. Agreement	700.00	700.00	-
5248 Equip. Repair	300.00	300.00	-
5253 Soil & Forage Lab Service	300.00	300.00	-
5256 Internet	130.00	130.00	-
5311 Postage	3,000.00	3,000.00	-
5312 Office Supplies	4,000.00	3,660.00	(340.00)
1 Computer Office Supp	1,800.00	1,800.00	-
5313 Printing & Dup	3,400.00	3,400.00	-
1 Parenting Newsletter	400.00	400.00	-
5319 Demo & Promo Prog	-	-	-
5324 Membership dues	-	-	-
5325 Training & Seminars	400.00	400.00	-
5348 Educational Supplies	150.00	150.00	-
5510 Insurance	900.00	900.00	-
5591 Tax-Sales Tax	50.00	-	(50.00)
5978 Info Services	4,400.00	4,620.00	220.00
 TOTAL Extension Administration	 84,487.00	 84,749.00	 262.00

56220 Family Living

4864 Supplies	-	-	-
5219 Other Prof. Svcs.	20,264.00	20,746.00	482.00
5225 Telephone	100.00	100.00	-
5234 Membership Dues	-	50.00	50.00
5235 Training & Seminars	900.00	900.00	-
5331 Mileage	1,500.00	1,500.00	-
Total Family Living	22,764.00	23,296.00	532.00

56225 WNEP

	<i>Need Acct #</i>	0	-145	(145.00)
	5225 Telephone	0	145	145.00
	Total WNEP	0	0	-

56230 Community Support (CNRED)

4864 Supplies	-	-	-
5219 Other Prof. Svcs	35,722.00	36,575.00	853.00
5225 Telephone	200.00	200.00	-
5324 Membership Dues	-	245.00	245.00
5325 Training & Seminars	1,200.00	1,200.00	-
5331 Mileage	2,000.00	2,000.00	-
Total Community Support	39,122.00	40,220.00	1,098.00

56240 4-H & Youth Development			
4375 City of Superior	(5,000.00)	(5,000.00)	-
4864 Supplies & Expenses	-	-	-
5219 Other Prof. Svcs.	27,017.00	27,662.00	645.00
5225 Telephone	120.00	120.00	-
5312 Office Supplies	5,000.00	5,000.00	-
5324 Membership Dues	-	45.00	45.00
5325 Training & Seminars	1,000.00	1,000.00	-
5331 Mileage	2,000.00	2,000.00	-
Total 4-H / Youth Development	30,137.00	30,827.00	690.00

61415 Agriculture Agent

4677 UW-Extension	-	-	-
6 Registration Fees	(500.00)	(250.00)	250.00
4864 Supplies	-	-	-
5219 Other Prof. Services	15,239.00	14,123.00	(1,116.00)
5225 Telephone	100.00	100.00	-
5312 Office Supplies	500.00	500.00	-
5325 Training & Seminars	600.00	600.00	-
5331 Mileage	1,000.00	1,000.00	-
Total Agriculture	16,939.00	16,073.00	(866.00)
TOTAL EXTENSION	193,449.00	195,165.00	1,716.00

Budget Detail Report as of June 30, 2016

Extension

2013-2016 Actual

R E P O R T

DOUGLAS COUNTY, WISCONSIN
Extension Office
Budget Detail for all Cost Centers (L6)
As of June 30, 2016

