

July 27, 2016

TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING
Douglas County Board of Supervisors
Wednesday, August 3, 2016, 9:30 a.m., Highway Department Office
7417 S. County Road E, Hawthorne, Wisconsin

Please call the Chair, the Highway Department Office (715-374-2575) or
County Clerk's Office (715-395-1397) if you cannot attend.

MEMBERS: Nick Baker, Chair Marvin Finendale, Vice Chair Dan Corbin
Pat Ryan Robert Mock

A G E N D A

(Committee to maintain a two-hour meeting limit or take action to continue meeting beyond that time.)

1. Roll call.
2. Approval of minutes from the June 1, 2016, meeting (attached).
3. Action items/referrals:
 - (a) Policy on County Aid to Bridges – amended (attached);
 - (b) 2017 County Aid to Bridges and Culverts (attached); and
 - (c) 2017 Department Goals (attached).
4. Informational:
 - (a) July 11, 2016, storm damage;
 - (b) CTH C – Nemadji River re-deck;
 - (c) Chassis Summary (attached);
 - (d) “Just Fix It” Press Conference (September 29, 2016, at 7:00 p.m.);
 - (e) Reports:
 - (1) Administrative;
 - (2) Projects;
 - (3) Equipment; and
 - (4) Budget (attached).
5. Future agenda items.

cc: Shelley Nelson Carolyn Pierce Sue Sandvick Andy Lisak
Candy Anderson County Board Supervisors

NOTE: Attachments to the agenda are available at the County Clerk's Office for review or copying and at the Douglas County website at www.douglascountywi.org. Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive.

Posted/Daily Telegram/Government Center/Courthouse:

 7/27/2016

Name

Date

TRANSPORTATION & INFRASTRUCTURE COMMITTEE MEETING
Douglas County Board of Supervisors
Wednesday, June 1, 2016, 9:30 a.m., Highway Department Office
7417 S. County Road E, Hawthorne, Wisconsin

Meeting called to order by Chair Nick Baker.

ROLL CALL: Present – Nick Baker, Marvin Finendale, Robert Mock, Pat Ryan. Others present – Judy Nicoski, Ryan Haworth, Kevin Schmid, Andy Lisak, Jason Jackman, Cheryl Westman, Committee Clerk.

APPROVAL OF MINUTES: Motion by Ryan, second Finendale, to approve the minutes from the April 6, 2016, meeting. Motion carried.

ACTION ITEMS/REFERRALS:

WCA Transportation Sample Resolution Supporting “Just Fix It” Campaign and Sustainable Transportation Funding: Sample resolution in meeting packet – reviewed.

ACTION (RESOLUTION): Motion by Corbin, second Mock, to approve and refer WCA Transportation Sample Resolution supporting “Just Fix It” campaign and sustainable transportation funding to County Board. Motion carried unanimously.

From County Board Meeting:

Letter from Dennis Archer Regarding Condition of County Road C from State 35 West to W: Jackman reported pothole patching ongoing and wedging with paver to occur after completion of current road construction projects; with plans to utilize 2016 project savings for designing this section to carry heavy trucks and research funding opportunities for future construction.

DOT Notice of Recording of Designated Freeway Map, USH 2/USH 53 and County E/Moccasin Mike Road, and Potential Future Right-of-Way Requirements for Freeway Improvements: Discussion. Refer to Zoning and City Planning.

ACTION (REFERRAL): Motion by Corbin, second Mock, to refer item to Zoning, City Planning, and Land and Development Committee. Motion carried.

INFORMATIONAL:

Asphalt and Pulverization Bid Summary: Updated asphalt bid summary distributed. (2015 summary also distributed for comparison purposes.)

Roadway Paint Marking Bid Summary: Summary in meeting packet.

Truck Body and Equipment Bid Summary: Summary in meeting packet – Monroe low bidder on all three trucks.

Request for Proposals: Town and Village Bridge Inspections: Ayres Associates selected as low bidder at total cost of \$11,950.00. Summary for 2016 and 2017 distributed.

Reports:

Administrative: Jackman reported on recent and upcoming meeting attendance, staffing and training updates.

