

April 6, 2017

VETERANS COMMISSION
Douglas County Board of Supervisors
Tuesday, April 18, 2017, 4:30 p.m., Courthouse Room 207C,
1313 Belknap Street, Superior, Wisconsin

Please call the Chair or County Clerk's Office (715-395-1569) if you cannot attend.

MEMBERS: John Robinson, Chair Jim Paine Thomas "Butch" Liebaert

A G E N D A

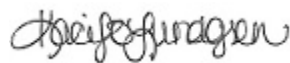
(Committee to maintain a two-hour meeting limit *or* take action to continue meeting beyond that time).

1. Roll call.
2. Approval of minutes from the December 1, 2016, meeting (attached).
3. Informational items – Soliders and Sailors Relief Fund:
 - a) 2016 review; and
 - b) 2017 status.
4. Future agenda items.
5. Adjournment.

cc: Andy Lisak Susan Sandvick Shelley Nelson (Telegram)
 Candy Anderson Carolyn Pierce Brian Erickson
 County Board Supervisors Douglas County Website

NOTE: Attachments to agenda available in County Clerk's Office for viewing or copying. Action may be taken on items on the agenda. The County of Douglas complies with the Americans with Disabilities Act of 1990. If you are in need of an accommodation to participate in the public meeting process, please contact the Douglas County Clerk's Office at (715) 395-1341 by 4:00 p.m. on the day prior to the scheduled meeting. Douglas County will attempt to accommodate any request depending on the amount of notice we receive. TDD (715) 395-7521.

Posted: Courthouse, Government Center, Telegram copied



4-6-17

Name

Date

VETERANS COMMISSION
Thursday, December 1, 2016, 4:30 p.m.
Room 207C, Douglas County Courthouse,
1313 Belknap Street, Superior, Wisconsin

Meeting called to order by John Robinson, Chair.

ROLL CALL: Present – John Robinson, Thomas “Butch” Liebaert, Jim Paine. Others present – Brian Erickson, Andy Lisak, Mark Liebaert, Carolyn Pierce, Mary Lou Bergman, Ellen Oaks.

APPROVAL OF MINUTES: Motion by Robinson, second Paine, to approve minutes from the September 22, 2016, meeting. Motion carried.

INFORMATION ITEMS – DOUGLAS COUNTY VETERANS SERVICE OFFICE: SSRF Fund Status: Approximately \$7,800.00 as of November 14, 2016. Proceeds of Historical Society fundraiser: \$75.00. Proceeds of Elk’s Veteran’s Day 50/50 fundraiser: \$205.00. Military Ball proceeds: \$4,311.20 as of November 14, 2016. Discussion regarding 5K Race set-up along with looking at some other changes for 2017.

Financial Status: Overall should be close to 2016 budget amounts.

Transportation: New van should arrive week of December 15th. Signage will be provided by vendor and will be magnetic. In future, would like to plan on trading-in vehicle every two (2) years thereby reducing possibility of large repair costs.

Creation of Veterans Committee: Discussion regarding purpose and focus with possibly non-veteran board members to assist Veterans Office with issues and to explore greater possibilities of providing services and if new Veterans Committee could become standing committee of Veterans Office. Corporation Counsel to research statutes for legal requirements of committee member composition.

FUTURE AGENDA ITEMS: Corporation Counsel to report findings of committee research.

OTHER BUSINESS: Upcoming retirement of WDVA Secretary Scocos in January 2017. Base Exchange at Duluth, MN 148th fighter wing air base is scheduled to close.

ADJOURNMENT: Motion by Paine, second Liebaert, to adjourn. Motion carried. Meeting adjourned at 5:12 p.m.

Submitted by,

Ellen W. Oaks, Veterans Service Admin. Lead



Soldiers & Sailors Relief Fund

2016 Year In Review

Veterans Service Office

Douglas County, WI

Veterans Service Officer

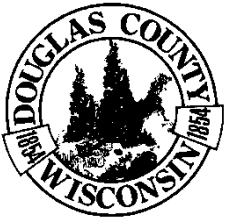
Brian L. Erickson

1316 N. 14th Street, Suite 385

Phone (715) 395-1332

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Douglas County Veteran Service Office (VSO) – Soldiers & Sailors Relief Fund



	Owner:	Brian Erickson	Objective	The Douglas County VSO: Provide for the relief of indigent Veterans & their families by means of the SSRF and manage such funds as set forth within the SSRF Douglas County Policy & Procedures.
	Measure:	Annual Fund Statistics	Key Initiatives:	Identify the Gains/Losses compared to previous year funds raised and funds disbursed

20.91 % increase in SSRF funds raised in 2016

2015 General Donations	\$4,663.85	2016 General Donations	\$5,436.50
2015 Profits from 5K Run	\$1,234.65	2016 Profits from 5K Run	\$38.49
2015 Profits from Vet Ball	<u>\$1,989.35</u>	2016 Profits from Vet Ball	<u>\$4061.92</u>
Total	\$7,887.35	Total	\$9,536.91

132.56 % increase in SSRF funds Disbursed in 2016

2015 Donation Disbursements \$3,537.61 2016 Donation Disbursements \$8227.08

Dec 31, 2016 SSRF Balance \$8085.27 (includes \$1,000.00 Tax Levy)

- New SSRF Policy & Procedures and Ordinance drafted and approved by The Douglas County Board on September 15, 2016.