Account	Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2016 Actual YTD Amt	2017 Requested Budget
021	Extension Office						
56210	Extension Administrat						
4359	Other State Payment	.00	3,388.00-	.00	.00	.00	
4677.2	Soil & Forage Tests	200.00-	682.20-	600.00-	400.00-	40.00-	
4677.3	Postage	3,058.00-	1,519.00-	3,038.00-	3,000.00-	1,507.00-	
4677.4	Printing	454.32-	396.42-	419.10-	.00	.00	
4677.5	Publication	.00	.00	4.00-	.00	.00	
4677.6	Registration Fees-W	650.00-	.00	.00	.00	.00	
4856	Grants	.00	.00	3,500.00-	.00	.00	
4864.1	Parenting 1st Year	.00	704.71-	186.72-	400.00-	.00	
4864.3	Parenting Ed. Resou	.00	.00	186.72-	.00	.00	
5111	Regular	41,940.07	24,403.51	25,891.36	44,661.00	20,756.08	
5117	Training & Seminars	332.31	.00	.00	.00	15.00	
5131	Sick Leave	1,185.51	907.10	1,688.50	1,000.00	1,051.90	
5132	Vacation	2,682.59	2,425.02	2,694.48	3,337.00	2,201.48	
5134	Holiday	1,347.20	808.32	538.88	2,041.00	571.86	
5137	Personal Days	471.52	467.03	480.50	692.00	323.34	
5138	Jury & Bereavement	.00	.00	161.66	.00	.00	
5151	Social Security (FI	2,571.34	2,080.12	2,321.86	3,983.00	1,832.51	
5152	Retirement (Employe	2,313.54	2,263.97	2,561.99	3,414.00	1,280.81	
5153	Retirement (Employe	.00	267.84	141.05	.00	40.28-	
5154	Hospital/Health Ins	7,017.36	6,833.38	6,948.30	6,948.00	3,845.24	
5154.1	Dental Insurance	304.15	296.18	301.20	312.00	166.68	
5155	Life Insurance	134.89	133.34	135.60	299.00	95.69	
5156	Workers Compensatio	104.15	86.56	92.92	150.00	72.51	
5157	L-T Disability	143.69	113.19	126.50	197.00	65.85	
5159	Unemployment Assess	54.86	54.24	60.67	103.00	47.87	
5199	Fringe Benefit Allo	8,612.48	4,502.44	221.30	.00	10.96-	
5219	Other Professional	620.00	22,071.00	22,079.68	620.00	1,117.09	
5225	Telephone	458.00	455.00	526.76	600.00	312.76	
5242	Maint. Agreement	.00	.00	603.00	700.00	.00	
5248	Equipment Repair	.00	.00	.00	300.00	.00	
5253	Soil & Forage Lab S	251.60	646.10	498.00	300.00	37.00	
5256	Internet	135.52	116.16	.00	130.00	.00	
5311	Postage	3,283.14	3,041.33	1,216.02	3,000.00	513.58	
5311.1	Bulk - Post Office	250.00	886.00	.00	.00	.00	
5312	Office Supplies & E	4,319.82	2,558.43	3,954.08	4,000.00	1,096.00	
5312.1	Computer Office Sup	.00	.00	638.21	1,800.00	240.13	
5313	Printing & Duplicat	2,048.76	3,509.33	3,934.76	3,400.00	1,383.66	
5314.1	Parenting Newslette	300.35	704.71	373.44	400.00	.00	
5319	Demo & Promo Prog.	1,318.99	.00	.00	.00	100.00	
5324	Membership Dues	.00	.00	.00	.00	140.00	
5325	Training & Seminars	131.92	.00	268.97	400.00	.00	
5348	Educational Supplie	.00	25.00	.00	150.00	.00	
5348.2	Tech Supplies-Walma	.00	.00	3,500.00	.00	.00	
5349	Other Operating Sup	601.79	.00	.00	.00	.00	
5510	Insurance	674.00	778.00	524.00	900.00	604.00	
5591	Taxes-Sales Tax	.16	.00	.21	50.00	.00	
5978	Info Services Alloc	4,387.76	3,931.52	5,156.54	4,400.00	2,267.84	
56210	Extension Administrat	83,635.15	77,674.49	79,705.90	84,487.00	38,540.64	

DOUGLAS COUNTY, WISCONSIN
Extension Office
Budget Detail for all Cost Centers (L6)
As of June 30, 2016