Projects: Haworth reported on current project highlights. Highway goals and objectives distributed.

Equipment: Jackman reported one new boom and two foreman trucks ordered utilizing 2016 budgeted funds.

Budget: Nicoski reviewed budget for period ending April 30, 2016.

ADJOURNMENT: Motion by Corbin, second Ryan, to adjourn. Motion carried. Meeting adjourned at 10:22 a.m.

Submitted by,

Cheryl Westman, Committee Clerk



DOUGLAS COUNTY HIGHWAY DEPARTMENT

POLICY ON

COUNTY AID FOR TOWNSHIP AND VILLAGE BRIDGES AND CULVERTS

Requirements for program:

- Culvert must be 48-inch diameter, or larger

Wisconsin Statute 82.08

- Township/Village and County shall each pay one-half (1/2) of the cost of construction or repair
- Cost of constructing approach, not exceeding 100 feet per approach, shall be included in cost sharing

Wisconsin Statute 84.01(23)

- Repairs or replacement must meet Wisconsin Department of Transportation and Wisconsin Department of Natural Resources standards

Work must be completed prior to dispersal of funds. Town/Village Board must file a written notice with the County Highway Commissioner that the work has been completed.

Towns/Villages shall have four (4) years to utilize the approved funds, and request reimbursement, or the funds shall be transferred into a reserve fund to be used for future funding requests. For example, a County Aid to Bridges project approved in the 2017 budget (2016 application) will have to be completed and reimbursed by the end of 2020. Any funds left over after a specific project reimbursement shall also be transferred into the reserve fund.

Policy prepared for the Transportation & Infrastructure Committee by:

Jason J. Jackman, Highway Commissioner

Date

Policy approved by the T&I Committee:

Date

2017 Highway Goals

- ❖ Pulverize and pave CTH P, from CTH L to CTH B, 4.25 miles.
- ❖ Pulverize and pave CTH Y, from USH 53 to Simms Lake Rd., 6.32 miles.
- ❖ Continue highway maintenance activities, including crack filling, rut filling and wedging to maintain designed life cycle of roads.
- ❖ Continue replacing aging equipment in the hopes of lowering equipment repair costs.

Douglas County Highway Department 2016 TRUCK CHASSIS SUMMARY

June 1, 2016

Underbody Provisions

Rank	Vendor	Price	Make	Delivery Time	Comments
1	Boyer Ford Trucks Inc. 1202 Sesquehanna Ave. Superior, WI 54880 Dan Buetow (715) 394-2460	\$117,116.00 Each	2017 Western Star 4700	45-60 Days	Meets Specifications Adequate Ground Clearance Provisions Lowest Purchase Quote
2	Rihm Kenworth Superior 4501 Tower Ave. Superior, WI 54880 Cory Hulst (715) 395-5350	\$131,325.00 Each	2017 Kenworth T800B	8 Weeks	Closely Meets Specifications Adequate Ground Clearance Provisions High Purchase Quote Excellent Warranty Options
3	Maney International of Duluth, Inc 3204 Carlton Street Duluth, MN 55806 Mike McCloud (218) 624-4855 ext. 3	\$119,680.00 Each	2017 International 7600	70-90 Days	Closely Meets Specifications Adequate Ground Clearance Provisions Second Lowest Purchase Quote
4	Nuss Truck And Equipment 2195 West County Road C-2 Roseville, MN 55113 Bob Prow (651) 633-4810	\$121,059.00 Each	2017 Mack GU713	120-150 Days	Misses Specifications Ground Clearance will not allow for Left Side Wing Longer Delivery Time