Douglas County Veteran Service Office (VSO) – Soldiers & Sailors Relief Fund

	Owner:	Brian Erickson	Objective	The Douglas County VSO: Provide for the relief of indigent Veterans & their families by means of the SSRF. Manage such funds as set forth within the SSRF Douglas County Policy & Procedures.
	Measure:	Fund Revenue Expenditures	Key Initiatives:	Provide necessary revenues and distributions in support of indigent Veterans

The VSO goal is to ensure that the Soldiers & Sailors Relief Fund (SSRF) is distributed to those eligible Veterans which demonstrate the need for emergency funds in accordance with the procedures stated in the Douglas County SSRF Policy & Procedures*.

Current Plan Revenue/Distribution:

- 2015 Reserve Balance \$5775.44
- 2016 Revenues \$15,893.22
- 2016 Total Expenditures \$13,583.39*
- 2016 SSRF Disbursement \$8227.08

Dec 31, 2016 SSRF Balance \$8085.27

*2016 Total Expenditures includes expenses for
5k Run & Veteran Ball: Total =\$5,356.31

2016 Revenue Sources:

- ❖ Cupcake Lady donation = \$281.50
- ❖ Murder Mystery donation = \$2125.00
- ❖ Veteran Refund = \$500.00
- ❖ Am Legion Post 409 = \$1000.00
- ❖ Last Resort Meat Raffle donation = \$610.00
- ❖ UWS 5k Running for our Heroes = \$2700
- ❖ Military/Veterans Ball = \$6756.72
- ❖ Private Donations = \$215.00
- ❖ Elks 50/50 Raffle=\$205.00
- ❖ MN Power Donation =\$500.00
- ❖ Tax Levy = \$1000.00

Douglas County VSO Soldiers & Sailors Relief Fund - Expenditures

As of: Dec 31, 2016

Amount	Purpose	Circumstances
\$378.93	Delinquent Utility Bill	Vets source of income disappeared; not eligible for Crisis Fuel Assistance.
\$317.00	Minimum Fuel Oil Fill	Veterans work hours reduced; not eligible for Crisis Fuel Assistance.
\$500.00	Vehicle Repair	Veteran needed safe vehicle for work purposes.
\$335.64	Homeless Vet	Veteran was couch surfing/sleeping in doorways etc..
\$500.00	Delinquent Utility Bill	Veteran's husband lost job; has excessive student loans/other bills.
\$49.00	Homeless Vet	Veteran evicted from residence by Sheriff; 1 night in motel for SSVF eligible.
\$392.81	Homeless Vet	Veteran was couch surfing; needed housing for hygiene for job interview
\$500.00	Delinquent Rent	Veteran delinquent couple months rent; NSC pension to start April 1, 2016
\$500.00	Delinquent Utility	Veteran received disconnect notice; will be starting new job @ Walmart
\$179.00	Homeless Vet	Veteran needed housing for new employment on-call
\$300.00	Delinquent Utility	Veteran changed jobs & fell behind in utility payments

Douglas County VSO Soldiers & Sailors Relief Fund - Expenditures

As of: Dec 31, 2016

Amount	Purpose	Circumstances
Denied	Delinquent Utility Bill	Not enough funds, veteran not working owed \$5,191.37
\$171.00	Lodging	3 nights @ motel until transported to Chippewa VAP homeless program
Denied	Safety Hazard	Fallen tree on power line; no funds during school break. Did not provide estimate for removal. No response within 90 days.
\$239.50	Bus Fare	Veteran lost job locally \$ requested bus ticket to FL for promised employment
\$399.98	Lodging	SSVF found housing, but unavailable for 1 week from landlord; put vet up in hotel for the week, vets time at homeless shelter expired.
\$800.00	Delinquent utility bill	Shut off notice, needed help in order to get power restored
\$800.00	Homeless Veteran	Current residence condemned – needed deposit for companion animal to secure a lease for his new apartment.
\$443.00	Delinquent Dues	Pay union dues so vet is current to be eligible for continued employment
\$300.00	Cremation Cost	Put toward indigent veteran cremation bill.
\$366.00	Dental Bill	Vet didn't have funds for required deposit to put down for treatment
\$50.00	Homeless Veteran	1 night lodging at Superior Inn