Account	Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2016 Actual YTD Amt	2017 Requested Budget
021	Extension Office						
56220	Family Living Educat						
4864	Supplies & Expenses	.00	296.00-	92.00-	.00	.00	
5219	Other Professional	33,516.00	35,364.00	15,049.00	20,264.00	10,105.00	
5225	Telephone	110.00	86.00	99.53	100.00	13.81	
5324	Membership Dues	205.00	.00	100.00	.00	.00	
5325	Training & Seminars	.00	.00	.00	900.00	59.00	
5325.1	Training Registrati	.00	146.72	.00	.00	205.00	
5325.2	Training Mileage	355.66	.00	.00	.00	.00	
5325.4	Training Meals	11.95	72.00	33.75	.00	.00	
5325.5	Training Lodging	102.00	140.00	.00	.00	.00	
5325.6	Training Other	175.00	123.77	.00	.00	.00	
5331	Mileage (Programmin	44.21	553.84	1,159.13	1,500.00	908.82	
56220	Family Living Educat	34,519.82	36,190.33	16,349.41	22,764.00	11,291.63	
56225	Nutrition Education P						
4357.2	Education	135.00-	.00	.00	.00	.00	
4851	General Donations	.00	.00	.10-	.00	.00	
5225	Telephone	135.00	126.00	145.33	.00	.00	
56225	Nutrition Education P	.00	126.00	145.23	.00	.00	
56230	Family & Community Su						
4864	Supplies & Expenses	.00	156.00-	267.00-	.00	.00	
5219	Other Professional	18,085.00	13,601.00	30,431.00	35,722.00	17,814.00	
5225	Telephone	4.00	61.00	70.89	200.00	1.58	
5324	Membership Dues	.00	.00	199.00	.00	45.00	
5325	Training & Seminars	.00	25.00	70.00	1,200.00	.00	
5325.1	Training Registrati	120.00	.00	225.00	.00	290.10	
5325.2	Training Mileage	596.93	429.40	621.00	.00	.00	
5325.4	Training Meals	169.29	12.26	10.75	.00	.00	
5325.5	Training Lodging	140.00	34.00	70.00	.00	312.50	
5325.6	Training Other	94.64	.75	.00	.00	.00	
5329	Licenses/Permits/Pu	13.64	13.64	.00	.00	.00	
5331	Mileage (Programmin	559.91	278.38	1,247.22	2,000.00	1,046.52	
56230	Family & Community Su	19,783.41	14,299.43	32,677.86	39,122.00	19,509.70	
56240	4-H Youth Dvlpmnt Edu						
4375	City of Superior	5,000.00-	.00	5,000.00-	5,000.00-	5,000.00-	
4864	Supplies & Expenses	.00	294.00-	254.00-	.00	.00	
5219	Other Professional	29,535.00	30,689.00	27,087.00	27,017.00	13,473.00	
5225	Telephone	78.00	.00	.00	120.00	34.61	
5312	Office Supplies & E	.00	3,483.56	2,334.80	5,000.00	448.09	
5319	Other Office Suppli	239.28	.00	.00	.00	.00	
5324	Membership Dues	105.00	.00	.00	.00	.00	
5325	Training & Seminars	150.00	308.00	75.00	1,000.00	.00	
5325.1	Training Registrati	146.84	135.00	74.00	.00	140.00	
5325.2	Training Mileage	301.71	597.52	535.90	.00	.00	
5325.4	Training Meals	37.50	41.72	103.23	.00	.00	

DOUGLAS COUNTY, WISCONSIN
Extension Office
Budget Detail for all Cost Centers (L6)
As of June 30, 2016

Account	Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Amended Budget	2016 Actual YTD Amt	2017 Requested Budget
021	Extension Office						
56240	4-H Youth Dvlpmnt Edu						
5325.5	Training Lodging	158.00	70.00	.00	.00	.00	
5325.6	Training Other	65.00	.00	9.50	.00	.00	
5331	Mileage (Programmin	1,667.90	1,288.56	499.99	2,000.00	957.42	
56240	4-H Youth Dvlpmnt Edu	27,484.23	36,319.36	25,465.42	30,137.00	10,053.12	
56245	4-H Faculty Assistant						
4375	City of Superior	.00	.00	5,000.00-	.00	.00	
5225	Telephone	.00	87.00	.95	.00	.00	
56245	4-H Faculty Assistant	.00	87.00	4,999.05-	.00	.00	
56250	4-H Programs						
5331	Mileage (Programmin	.00	37.52	.00	.00	.00	
56250	4-H Programs	.00	37.52	.00	.00	.00	
61415	Agricultural Agent						
4677.6	Registration Fees	1,178.43-	639.10-	205.50-	500.00-	75.00-	
4864	Supplies & Expenses	.00	109.00-	127.00-	.00	.00	
5219	Other Professional	11,305.00	11,635.00	13,637.00	15,239.00	7,225.00	
5225	Telephone	.00	.00	.00	100.00	13.61	
5312	Office Supplies & E	417.21	426.25	338.23	500.00	15.82	
5325	Training & Seminars	70.00	293.80	641.65	600.00	149.00	
5331	Mileage (Prog./Trng	961.36	429.18	854.81	1,000.00	543.24	
61415	Agricultural Agent	11,575.14	12,036.13	15,139.19	16,939.00	7,871.67	
021	Extension Office	176,997.75	176,770.26	164,483.96	193,449.00	87,266.76	