Tri Axle Provisions

Rank	Vendor	Price	Make	Delivery Time	Comments
1	Boyer Ford Trucks Inc. 1202 Sesquehanna Ave. Superior, WI 54880 Dan Buetow (715) 394-2460	\$120,854.00 Each	2017 Western Star 4700	45-60 Days	Meets Specifications Includes Factory Supplied Pusher Axle Lowest Price Quote
2	Rihm Kenworth Superior 4501 Tower Ave. Superior, WI 54880 Cory Hulst (715) 395-5350	\$127,025.00 Each	2017 Kenworth T800B	8 Weeks	Closely Meet Specifications High Purchase Quote Excellent Warranty Options
3	Maney International of Duluth, Inc 3204 Carlton Street Duluth, MN 55806 Mike McCloud (218) 624-4855 ext. 3	\$119,300.00 Each	2017 International 7600	70-90 Days	Closely Meet Specifications Higher Purchase Quote
4	Nuss Truck And Equipment 2195 West County Road C-2 Roseville, MN 55113 Bob Prow (601) 633-4810	\$118,875.00	2017 Mack GU713	120-150 Days	Meets Specifications Second Lowest Price Quote Longer Delivery Time

83500	DOUGLAS COUNTY, WISCONSIN				
MHWYR08	Highway Department--Budget Detail				07/26/16
DL2016	For the Six Months Ending June 30, 2016				15:44:22
	3 YR Prior	2 YR Prior	1 YR Prior	Current Yr	Current Yr
	Actual	Actual	Actual	Amended	Actual
Account Description	Amount	Amount	Amount	Budget	Amount
-----	-----	-----	-----	-----	-----
Revenues					
General Property Taxes	3,448,613.00	3,449,794.00	3,537,971.00	3,413,992.00	3,413,992.00
Transportation-Fed Grant-FEMA	-	3,161.58	-	-	-
Transportation-State Grants	3,209,219.01	4,296,615.98	954,571.98	1,086,000.00	464,668.03
Wide-load Moving Permits on	850.00	470.00	650.00	500.00	410.00
Highway Maint & Construction	9,578.07	4,479.86	47,496.72	9,395.00	4,227.91
Transportation	2,050,042.97	1,932,625.35	2,019,966.09	1,952,278.00	953,853.73
Interest Income	-	-	339.34	-	12.46
Office Space Rental	14,846.76	15,073.08	15,306.42	7,300.00	7,742.85
Sale of Gravel & Sand	222.75	121.25	100.00	-	-
Sale of Salvage & Waste Prod	5,062.20	254.80	13,644.67	-	284.25
Gain/Loss on Sale (Prop.& Equip)	-	9,995.21	21.40	-	-
Insurance Recoveries	16,499.16	19,657.21	11,270.00	-	-
Reimbursement of Expenses	33,932.91	4,586.25	94.48	-	40,000.00
Other Revenue	-	-	2,674.18	-	-
Transfer from Debt Equity	289,950.00	560,867.00	5,119,400.00	2,680,000.00	1,340,000.00
Transfer to-Residual Equity	-	-	(245,000.00)	-	-
	-----	-----	-----	-----	-----
Revenues	9,078,816.83	10,297,701.57	11,478,506.28	9,149,465.00	6,225,191.23
Expenses					
Personnel Services	3,022,865.00	2,908,169.86	3,049,744.55	3,206,292.00	1,656,181.24
Contractual Services					
Legal	99.00	4,619.13	-	1,000.00	-
Electric	52,012.70	42,148.13	42,396.67	48,300.00	18,554.39
Natural Gas	45,951.81	69,599.05	40,965.62	65,900.00	20,834.32
Telephone	17,874.71	18,281.85	18,974.37	19,550.00	8,811.68
Maint. Agreement	536.10	487.56	573.17	600.00	229.06
Laundry Services	5,322.64	6,587.48	7,131.98	7,500.00	8,168.02
Other Repair & Maint.	-	4,619.50	2,431.74	3,000.00	460.17
Internet Service	659.68	611.28	617.18	700.00	636.16
Cellular and Pager Service	5,266.67	5,236.52	4,472.58	4,500.00	1,979.25
Fire Protection/Prevention	854.80	1,435.90	976.90	1,800.00	1,241.02
Landfill Service	1,743.49	1,921.50	1,958.21	2,000.00	810.37
Other Outside Services	2,235,325.01	1,626,395.37	4,600,226.02	4,425,700.00	2,184,280.84
	-----	-----	-----	-----	-----
Total Contractual Services	2,365,646.61	1,781,943.27	4,720,724.44	4,580,550.00	2,246,005.28
Supplies & Expense					
Postage	1,683.98	1,249.29	1,175.68	1,500.00	642.16
Office Supplies & Expense	3,576.36	5,806.15	6,586.24	6,000.00	3,083.50
Printing & Duplication	393.80	548.65	300.79	350.00	304.00
Other Computer Supplies	6,114.14	744.93	26.87	4,000.00	611.00
Membership Dues	490.00	345.00	345.00	400.00	330.00
Training & Seminars	6,710.55	13,272.08	5,921.98	9,150.00	9,498.97
Advertising	928.89	948.41	1,343.10	1,000.00	1,623.43
Licenses & Permits	466.69	102.04	180.84	175.00	52.94
Mileage	-	-	-	100.00	-
Janitorial Supplies	3,466.86	2,057.46	4,580.20	3,250.00	3,029.30

