

June 1, 2016

**CHILDREN'S COMMUNITY OPTIONS PROGRAM ADVISORY COMMITTEE  
Douglas County Health and Human Services Department  
Wednesday, June 8, 2016, 1:00 p.m., Courthouse Room 207C,  
1313 Belknap Street, Superior, Wisconsin**

If you are unable to attend, please call the County Clerk's Office (715-395-1569) prior to meeting.

MEMBERS: Debora Carroll, Chair  
Susan Hendrickson, Vice Chair  
June Finsland  
Shari Piore  
Toby Johnson  
Patty Dodge  
Wanda Woodhull  
Mary Chialastri  
Carrie Lott  
Paulette Alseth

**A G E N D A**

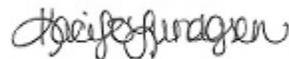
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the March 9, 2016, meeting (attached).
3. Action item: Meeting date and time change.
4. Informational items:
  - a. Program report;
  - b. Budget (attached);
  - c. Survey (attached); and
  - d. New member recruitment.
5. Future agenda items.

cc: Andy Lisak      Susan Sandvick      Douglas County Website      Brock Flowers  
Pat Schanen      Erika Leif      Shelley Nelson (Telegram)  
County Board Supervisors      Sue Joel

Note: Attachments to agenda are available in County Clerk's Office for review or copying, and are also available on the county's website [www.douglascountywi.org](http://www.douglascountywi.org). Action may be taken on any item listed on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of any accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request, depending on the amount of notice we receive.

Posted: Courthouse, Government Center, Telegram copied



6-1-16

Name

Date

**FAMILY SUPPORT PROGRAM ADVISORY COMMITTEE**  
**Douglas County Health and Human Services Department**  
**Wednesday, March 9, 2016, 1:00 p.m., Room 207C, Douglas County Courthouse,**  
**1313 Belknap Street, Superior, Wisconsin**

Meeting called to order by Chair Debora Carroll.

**ROLL CALL:** Present - June Finsland, Susan Hendrickson, Debora Carroll. Absent with notice - Paulette Alseth, Mary Chialastri, Toby Johnson. Absent - Shari Piro, Patty Dodge, Wanda Woodhull, Carrie Lott. Others present – Sue Joel, Erika Leif, Cortney Sears, Sharon F. Williams, Kaci Lundgren, Committee Clerk.

**APPROVAL OF MINUTES:** Motion by Hendrickson, second Finsland, to approve minutes from the December 9, 2015, meeting. Motion carried.

**ACTION ITEM:**

**Approval of New Committee Member:** Kristina Lampi, representative of child in program, indicated interest.

**ACTION:** Motion by Hendrickson, second Finsland, to approve Kristina Lampi as new member. Motion carried.

**INFORMATIONAL ITEMS:**

**Program Report:** 21 children in program; 19 families being served; 42 on waitlist.

**Budget:** Over-budget; only 10% of administrative costs are charged to program; county levy provides 90% of funding. 2015 costs lower than 2014.

**Children's Community Options Program:** Family Support Program to merge with Children's Options Program; final guidance of merger not yet available.

**Survey:** Only Burnett County provided a survey to review; to incorporate Burnett County differences and bring draft back to committee.

**By-Laws:** With potential program changes due to merger, revision of by-laws to be done once merger complete.

**New Member Recruitment:** Contact to be made with members that have not attended recent meetings; families on wait list to be contacted for interest.

**FUTURE AGENDA ITEMS:** Survey; time of meeting; by-laws; new member recruitment; Children's Community Options Program. Next meeting date, June 8, 2016, at 1:00 p.m.

**ADJOURNMENT:** Motion by Hendrickson, second Finsland, to adjourn. Motion carried. Meeting adjourned at 1:45 p.m.

Submitted by,  
Kaci Jo Lundgren, Committee Clerk

**Douglas County Wisconsin**  
**Department of Health and Human Services**  
**Through April 2016**

<b>Family Support</b>	2016	2016	
	<u>Budget</u>		
<b>Revenues</b>			
Taxes	-	-	
Intergovernmental Revenues	(16,000)	(6,699)	
Fines, Forfeits & Penalties	-	-	
Public Charges for Services	-	-	
Intergovt. Charges for Services	-	-	
Interdepartmental Personnel	-	-	
Miscellaneous Revenues	-	-	
Other Financing Sources	-	-	
<b>Revenues</b>	<u>(16,000)</u>	<u>(6,699)</u>	41.87%
<b>Expenses</b>			
Personnel	4,335	2,697	
Contractual Services	14,400	3,985	
Supplies & Expense	-	18	
Fixed Charges	-	-	
Grants & Contributions	-	-	
Capital Outlay	-	-	
Department Allocation	-	-	
<b>Expenses</b>	<u>18,735</u>	<u>6,699</u>	35.76%
<b>Net Cost</b>	<u>2,735</u>	<u>0</u>	

# Family Support Program

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## *2015 Family Satisfaction Survey*

Please circle your responses and add comments:

1. Do you feel your child's Case Manager responded to your needs in a timely manner?

**Yes   No**

Comments: \_\_\_\_\_  
\_\_\_\_\_

2. When were calls/emails usually returned?

**Same day   Next day   Same week   Next week**

Comments: \_\_\_\_\_  
\_\_\_\_\_

3. Did the service(s) you receive meet the needs of your child?

**Yes   No**

Comments: \_\_\_\_\_  
\_\_\_\_\_

4. Do you feel the program has assisted you to keep your child in your home?

**Yes   No**

Comments: \_\_\_\_\_  
\_\_\_\_\_

5. If this program was not available to you, would you be able to fund the items/services you received through the Family Support Program?

**Yes   No**

Comments: \_\_\_\_\_  
\_\_\_\_\_

6. Do you have any additional ideas which could assist us in improving our program?

Comments: \_\_\_\_\_  
\_\_\_\_\_

Please provide any additional information you would like to share regarding your services through the Family Support Program.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Thank you for your time.**