University of Wisconsin-Extension

623 Extension Building
432 North Lake Street
Madison, WI 53706
608-262-6890
608-262-9166 (FAX)
800-947-3529 (TTY)

Cooperative Extension
Office of Budget & Fiscal Operations

July 28, 2016

Douglas County - UW-Extension
Attn: James Anderson
Courthouse, Room 107
1313 Belknap Street
Superior, WI 54880-2769

RE: Douglas County Extension Agents Contract, 133-PRJ89UV

Dear James,

Enclosed you will find three (3) copies of an amendment to the contract between the Board of Regents of the University of Wisconsin System, on behalf of UW-Extension, and Douglas County. The amendment is for the period July 1, 2016 – June 30, 2017. Please have the appropriate county official(s) sign the copies and forward them to Julie Keown-Bomar. Have her sign and return all three (3) copies, along with a WISPER transmittal form, to me at:

432 North Lake Street
Room 623
Madison, WI 53706-1498

One executed copy of the amendment will be returned to you and the regional office.

If you have any questions, please don't hesitate to contact me at (608) 263-0758, or you can email me at howard.fenton@ces.uwex.edu.

Sincerely,

Howard Fenton
Accountant

Enclosure

cc: File

**Amendment No. 1 to Contract (Acct. #133-PRJ89UV)
Between Douglas County and
Board of Regents of the University of Wisconsin System**

By this amendment, Douglas County (County), pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22 (2)(d) and 59.56 (3) of the Wisconsin Statutes, and the Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin-Extension, Cooperative Extension Division (Extension), agree to amend their existing contract as follows:

1. Fiscal Period - The term of this amendment is: July 1, 2016 to June 30, 2017.
2. In consideration of the programs that Extension provides to the County under the contract, for the fiscal period of this amendment, the County agrees to pay Extension \$96,909. (For twelve-month contracts, there will be two billings: \$48,026 upon full execution of the amendment, and \$48,883 in April, 2017.) The University of Wisconsin - Extension shall bill the County at (address): _____

_____ attention: _____
The County shall pay the amount billed within 30 days of the billing. This payment is allocated as follows:

Salaries of professional staff members:	\$64,490
Fringe benefits (rate is 51.6% of salaries):	33,276
Subtotal	\$97,766
 Reconciling amount from previous agreement:	 (857)
Total amendment amount to be billed	\$96,909

All other sections of the existing agreement remain in force.

By: _____	Date: _____
County Representative	
By: _____	Date: _____
County Representative	
By: _____	Date: _____
County Representative	
By: _____	Date: _____
County Representative	
By: _____	Date: _____
Regional Director	
By: _____	Date: _____
Richard Klemme, Dean/Director Cooperative Extension	

**Board of Regents of
The University of Wisconsin System**

By: _____	Date: _____
Contract Officer University of Wisconsin - Extension	

Douglas County FY2017 Budget

July 1, 2016 through June 30, 2017

133-PRJ89UV

<u>Personnel</u>	<u>State Budget</u>	<u>State FTE</u>	<u>County Budget</u>	<u>County FTE</u>
Anderson, James	\$35,700	0.60	\$23,800	0.40
Anklam, Jane	13,785	0.30	9,190	0.20
Krause, Sharon	27,000	0.60	18,000	0.40
Witman-Sell, Araceli	<u>20,250</u>	<u>0.45</u>	<u>13,500</u>	<u>0.30</u>
Total Salaries	96,735	1.95	64,490	1.30
Fringes (51.6%)	<u>49,915</u>		<u>33,276</u>	
Total Budget	<u>\$146,650</u>	<u>1.95</u>	<u>\$97,766</u>	<u>1.30</u>