83500	DOUGLAS COUNTY, WISCONSIN				
MHWYR08	Highway Department--Budget Detail				07/26/16
DL2016	For the Six Months Ending June 30, 2016				15:44:22
	3 YR Prior	2 YR Prior	1 YR Prior	Current Yr	Current Yr
	Actual	Actual	Actual	Amended	Actual
Account Description	Amount	Amount	Amount	Budget	Amount
-----	-----	-----	-----	-----	-----
Other Operating Supplies	2,154.59	84.03	6,967.81	3,250.00	1,355.72
Gas & Fuel	472,361.91	498,023.28	266,857.82	333,000.00	117,449.96
Oil Grease & Accessories	20,226.32	22,006.54	14,565.15	22,315.00	8,202.88
Repair Parts & Maintenance	279,606.45	311,066.42	316,508.13	279,450.00	143,749.27
Painting Supplies	260.06	644.43	174.33	525.00	52.68
Tires & Batteries	42,302.07	49,411.42	46,653.13	46,250.00	18,576.74
Bldg Maint. Supplies	6,771.63	7,072.25	8,761.69	7,500.00	4,511.62
Consumable Tools	16,027.29	19,644.25	22,040.74	16,500.00	17,537.15
Sign Parts & Supplies	7,095.34	12,867.30	5,867.95	11,400.00	702.90
Welding Supplies & Expense	1,832.84	1,686.15	2,065.20	2,000.00	3,347.86
Inventory Adjustment	10,947.10	5,223.21	5,968.94	-	-
Road Supplies	328,212.74	377,384.22	230,151.46	432,792.00	276,488.38
Shop Supplies	20,193.30	14,476.93	17,882.87	18,400.00	10,383.22
Ready for Use	(9,596.86)	(6,546.63)	(13,467.26)	(6,420.00)	(7,720.51)
	-----	-----	-----	-----	-----
Supplies and Expense	1,222,226.05	1,338,117.81	951,458.66	1,192,887.00	613,813.17
Fixed Charges					
Insurance	137,180.00	153,755.00	148,132.00	160,000.00	89,795.00
Rents and Leases	(1,373.48)	13,106.28	(11,138.10)	-	-
Equipment	3,615.93	5,110.19	5,264.86	5,500.00	2,686.90
Depreciation/Amortization	2,665,628.35	2,811,827.68	3,178,044.76	3,252,885.00	1,598,729.03
Depreciation Exp. -STATE	7,842.00	7,804.51	11,303.95	7,115.00	7,166.86
Sales Tax Expense	-	68.55	-	-	-
	-----	-----	-----	-----	-----
Fixed Charges	2,812,892.80	2,991,672.21	3,331,607.47	3,425,500.00	1,698,377.79
Debt Service					
Grants & Contributions					
Bad Debt Exp/Other Losses	6,427.02	-	1,980.00	-	-
Aid to Localities	82,002.80	108,348.33	19,121.04	77,736.00	38,868.00
	-----	-----	-----	-----	-----
Grants & Contributions	88,429.82	108,348.33	21,101.04	77,736.00	38,868.00
Department Allocations					
Machinery Operation	(29,720.79)	(30,239.85)	(32,999.47)	(30,000.00)	(7,755.48)
Other Inter-dept Allocation	(14,581.56)	(27,933.73)	35,382.48	-	-
Capital Asset Acquisitions	(1,965,735.94)	(1,911,851.68)	(5,286,742.02)	(3,890,500.00)	(1,295,000.00)
Data Processing Allocation	182,505.03	182,418.29	208,664.47	182,000.00	93,765.77
	-----	-----	-----	-----	-----
Department Allocations	(1,827,533.26)	(1,787,606.97)	(5,075,694.54)	(3,738,500.00)	(1,208,989.71)
Total Operating Expenses	7,684,527.02	7,340,644.51	6,998,941.62	8,744,465.00	5,044,255.77
	-----	-----	-----	-----	-----
NET COST WITHOUT CAPITAL OUTLAY	(1,394,289.81)	(2,957,057.06)	(4,479,564.66)	(405,000.00)	(1,180,935.46)
	-----	-----	-----	-----	-----
NET COST	(1,394,289.81)	(2,957,057.06)	(4,479,564.66)	(405,000.00)	(1,180,935.46)
	=====	=====	=====	=====	=====