Douglas County VSO Soldiers & Sailors Relief Fund - Expenditures

As of: Dec 31, 2016

Amount	Purpose	Circumstances
\$225.00	Repair vehicle Window	Vandals broke vehicle window; vet doesn't have funds avail to repair
480.22	Homeless veteran/kids	Needed housing until able to occupy new housing due to legal delay
\$8227.08	Total 2016 SSRF Cash Expenditures	

Douglas County VSO Soldiers & Sailors Relief Fund – Gift Card Box

As of: Dec 31, 2016

Amount	Purpose	Circumstances
\$25.00	Gas Card	Just moved to area, short on cash due to moving expenses
\$50.00	Super One Food Card	Vet has his kids for the summer, needed additional food
\$25.00	Super One Food Card	Vet living in his car, needed food
\$25.00	Fuel Card	Vet needed fuel for his vehicle, out of work while waiting for surgery
\$25.00	Super One Food Card	Vets wife left him and took all the money, he needed money for food
\$10.00	Gronks Gift Card	Still Available – Rcvd 20 May 2016
\$20.00	Super One Food Card	Still Available – Rcvd 21 Oct 2016
\$10.00	Gas Card	Still Available –Rcvd 11 Nov 2016
\$25.00	Super One Food Card	Still Available – Rcvd 16 Dec 2016
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016
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Douglas County VSO Soldiers & Sailors Relief Fund – Gift Card Box

As of: Dec 31, 2016

Amount	Purpose	Circumstances
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016
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Note: Gift Card Box is comprised of random gift cards which are donated to the VSO to help out Veterans. These cards are handed out on an as needed basis and inventoried at least quarterly.

2016 Soldiers & Sailors Relief Fund Account (47200) Year End Review

	Beginning 2016 Year Balance
Restricted Fund Carry Over from 2015	\$5,775.44
2016 Revenue Collected	
General Donations	5436.5
Running for Hero's	2700
Veterans Events - Ball	6756.72
Total 2016 Revenue Collected	14893.22
2016 Expenses	
Emergency Assist Fund	7746.86
Runnig For Hero's	2661.51
Veterans Events - Ball	2670.8
Othe Operating Supplies	24
Total 2016 Expenditures	13103.17
SSRF Fund Balance Dec 31, 2016	
2016 Beginning Year Balance	5775.44
2016 Revenues Collected	14893.22
2016 Expenditures	-13103.17
Total Available SSRF Funds	7565.49

Disbursed \$7,746.86 towards relief funds for Veterans in 2016.

Expected Carryover Funds for 2017

\$8,565.49 Note: Includes \$1,000.00 2016 SSRF Tax Levy

2016 Veteran Service Office Sponsored Fund Raising Event Results

2016 Running for our Hero's Event

Revenue Collected	\$2,700.00
Expenditures	-\$2,661.51
Total Profit Collected for	
SSRF Funding	\$38.49

2016 Military & Veterans Ball Event

Revenue Collected	\$6,756.72	
Expenditures	-\$2,694.80	Note: includes 24.00 expense for other operating supplies
Total Profit Collected for		
SSRF Funding	\$4,061.92	

Total Year End Profit from 2016 Sponsored Events

\$4,100.21

2015/2016 Soldiers & Sailors Relief Fund Account (47200) Year End Comparison Review

		2015/2016 % Change		
2015 SSRF Funds			2016 SSRF Funds	
Restricted Fund Carry Over from 2014	\$1,441.71	300.60%	Restricted Fund Carry Over from 2015	\$5,775.44
2015 Reveune Collected			2016 Reveune Collected	
General Donations	\$4,663.85	16.57%	General Donations	\$5,436.50
Running for Hero's	\$3,115.85	-13.35%	Running for Hero's	\$2,700.00
Veterans Events - Ball	\$5,579.30	21.10%	Veterans Events - Ball	\$6,756.72
Total 2016 Revenue Collected	\$13,359.00	11.48%	Total 2016 Revenue Collected	\$14,893.22
2015 Expenses			2016 Expenses	
Emergency Assist Fund	\$3,537.61	118.99%	Emergency Assist Fund	\$8,227.08
Runnig For Hero's	\$1,881.20	41.48%	Runnig For Hero's	\$2,661.51
Veterans Events - Ball	\$3,589.91	-25.60%	Veterans Events - Ball	\$2,670.80
Othe Operating Supplies	\$16.55	45%	Othe Operating Supplies	\$24.00
Total 2015 Expenditures	\$9,025.27	45.18%	Total 2016 Expenditures	\$13,583.39
SSRF Fund Balance Dec 31, 2015			SSRF Fund Balance Dec 31, 2016	
2015 Beginning Year Balance	\$1,441.71	300.60%	2016 Beginning Year Balance	\$5,775.44
2015 Revenues Collected	\$13,359.00	11.48%	2016 Revenues Collected	\$14,893.22
2015 Expenditures	-\$9,025.27	45.18%	2016 Expenditures	-\$13,583.39
Total Available SSRF Funds	\$5,775.44	30.99%	Total Available SSRF Funds	\$8,085.27
Disbursed towards relief funds for Veterans in 2016.	\$3,537.61	132.56%	Disbursed towards relief funds for Veterans in 2016.	\$8,227.08