1st Invoice	<u>Salary</u>	<u>Fringes</u>	<u>Total</u>
Anderson, James	\$11,900	\$6,140	\$18,040
Anklam, Jane	4,595	2,371	6,966
Krause, Sharon	9,000	4,644	13,644
Witman-Sell, Araceli	6,750	3,483	10,233
Reconciling amount			(857)
			<u>\$48,026</u>

2nd Invoice	<u>Salary</u>	<u>Fringes</u>	<u>Total</u>
Anderson, James	\$11,900	\$6,140	\$18,040
Anklam, Jane	4,595	2,371	6,966
Krause, Sharon	9,000	4,644	13,644
Witman-Sell, Araceli	6,750	3,483	10,233
			<u>\$48,883</u>

Douglas County FY2016 Reconciliation

July 1, 2015 through June 30, 2016

133-PRJ89UV

<u>Personnel</u>	<u>Budget</u>	<u>Actual</u>	<u>Change</u>
Anderson, James	\$23,800	\$23,800	\$0
Anklam, Jane	9,653	9,081	572
Krause, Sharon	18,000	18,000	0
Witman-Sell, Araceli	13,500	13,500	0
Fringes	<u>32,282</u>	<u>31,997</u>	<u>285</u>
Totals	<u>\$97,235</u>	<u>\$96,378</u>	<u>\$857</u>

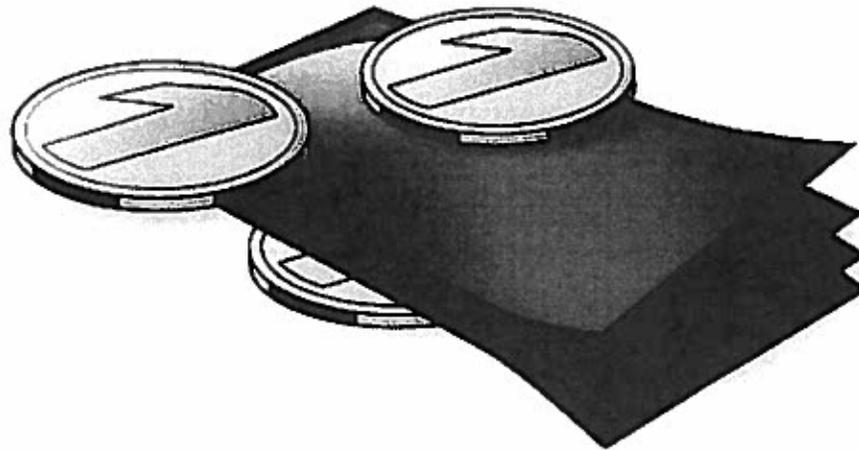
The excess of budget over actual expenditures was due to a difference in the date of J. Anklam's conversion to a faculty title and the corresponding salary increase. The budget assumed a date of August 1, 2015 for this action; the actual date was October 1, 2015.

Requested Budget

Recycling

2017

BUDGET



83500
MRCR08
00060

DOUGLAS COUNTY, WISCONSIN
Recycling Department
Budget Summary
With % Increase

1
08/04/16
09:13:10

Account	Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual YTD Amount	2016 Amended Budget	2017 Proposed Budget	Percentage Increase /Decrease
Revenues								
	Intergovernmental Revenues	73,023	73,111	73,209	57,757	71,459	56,000	21.63-%
	Public Charges For Services	84,831	83,864	77,450	24,139	85,500	45,000	47.37-%
	Intergovt. Charges For Serv.	100	0	0	0	0	0	.00 %
	Miscellaneous Revenues	1,450	0	0	0	2,470	0	100.00-%
	Revenues	159,404	156,975	150,659	81,896	159,429	101,000	36.65-%
Expenses								
	Personnel Services	31,105	32,591	33,250	11,400	18,825	3,000	84.06-%
	Contractual Services	224,386	231,566	235,096	104,511	230,721	210,000	8.98-%
	Supplies & Expense	14,057	13,531	8,535	5,240	7,128	7,400	3.82 %
	Fixed Charges	823	1,066	715	760	1,000	800	20.00-%
	Allocations	1,834	1,722	2,082	978	1,900	0	100.00-%
	Total Operating Expenses	272,205	280,476	279,678	122,889	259,574	221,200	14.78-%
	Net Cost without Capital Outlay	112,801	123,501	129,019	40,993	100,145	120,200	20.03 %
	Net Cost	112,801	123,501	129,019	40,993	100,145	120,200	20.03 %