83500	DOUGLAS COUNTY, WISCONSIN					
MHWYR15	BUDGET SUMMARY REPORT					07/26/16
DL0016A16	NET COST - BUDGET AND ACTUAL					15:55:04
All Revenues and Expenditures						
For the Six Months Ending June 30, 2016						
	2016					
	Amended	2016	2016	%	%	2015
	Budget	Actual	Balance	Actual	Balance	Actual
-----	-----	-----	-----	-----	-----	-----
Revenues						
Taxes	(3,413,992.00)	(3,413,992.00)	-	100.00	-	(3,537,971.00)
Intergovernmental Revenues	(512,000.05)	(464,668.03)	(47,332.02)	90.76	9.24	(457,415.87)
Public Charges For Services	(4,947.52)	(4,637.91)	(309.61)	93.74	6.26	(17,585.71)
Intergovt. Charges For Serv.	(948,164.99)	(953,853.73)	5,688.74	100.60	(0.60)	(788,068.06)
Miscellaneous Revenues	(3,649.99)	(48,039.56)	44,389.57	1,316.16	(1,216.16)	(11,168.95)
Other Financing Sources	(1,339,999.99)	(1,340,000.00)	0.01	100.00	-	(2,179,999.99)
	-----	-----	-----	-----	-----	-----
Revenues	(6,222,754.54)	(6,225,191.23)	2,436.69	100.04	(0.04)	(6,992,209.58)
Expenses						
Personnel Services, Less OT	1,444,787.49	1,503,044.44	(58,256.95)	104.03	(4.03)	1,362,749.52
Personnel Services--Overtime	82,032.44	153,136.80	(71,104.36)	186.68	(86.68)	50,019.10
Contractual Services	2,362,174.98	2,246,005.28	116,169.70	95.08	10.59	3,197,297.07
Supplies & Expense	570,943.39	613,813.17	(42,869.78)	107.51	(7.51)	451,518.63
Fixed Charges	1,712,750.05	1,698,377.79	14,372.26	99.16	0.84	1,539,625.72
Grants & Contributions	38,868.00	38,868.00	-	100.00	-	87,834.54
Department Allocation	(1,295,579.89)	(1,208,989.71)	(86,590.18)	93.32	6.68	(1,654,593.52)
	-----	-----	-----	-----	-----	-----
Expenses	4,915,976.46	5,044,255.77	(128,279.31)	102.61	(3.51)	5,034,451.06
	-----	-----	-----	-----	-----	-----
Net Cost	(1,306,778.08)	(1,180,935.46)	(125,842.62)	90.37	4.89	(1,957,758.52)
	=====	=====	=====	=====	=====	=====
		(204,429.90)	Machinery operation and other allocation items			
			that create variances due to budget spread entries.			
			(Will clear at year-end.)			
		(1,385,365.36)	Revenues greater than expenses. Favorable variance,			
			actual to budget, in the amount of \$78,587.28.			