Soldiers & Sailors Relief Fund

Fund Status - April 2017

Veterans Service Office

Douglas County, WI

Veterans Service Officer

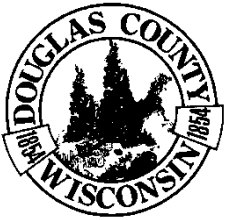
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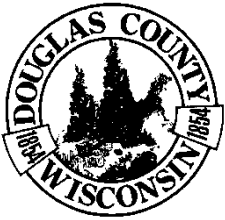
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	Measure:	Annual Fund Statistics	Key Initiatives:	Identify the Gains/Losses compared to previous year funds raised and funds disbursed

78.27 % increase in SSRF funds available in 2017

March 31, 2016		March 31, 2017	
2015 Reserve Balance	\$5,775.44	2016 Reserve Balance	\$8,085.36
2016 Donations	\$281.50	2017 Donations	\$2,713.00
2015 Vet Ball Carryover	<u>\$0.18</u>	2016 Vet Ball Carryover	\$0.17
Total	\$6,057.12	Total	\$10,798.53

66 % decrease in SSRF funds Disbursed in 2017

March 31, 2016	March 31, 2017
2016 Donation Disbursements \$2973.38	2017 Donation Disbursements \$1009.00

March 31, 2017 SSRF Balance \$9789.53 (includes \$1,000.00 Tax Levy)

Douglas County VSO Soldiers & Sailors Relief Fund - Expenditures

As of: Mar 31, 2017

Amount	Purpose	Circumstances
\$144.00	Rental Assistance	Superior Housing Authority – Vet short on rent for month
\$215.00	Temporary Housing	Superior Inn -Veteran and 3 Children needed temporary lodging
\$650.00	Rental Assistance	Private Landlord - Vet short on months rent, avoided eviction
Denied	Dental Expense	Vet requested assistance with new dentures. Did not meet income eligibility requirements.
Denied	Temporary Housing	Vet requested assistance for temporary housing, did not meet residency or income eligibility requirements, also did not provide DD-214.
Denied	Funds for Renewal of MN Drivers License & Phone Card	Did not meet character of discharge eligibility requirements
Denied	Dental Expenses	Did not meet eligibility requirements, veteran had excess income
\$1009.00	Total 2017 SSRF Cash Expenditures	

Douglas County VSO Soldiers & Sailors Relief Fund – Gift Card Box

As of: Mar 31, 2017

Amount	Purpose	Circumstances
\$10.00	Gas Card	Awarded 01/30/2017
\$20.00	Super One Food Card	Awarded 02/7/2017
\$25.00	Gas Card	Awarded 02/03/2017
\$25.00	Gas Card	Awarded 02/24/2017
\$25.00	Super One Food Card	Awarded 03/30/2017
\$25.00	Super One Food Card	Awarded 03/30/2017
\$25.00	Gas Card	Awarded 03/30/2017
\$25.00	Gas Card	Awarded 03/30/2017
\$10.00	Gronks Gift Card	Still Available – Rcvd 20 May 2016
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016

Douglas County VSO Soldiers & Sailors Relief Fund – Gift Card Box

As of: Mar 31, 2017

Amount	Purpose	Circumstances
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016
\$25.00	Super One Food Card	Still Available– Rcvd 16 Dec 2016
\$25.00	Gas Card	Still Available– Rcvd 01 Mar 2017
\$25.00	Gas Card	Still Available– Rcvd 01 Mar 2017
\$25.00	Gas Card	Still Available– Rcvd 01 Mar 2017
\$5.00	Subway gift card	Still Available– Rcvd 23 Mar 2017
\$5.00	Subway gift card	Still Available– Rcvd 23 Mar 2017
\$5.00	Subway gift card	Still Available– Rcvd 23 Mar 2017

Note: Gift Card Box is comprised of random gift cards which are donated to the VSO to help out Veterans. These cards are handed out on an as needed basis and inventoried at least quarterly.