83500
MRCR08
00054

DOUGLAS COUNTY, WISCONSIN
RECYCLING Budget Detail
By cost Center
As of December 31, 2016

1
08/04/16
09:13:09

Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Ammended Budget	2016 Actual YTD Amt	2017 Requested Budget
Revenues						
State Grants	55,976	55,899	55,896	44,159	53,175	56,000
Solid Waste Recycling Fees	84,831	83,864	77,450	85,500	24,139	45,000
Intergov't Recycling Fees	100	0	0	0	0	0
Revenues	140,907	139,763	133,346	129,659	77,314	101,000
Expenses						
Personnel Services	23,383	24,330	24,007	8,818	8,017	3,000
Contractual Services						
Purchased Services	14,890	13,971	2,600	0	0	32,000
Telephone	144	158	183	140	5	0
Environmental Fees	6,366	8,981	6,538	5,000	1,010	0
Education	2,486	2,576	2,314	830	0	0
Other Outside Services	183,253	190,236	208,311	200,200	91,670	167,000
Contracted Services	207,139.00	215,922.00	219,946.00	206,170.00	92,685.00	199,000.00
Office Supplies						
Postage	86	353	43	100	13	2,400
Office Supplies & Expense	691	134	194	0	0	0
Printing & Duplication	0	0	0	0	2,832	3,000
Other (Demos & Displays)	0	19	0	0	0	0
Subscriptions	14	14	0	0	0	0
Membership Dues	220	220	83	110	0	0
Training & Seminars	1,325	990	163	0	0	0
Mileage (Programming Expens	413	334	181	0	36	2,000
Teacher Training Expense	1,538	1,499	1,313	0	2,354	0
Supplies & Expense	4,287	3,563	1,977	210	5,235	7,400

83500
MRCR08
00054

DOUGLAS COUNTY, WISCONSIN
RECYCLING Budget Detail
By cost Center
As of December 31, 2016

2
08/04/16
09:13:09

Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Ammended Budget	2016 Actual YTD Amt	2017 Requested Budget
Fixed Charges						
Insurance	823	1,066	715	1,000	760	800
Fixed Charges	823.00	1,066.00	715.00	1,000.00	760.00	800.00
Grants & Contributions						
Allocations						
Data Processing	1,834	1,722	2,082	1,900	978	0
Total Operating Expenses	237,466.00	246,603.00	248,727.00	218,098.00	107,675.00	210,200.00
Net Cost Without Capital Outl	96,559.00	106,840.00	115,381.00	88,439.00	30,361.00	109,200.00
Total Net Cost	96,559.00	106,840.00	115,381.00	88,439.00	30,361.00	109,200.00

83500
MRCR08
00054

DOUGLAS COUNTY, WISCONSIN
RECYCLING Budget Detail
By cost Center
As of December 31, 2016

3
08/04/16
09:13:09

Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Ammended Budget	2016 Actual YTD Amt	2017 Requested Budget
Revenues						
Miscellaneous Revenues	.00	.00	.00	2,470.00	.00	.00
Revenues	0	0	0	2,470	0	0
Expenses						
Personnel Services	71	37	77	100	0	0
Contractual Services						
Education	1,450	0	0	2,000	0	0
Other Outside Services	0	0	470	370	0	0
Contracted Services	1,450.00	.00	470.00	2,370.00	.00	.00
Office Supplies						
Other (Demos & Displays)	0	0	925	0	0	0
Mileage (Programming Expens	0	1	0	0	0	0
Supplies & Expense	0	1	925	0	0	0

83500
MRCR08
00054

DOUGLAS COUNTY, WISCONSIN
RECYCLING Budget Detail
By cost Center
As of December 31, 2016

4
08/04/16
09:13:09

Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Ammended Budget	2016 Actual YTD Amt	2017 Requested Budget
Fixed Charges						
Fixed Charges	.00	.00	.00	.00	.00	.00
Grants & Contributions						
Allocations						
Total Operating Expenses	1,521.00	38.00	1,472.00	2,470.00	.00	.00
Net Cost Without Capital Outl	1,521.00	38.00	1,472.00	.00	.00	.00
Total Net Cost	1,521.00	38.00	1,472.00	.00	.00	.00

83500
MRCR08
00054

DOUGLAS COUNTY, WISCONSIN
RECYCLING Budget Detail
By cost Center
As of December 31, 2016

5
08/04/16
09:13:09

Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Ammended Budget	2016 Actual YTD Amt	2017 Requested Budget
Revenues						
City of Sup.- Recycling	17,047	17,211	17,313	27,300	4,582	0
Revenues	17,047	17,211	17,313	27,300	4,582	0
Expenses						
Personnel Services	7,650	8,223	9,166	9,907	3,383	0
Contractual Services						
Education	3,221	3,644	3,349	7,600	220	0
Other Outside Services	737	360	425	3,000	975	0
Contracted Services	3,958.00	4,004.00	3,774.00	10,600.00	1,195.00	.00
Office Supplies						
Postage	3,909	3,533	4,122	2,000	0	0
Office Supplies & Expense	110	712	6	0	0	0
Printing & Duplication	0	185	0	500	0	0
Other (Demos & Displays)	0	200	0	2,010	0	0
Membership Dues	0	0	83	83	0	0
Training & Seminars	976	185	163	1,600	0	0
Mileage (Programming Expens	443	169	0	600	4	0
Supplies & Expense	5,438	4,984	4,374	6,793	4	0

6

83500
MRCR08
00054

DOUGLAS COUNTY, WISCONSIN
RECYCLING Budget Detail
By cost Center
As of December 31, 2016

6
08/04/16
09:13:09

Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Ammended Budget	2016 Actual YTD Amt	2017 Requested Budget
Fixed Charges						
Fixed Charges	.00	.00	.00	.00	.00	.00
Grants & Contributions						
Allocations						
Total Operating Expenses	17,046.00	17,211.00	17,314.00	27,300.00	4,582.00	.00
Net Cost Without Capital Outl	1.00	.00	1.00	.00	.00	.00
Total Net Cost	1.00	.00	1.00	.00	.00	.00

83500
MRCR08
00054

DOUGLAS COUNTY, WISCONSIN
RECYCLING Budget Detail
By cost Center
As of December 31, 2016

7
08/04/16
09:13:09

Account	Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Ammended Budget	2016 Actual YTD Amt	2017 Requested Budget
Revenues							
Revenues		0	0	0	0	0	0
Expenses							
Contractual Services							
Education		814	781	0	700	0	0
Other Outside Services		11,024	10,858	10,907	10,881	10,631	11,000
Contracted Services		11,838.00	11,639.00	10,907.00	11,581.00	10,631.00	11,000.00
Office Supplies							
Mileage (Programming Expens		102	214	0	125	0	0
Teacher Training Expense		4,230	4,770	1,260	0	0	0
Supplies & Expense		4,332	4,984	1,260	125	0	0

8

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DOUGLAS COUNTY, WISCONSIN
RECYCLING Budget Detail
By cost Center
As of December 31, 2016

8
08/04/16
09:13:09

Account	Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Ammended Budget	2016 Actual YTD Amt	2017 Requested Budget
Fixed Charges							
	Fixed Charges	.00	.00	.00	.00	.00	.00
Grants & Contributions							
Allocations							
	Total Operating Expenses	16,170.00	16,623.00	12,167.00	11,706.00	10,631.00	11,000.00
	Net Cost Without Capital Outl	16,170.00	16,623.00	12,167.00	11,706.00	10,631.00	11,000.00
	Total Net Cost	16,170.00	16,623.00	12,167.00	11,706.00	10,631.00	11,000.00



Northwest Regional Planning Commission

NWRPC

keeping your future as our focus

*Serving communities within and counties of
ASHLAND, BAYFIELD, BURNETT,
DOUGLAS, IRON, PRICE, RUSK, SAWYER,
TAYLOR, & WASHBURN*

*And the Tribal Nations of
BAD RIVER, LAC COURTE ORIELLES, LAC DU
FLAMBEAU, RED CLIFF, & ST. CROIX*

**AGREEMENT
BETWEEN THE
NORTHWEST REGIONAL PLANNING COMMISSION
AND DOUGLAS COUNTY**

WHEREAS, The Northwest Regional Planning Commission is a legally constituted regional planning agency created pursuant to the statutes of the State of Wisconsin and its own adopted by-laws; and

WHEREAS, Further pursuant to the statutes of the State of Wisconsin and the Commission's by-laws, the Commission has been granted the power to enter into contracts with any local unit of government within the region for the purpose of providing technical assistance on planning and development matters; and

WHEREAS, Douglas County is a local unit of government within the region; and

WHEREAS, Douglas County has requested technical assistance from the Commission as outlined in the Scope of Services.

NOW, THEREFORE BE IT RESOLVED, that the Northwest Regional Planning Commission and Douglas County agree as follows:

This Agreement entered into on the ____ day of _____, 2016, by the Northwest Regional Planning Commission, party of the first part, hereinafter referred to as the "Commission", and Douglas County, Wisconsin, party of the second part, hereinafter referred to as the "County."

In consideration of mutual covenants and agreements hereinafter set forth, the parties hereto, legally intending to be bound hereby, do covenant and agree for themselves and their respective successors and assigns, as follows:

SCOPE OF SERVICES:

The Commission will provide technical assistance services in the overall administration of the Douglas County Responsible Unit. Activities associated with the Responsible Unit (RU) include:

1. Prepare the Responsible Unit grant application to the Wisconsin Department of Natural Resources.
2. Prepare the Responsible Unit annual report to the Wisconsin Department of Natural Resources.
3. Prepare the annual budget.
4. Prepare a newsletter and coordinate distribution.
5. Prepare news releases / articles regarding recycling to the public, towns and villages.
6. Attend county committee meetings, towns unit, and other requested meetings.
7. Coordinate recycling site locations and site activities associated with the recycling program.
8. Monitor existing contracts for recycling services.
9. Prepare alternatives and modifications to program operations.
10. Prepare annual attendant contracts and monitor activities at contracted sites.
11. Provide support to citizens having questions regarding recycling.
12. Provide updated information and news for the Douglas County website on recycling.
13. Coordinate payments to appropriate vendors and contracted services.
14. Prepare end of year reports to appropriate Douglas County Departments.
15. Coordinate Household Hazardous Waste collections in the County and prepare public information regarding event locations and dates.
16. Provide support to citizens having questions regarding household hazardous waste collection and disposal.
17. Provide updated information and news for the Douglas County website on household hazardous waste.
18. Prepare, distribute, and evaluate requests for proposal for services associated with recycling.

COST:

This agreement shall commence on January 1, 2017 and end on December 31, 2017. The County will pay the Commission \$32,000 for activity associated with the responsible unit duties of Douglas County. The County will reimburse the Commission for mileage associated with travel in support and operation of the Douglas County RU at a rate of \$0.54 per mile.

IN WITNESS THEREOF, we the undersigned agree to the terms of this Agreement.

Douglas Finn, Chairman
Northwest Regional Planning Commission

Andy Lisak, Administrator
Douglas County

Witness

Witness

Date

Date

RESOLUTION # [REDACTED]-16
RESOLUTION BY SUPERVISORS ON THE EXTENSION EDUCATION AND
RECYCLING COMMITTEE

Subject: DNR Financial Assistance for Recycling Program Application Authorized

RESOLVED that the Douglas County Board of Supervisors accepts the recommendation of Supervisors on the Extension Education and Recycling Committee and authorizes the Douglas County Administrator to submit an application for Department of Natural Resources financial assistance under Section 287.23, Wisconsin Statutes, Chapters NR 542, 544, and 549, Wisconsin Administrative Code, for the purpose of planning, constructing or operating a recycling program with one or more components specified in Section 287.11(2)(a) to (h), Wisconsin Statutes.

Dated this [REDACTED] day of [REDACTED], 2016.

(Committee Action: Unanimous)
(Fiscal Note: None)